

**Behavioral Health Division
Early Intervention and Education Program**

**Monitoring Report
Part C of IDEA**

Region 11
Developmental Preschool & Day Care Center

Monitoring Completed: April 27, 2026

Report Date: June 12, 2026

Report Compiled By:

Jolene Flores, Part C Coordinator

Wyoming Department of Health

Behavioral Health Division

122 W 25th Street, Herschler 2 West, Suite B

Cheyenne WY 82001

307-777-7148

Monitoring Process:

In accepting federal funds to provide Part C services of the Individuals with Disabilities Education Act (IDEA), the State of Wyoming agrees to monitor regional service providers and enforce compliance when non-compliance with Part C of IDEA is identified. In accordance with CFR 303.700, (a) the lead agency must—(1) Monitor the implementation of this part... (b) The primary focus of the State's monitoring activities must be on—(1) Improving early intervention results and functional outcomes for all infants and toddlers with disabilities; and (2) Ensuring that Early Intervention Service (EIS) programs meet the program requirements under part C of the Act, with a particular emphasis on those requirements that are most closely related to improving early intervention results for infants and toddlers with disabilities. (c) As a part of its responsibilities under paragraph (a) of this section, the State must use quantifiable indicators and such qualitative indicators as are needed to adequately measure performance in the priority areas identified in paragraph (d) of this section, and the indicators established by the Secretary for the State performance plans. (d) The lead agency must monitor each EIS program located in the State, using quantifiable indicators in each of the following priority areas, and using such qualitative indicators as are needed to adequately measure performance in those areas: (1) Early intervention services in natural environments. (2) State exercise of general supervision, including child find, effective monitoring (e) In exercising its monitoring responsibilities under paragraph (d) of this section, the State must ensure that when it identifies noncompliance with the requirements of this part by EIS programs and providers, the noncompliance is corrected as soon as possible and in no case later than one year after the State's identification of the noncompliance.

Summary:

The State of Wyoming Early Intervention and Education Program (EIEP) monitoring team completed a review of the Developmental Preschool & Day Care Center on April 27, 2026. The Part C Coordinator reviewed the database to complete electronic desk audits of the Part C files for compliance in the areas of Individualized Family Service Plan (IFSP) reviews, evaluations and assessments, service provision, and other required IFSP activities. The Part C Coordinator completed a comprehensive review of twenty-three (23) randomly selected active Part C files.

Results of the electronic desk audit review were analyzed to determine program strengths, areas for improvement, and non-compliance issues. All issues identified during the electronic desk audit were addressed during an in-person visit through staff interviews and child file reviews. In addition, the EIEP completed a review of fiscal responsibilities and fiscal management. The chart below outlines findings.

Areas of Strength	1. All of the files reviewed included parent interviews as part of the evaluation process. 2. Evaluations were comprehensive and included information in all areas of development. 3. All files contained outcomes based on the family's concerns and needs. 4. All children were receiving services in their natural environments. 5. No informal complaints were logged during the monitoring period.
Non-compliance issues	1. There were eight (8) files with incomplete documentation about the child's developmental levels for periodic and annual IFSP reviews. Although the initial documentation was incomplete, all developmental levels were documented in the file for all subsequent reviews. § 303.344 Content of an IFSP. (20763271, 95716947, 80629148, 12578746, 96494263, 76353281, 22772782, 38275856)
Fiscal	1. Monitoring of fiscal practices was completed at the time of visit. In reviewing the fiscal monitoring checklist, all appropriate fiscal processes were in place, and copies of policies and procedures were submitted to the Part C Coordinator.
Total Non-compliance Findings	0
Total Non-compliance Findings Requiring a CAP	0

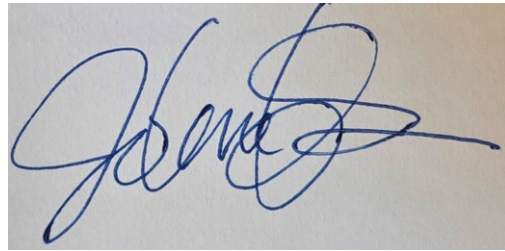
Next Steps:

As of the date of this Report, all periodic and annual reviews shall include updated, current developmental-level documentation in the files. Non-compliance identified during this visit was addressed through pre-finding correction. A subsequent review of ten (10) files was completed, and all IFSP reviews conducted after April 27, 2026, contained the proper documentation of the child's current functioning. The region shall ensure that all Part C staff understand the importance of proper documentation. After the subsequent data review, it was determined that the non-compliance identified during the initial desk review had been corrected,

and the pre-finding is cleared. The Developmental Preschool & Day Care Center is 100% compliant with all IDEA regulatory requirements.

On behalf of the EIEP, I would like to express my gratitude and commend current staff and the administration of the Developmental Preschool & Day Care Center for their commitment to serving children and families.

Thank you,

A handwritten signature in blue ink, appearing to read 'Jolene Flores', is written on a light-colored background.

Jolene Flores, Part C Coordinator/EIEP

cc:

Kim Caylor, Early Intervention & Education Program Unit Manager

Jaime Stine, Executive Director, Developmental Preschool & Day Care Center

Elizabeth Williams, Part C Coordinator, Developmental Preschool & Day Care Center