

Minutes for WSSB for Special Meeting
August 22nd, 2025
Google Meet at 11:30 a.m.-12:00 p.m.

The purpose of this meeting was to address two (2) emergency grant applications requested from Salt Creek Senior Center (Afton) and Wheatland Services for Seniors.

Those in attendance were Board Members: Jeri Bottenfield, Rick Vandersloot, Marge Myers, Rick Geringer, and Charlie Simeneo. Denise Andersen was unable to attend the meeting. Jeff Clark was in attendance from the WY Dept. of Aging – Community Living Section.

Senior Center Directors present were Lisa Miller of Salt Creek Senior Center in Afton, WY, Jeni DeSmith of Wheatland Services for Seniors, Linda Cockett of the Torrington Senior Center and WSSA President and newly appointed David Wessel, Wheatland Services for Seniors Site Manager.

Approval of the Agenda: Rick V. moved the agenda be approved as presented and seconded by Marge. Motion carried.

Emergency Grant: WSSB Emergency Grant Coordinator, Rick Vandersloot presented the two (2) emergency grant applications received:

Salt Creek Senior Center of Afton, WY, needs to replace their convection oven. Lisa presented two (2) estimates for the oven. One from Food Service Supply (FSS) located in Salt Lake City, UT in the amount of \$5,736.71 and the other was a Vulcan brand found online from webstaurant in the amount of \$6,483.00. The convection oven, upon its arrival, would need to be installed by Mecco Electric located in Afton, WY for approximately \$400-\$600. It would take 30 days to get the Vulcan and the FSS convection oven could be delivered in a week. Rick Vandersloot made the motion to approve the emergency grant for the Salt Creek Senior Center in Afton in the amount of \$5,500.00 for the purpose of purchasing a convection oven from FSS (in Salt Lake City, UT) with the Salt Creek Senior Center paying the balance which could amount to \$836.71. This was agreeable with Lisa Martin, Center Director. Motion seconded by Charlie Simineo. Motion carried. Marge presented the question concerning the Salt Creek Senior Center being leased from Lincoln County and should the senior center ever have to close its doors, where would the convection oven go? Lisa will check with the county commissioners on that question. However, the board agreed that since the convection oven is being purchased with state funding then the senior center would need to check with the Department on Aging as to its return to state property.

The Wheatland Services for Seniors recently had their walk-in cooler go down. Jeni DeSmith reported that there was an immediate emergency to get the cooler repaired, so the Wheatland Senior Board approved her utilizing funding that they were allocated from the Senior District Board, Jeni approached the Senior District Board regarding the repair and obtaining more funding but was denied. The cooler was purchased and placed in the senior center in 1974. David Wessel explained that the structure of the walk-in cooler was still in good condition but that the inside cooler coil had disintegrated over the years and they found they were frequently losing refrigerant

and could not find the hole to make repairs. The repair purchase was for replacing the outdoor cooler condenser, the inside head, line set and the solenoid valve. Jeni reported the funding utilized from their Senior District Board's annual allocation would cut the senior center low on funding to pay their personnel towards the end of the fiscal year. The work was done by TC Edwards of Wheatland, WY in the amount of \$9,672.00. Rick V. made the motion to assist Wheatland Services for Seniors in the amount of \$7,500.00 for this repair made by TC Edwards, leaving a balance of \$2,172.00 for the Wheatland Services for Seniors to pay. The motion was seconded by Marge. The motion carried with Jeri voting against it. During the discussion, it was pointed out that Jeni didn't follow the WSSB policy for the Emergency Grant Application as usually the request is made with 2-3 estimates for the repair and then the board's approval of expending Emergency Grant Funds prior to beginning any repairs. But since there was such an imminent need, the board considered the Wheatland Senior Center request.

Jeff Clark explained the process of working through the system to pay for these repairs. He will oversee the contracts needed for the two (2) senior centers who requested and were approved for Emergency Grant Funding.

Marge Myers, Acting Secretary

Rick Geringer, Chairman