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BULLETIN



Date: October 15, 2024
To: All Comprehensive and Supports Waiver Providers
From: Elizabeth Forslund, Home and Community-Based Service Section Administrator
Subject: Services Provided for Participants Transitioning out of the Wyoming State Hospital or the Wyoming Life Resource Center
Ref: EF-2024-001

The Wyoming Department of Health, Division of Healthcare Financing (Division) is committed to ensuring participants of Comprehensive and Supports Waiver (DD Waiver) services receive services in the least restrictive, and most integrated and appropriate environment possible. When practicable, the Division will support and assist individuals who are receiving care from the Wyoming State Hospital or the Wyoming Life Resource Center (Facilities), and are eligible for DD Waiver services, to transition into community services. Division staff collaborate with facility staff on discharge planning; when facility staff assessment of an individual indicates that there is a reasonable chance that the individual will be successful in community services, the Division collaborates with Facility representatives to support and facilitate a successful transition to the community.

The Division is committed to ensuring that a participant's transition to community services is successful. In order to support this success, and decrease instances of readmission, the Division will implement the following policy changes, effective immediately:

- When a participant who is transitioning to the community selects a Community Living Services (CLS) provider, a representative from the Home and Community-Based Services (HCBS) Section, Provider Support Unit will contact that provider to discuss, at a minimum:
 - Provider training and implementation of the individual's positive behavior support and safety plans;
 - Housing arrangements, including the notification of other participants who will share living quarters; and
 - Provider on-call and crisis support systems.
- Providers that agree to serve a participant who is transitioning out of a Facility must receive training on the participant's positive behavior support plan, including antecedents, emerging behaviors, intervention strategies, reinforcers, and what to do if

the positive behavior support plan fails. Providers are strongly encouraged to ensure that employees who work with that participant have received Positive Behavior Support training and Trauma Informed Care training from one of the following organizations:

- The Mandt System®
 - Crisis Prevention Institute (CPI)
 - NADD Dual Diagnosis Certification
- Providers will participate in follow-up meetings with the HCBS Section in order to relay information about the participant's status, and discuss concerns or challenges the Provider has encountered.
- Providers will have regular check-ins, including on-site support as needed, by HCBS Section representatives for a 12-month period after the participant begins receiving services.

This bulletin formalizes the past work that provider, facility, and HCBS staff have undertaken in collaborating together with individuals transitioning to the community. The items listed in this bulletin are intended to decrease barriers to individuals transitioning to the community through specifying the supports that can be expected by the HCBS Section. These supports are being implemented to assure that providers are adequately prepared and informed, and are positioned to offer the participant the best support and facilitate their successful long-term transition to community services.

If you have any questions or concerns, please contact Wendy Hoover at wendy.hoover@wyo.gov.

EF/wrh