

Quick Reference Guide: Official Vaccination Record-School Form

Last Revised: 08/2024

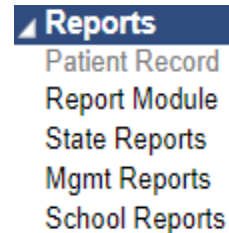
This quick reference guide outlines the process to obtain an official state record of immunization for a patient using the Wyoming Immunization Registry (WylIR).

An official record of immunization might be used for:

- School entry
- Childcare entry
- Travel
- Personal record keeping

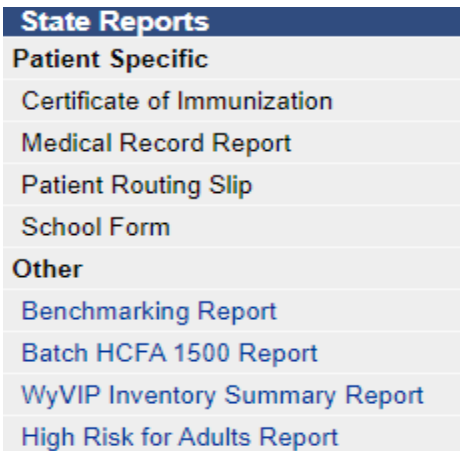
Instructions to obtain an official state record of immunization for a specific patient:

1. Log on to the WylIR.
2. Click "Search/Add" under the "Patient" menu heading.
 - a. Please see [Quick Reference Guide: Search for Patient](#)
3. Select the patient that meets your search criteria, making sure to verify you have the correct patient.
4. Click on "Report Module" under the "Reports" Menu heading.
5. The "State Reports" window will open.
6. Click on "School form."
7. The patient's official state record of immunization will open. The record must be printed and signed by a Physician/Designee or public health authority.



Reports

- Patient Record
- Report Module
- State Reports
- Mgmt Reports
- School Reports



State Reports

Patient Specific

- Certificate of Immunization
- Medical Record Report
- Patient Routing Slip
- School Form

Other

- Benchmarking Report
- Batch HCFA 1500 Report
- WyVIP Inventory Summary Report
- High Risk for Adults Report

Resources:

[Quick Reference Guide: Search for Patient](#)

For other methods of accessing or obtaining an official record of immunization see the Immunization Unit's Vaccine Records and Docket [web page](#).

Questions? Please contact: WylIR help desk: at 833-231-1451 or wylir.helpdesk@wyo.gov



**IMMUNIZATION
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