HOME & COMMUNITY-BASED SERVICES
WYOMING DEPARTMENT OF HEALTH
DIVISION OF HEALTHCARE FINANCING

Developmental Disabilities Advisory Council

Minutes

Date	September 3, 2026
Time	10:00am – 12:00pm
Location	**Herschler Building Capitol Extension Room 1** **122 West 25th Street, Cheyenne, Wyoming** Call In Information: https://uwyo.zoom.us/j/94868995005, (669) 900-6833, Meeting ID: 948-6899-5005
Purpose	To assist and advise the Division of Healthcare Financing (Division) in implementing a statewide service delivery system for persons who are identified as having developmental and intellectual disabilities, and acquired brain injuries (ABI).
Members	Jane Carlson, Tina Conley, Rachel Crawford, Callie Davis, Penny Davis, Michelle Jarman, Mandy Liley, Karl Linde, Chastity McDermott, Shawna Plouffe, Lucy Russell, Bob Sell, Bonnie Wilson
Division Staff	Jenifer Adams, Matt Crandall, Elizabeth Forslund, Dillion Johnson, Julie Lacey, Hannah Ostheimer

AGENDA ITEMS/KEY POINTS DISCUSSED

	Topics	Time	Highlights
1.	Roll call and approval of minutes and Introductions – *Tina Conley*	5 min	New Voc Rehab Representative Callie Davis - Tina Conley called for a motion to approve minutes. Bob Sell motioned. Lucy Second. Motion Carried
2.	Division update – *Division*	40 min	• Federal Updates (Provider Revalidation/Rural Health Transformation) - Per federal government providers are required to re-enroll in Medicaid. Providers are also required to get an NPI. A little over 400 providers currently do not have an NPI. Outreach is being done to help providers meet this requirement. Providers must have this completed by October 31, 2026. If the deadline is not met then providers will have a payment suspension. By February 1st, 2027, providers who do not have an NPI will be disenrolled. Providers are encouraged to get the NPI done as soon as possible due to the time it takes for an NPI to be processed. Within one year of the Rural health Transformation project, we have had some grants awarded to various areas around the state. A request for proposals went out a few weeks ago. The Medicaid Director stated it would be really good for providers and case managers to be on the lookout for year 2

			requests for proposals. These proposals will be tech talent proposals or proposals that are technology related. The proposals are related to enhancing technology or building up technology infrastructure. • DD Amendment - Was recently approved by CMS with an effective date of July 22, 2026. The waiver amendment added the requirement for home visits for case managers who also utilize the 15 minute case management service. The waiver amendment included the waitlist funding and provider rate increases that were appropriated by the Wyoming State Legislature. • Rate Changes/Budgets - The section has been working diligently with the vendor Happy Jack to make sure the rate changes are in effect so people can be paid correctly. We are working on making corrected adjustments and ensuring that participants have enough of their budget to finish out their current plan year. • Waitlist - There are 587 people on the waitlist as of the end of August. 41 people were funded. 21 through the regular funding method and 20 were funded due to legislative appropriations. This equated to 28 individuals on the child support waiver, 12 on the support adult waiver, and one individual who had an acquired brain injury. 94 of the 587 waitlisted individuals have been on the waitlist longer than 18 months. The current wait time is 24 months. • CCW Reciprocal Services - The Community Choices Waiver renewal recently went into effect July 1, 2026. The waiver included reciprocal services. This allows DD providers to provide specific services to individuals on the Community Choices Waiver. The four services that are reciprocal are Adult Day Services, Companion, Homemaker, and Respite. If any DD provider would like to provide these services to CCW participants, reach out to the HCBS credentialing team. • EVV Compliance - At the end of January, new EVV compliance requirements were announced. At the time of the announcement, EVV

			compliance was around 65%. In July the average compliance was 80%. • WYSERVES - The WYSERVES system is still operating under a delay. Work is being done with the vendor to ensure a quality product is being delivered. A new go live date has not been determined yet. The goal is to ensure everyone has extensive training on the system before the system goes live. • NCI Surveys - The NCI IDD survey will be starting soon. Surveyors are being hired. Training will commence October 7th and 8th. 400 surveys will need to be completed to get a representative sample. Participants will begin receiving letters in the next couple of weeks. On average the survey takes about 1 to 1.5 hours and can be done in as many sessions as the participant wants. It can be done in person or virtually. The survey is 100% voluntary and participants can stop the survey at any time. NCI AD - Surveys the CCW population and will begin in December. NCI surveys used to be done every other year. Both surveys have been moved to being done every year so we have continuous data. State of the Workforce Survey - Is geared towards providers. This survey just finished, and we had a participant rate of 42%, which allows for a 10% margin of error rate.
3.	Council Application Review Committee	5 min	• Council Application Review Committee will be Shawna Plouffe, Karl Linde, and Bob Sell with Tina Conley being automatic due to being Chairperson.
3.	Member updates – *Council Members*	15 min	• Callie Davis - Recently been focusing on working with students ages 14 - 22 for pre-employment services for youth with intellectual disabilities enrolled in school. Continuing with Disability Innovation Fund Grants. This allows Voc Rehab to work with kids as young as 10 years of age. • Penny Davis - WGCDD is having a conference Oct 14- 16 in Casper. Currently taking registrations, scholarships, and exhibitor applications for the conference. There will be over 30 speakers.

Developmental Disabilities Advisory Council

Minutes

			• Dr. Michelle Jarman - WIND has been growing and hiring new people. Bringing in research faculty who excels in community based practice research. WIND is recruiting for a consumer advisory council group, and they are looking for self-advocates. • Karl Linde - Hired a new Client Assistance Program Advocate. Her name is Mariah Knapp. Hired a new staff attorney, Michael Kolker. • Lucy Russell - The organization listed on the HCBS website did not get back on a background check. Pharmacies are not taking Medicare B and this is causing clients to have a hard time getting needed items. • Bob Sell - There is national DSP recognition coming up in September. Everyone is encouraged to do outreach during that week and show support and recognition of DSP's. The weekend is added to the week to recognize DSP's work 24 hours 7 days a week. A DSP professional awards banquet is being held on September 16. • Bonnie Wilson - For DSP week, the Arc will be providing a luncheon for staff.
4.	Public Comment	10 min	• No public comment. Meeting adjourned
NEXT MEETING – December 3, 2026 - Zoom Only			