



Wyoming  
Department  
of Health



PUBLIC  
HEALTH  
DIVISION



MATERNAL  
& CHILD  
HEALTH

# Request for Applications (RFA):

Grant Fiscal Year 2025 Child Health Title V Funding Opportunity

Wyoming Department of Health  
Public Health Division  
Maternal and Child Health (MCH) Unit  
Child Health Program

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# Funding Opportunity Overview

## Background

The MCH Unit, Child Health Program (CHP), seeks applications from community-based organizations for initiatives and services that align with the following Title V MCH Block Grant national performance measure (NPM): increasing the percentage of children, aged 0 through 11, whose households are always able to afford to eat good, nutritious food (also referred to as the food sufficiency NPM). **This funding opportunity expands to households with children aged 0 through 18**, in recognition of the broader needs identified across Wyoming communities.

The purpose of this funding is to support existing community-led initiatives that increase food sufficiency among Wyoming families with children aged 0 through 18. Awards issued under this funding opportunity should align with the food sufficiency NPM and contribute to improving access to nutritious foods.

For the purpose of this RFA, nutritious food includes:

- A variety of fresh and preserved (e.g., frozen, canned, dried, pickled) **fruit and vegetables** (e.g., leafy greens, carrots, broccoli, cucumbers, apples, bananas, oranges, berries)
- **Legumes** (e.g., beans, lentils, and chickpeas)
- **Lean protein** (e.g., chicken, fish, lean ground beef, eggs)
- **Whole grains** (e.g., oatmeal, brown rice, whole-grain bread)
- **Healthy fats and dairy** (oils with unsaturated fats, nuts and seeds, and low-fat milk, cheese, and yogurt)

Visit <https://www.myplate.gov/> for more information on dietary guidelines and resources for families and nutrition professionals.

Visit our [FAQ page](#) for answers to frequent questions about this funding opportunity. Questions not answered in the FAQ can be directed to [megan.meredith@wyo.gov](mailto:megan.meredith@wyo.gov).

## Eligible Applicants

Any Wyoming-based community non-profit or for-profit businesses/organizations are eligible to apply. Applicants must serve families with children aged 0-18 and must describe how they will verify or ensure this population is served (e.g., program enrollment criteria, referral sources, or participant self-reporting).

If you need assistance with ensuring your organization can pursue and manage grants, please visit the [Grant Assistance Program](#) website for details on how to request assistance.

## Funding Amount Available

The CHP anticipates awarding a total of fifty-five thousand dollars (\$55,000.00), with individual awards not exceeding ten thousand dollars (\$10,000.00) per organization.

Applications exceeding ten thousand dollars (\$10,000.00) may be immediately disqualified.

Funding may be provided in one of two ways:

1. **Direct Purchase:** The CHP will purchase approved items on behalf of the organization.
2. **Reimbursement:** Organizations, once set up as approved state vendors (see below), may be reimbursed for eligible purchases related to their approved proposal, upon receipt of invoice(s) and supporting document(s).

Applicants should indicate in their application whether they prefer direct purchase or reimbursement. If selecting the reimbursement option, applicants must be registered with [SAM.gov](#), have a unique entity identifier (UEI), and be registered and in good standing with the Wyoming Secretary of State.

For applicants without a SAM number, please note that it takes 7-10 business days to receive a number after registration is complete. Please plan accordingly to ensure an active SAM number at the time of submission.

Funding is contingent upon federal allocations and may be reduced or eliminated. All awarded funds must be spent by September 30, 2026.

For more information about the award amount and budget limits, please visit our [FAQ page](#).

## Term of Funding

Funding is expected to begin in April 2026. All awarded applicants will receive one-time funding, provided either through the direct purchase of approved supplies and/or materials by the CHP or through reimbursement to organizations as described above.

## Reserved Rights

The CHP reserves the right to:

- Make an award under this RFA in part, in whole, or not at all.
- Amend or withdraw this RFA at any time. If the RFA is amended after an applicant has already submitted an application, the CHP will provide the applicant notice of the change and an opportunity to supplement the application, as necessary.
- Negotiate with any applicant the final awarded amount and deliverables where necessary.

## Allowable and Unallowable Use of Funds

### Allowable Uses

Funds awarded may be used for:

- Materials for gardens, greenhouses, or raised beds
- Garden seeds, pre-grown garden plants, soil, and fertilizers
- Materials needed to furnish mobile food/farmers markets, such as shelving, baskets, refrigerators, coolers, and food packaging
- Pantry refrigerators, freezers, or shelving for food storage
- Carts or pallets for moving food
- Bags, boxes, or packaging for on-site food distribution programs
- Materials needed for food delivery, such as stair-climbing carts and insulated bag carriers
- Nutrition and food preservation education materials
- Cooking utensils and supplies for families, including child-safe supplies
- Purchase of food items that contribute to a nutritious diet that supports healthy growth and development, including recipes that correspond to the food provided
- One-time direct purchasing agreements with local farmers and/or ranchers for produce and/or meat products for food distribution programs

## Unallowable Uses

Funds awarded may not be used for:

- Construction
- Purchase of land, buildings, vehicles, or trailers
- Major medical equipment
- Salaries/benefits
- One-time events

For a full list of funding restrictions, please see our [FAQ page](#).

## Grant and Reporting Requirements

If awarded funding, recipients will be required to submit a final report using the template provided by CHP to demonstrate how their funded materials were used to support the food sufficiency NPM.

For recipients who choose the reimbursement option, invoices and receipts will be required during the funding period until the awarded funds are spent.

Reporting requirements will align with the materials purchased and support the CHP in its annual reporting to the federal funder.

## Scope and Application

Please complete the Google Form or complete and submit the following form to [megan.meredith@wyo.gov](mailto:megan.meredith@wyo.gov) by 6:00 PM MT on February 16, 2026. Once applications are reviewed and scored, selected applicants will be notified of their award the week of March 2, 2026.

**Point of Contact Information (The person who will be the CHP's main contact for the project)**

<b>Name:</b>	
<b>Organization:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>E-mail Address:</b>	
<b>Website (if applicable):</b>	

**Reimbursement Information (Only fill out if you are requesting the reimbursement funding option)**

<u><b>Unique Entity Identifier (UEI):</b></u>	
<b>Tax ID Number:</b>	
<b>Is your organization an active vendor for the State of Wyoming? If not, CHP will send your organization a W-9 to complete if awarded funds.</b>	

**Submission Overview**

This funding opportunity aims to address the following NPM. 1. [Child Health NPM: Food Sufficiency](#): the percentage of children, aged 0 through 11, whose households are always able to afford to eat good, nutritious food.

In this section, please briefly describe your existing program or initiative, so we can understand how your request fits into your broader efforts.

What is the name of your current program or initiative?	
Provide a one-sentence description of your program or initiative.	
Are you requesting direct purchasing or reimbursement?	<input type="checkbox"/> Direct purchase <input type="checkbox"/> Reimbursement
List or describe the type of materials or purchases your organization is interested in and how the materials will promote food sufficiency for children in your community.  <i>Please refer to the <a href="#">Allowable Uses</a> funding information as needed.</i>	
What is the estimated <b>total</b> cost of the materials or purchases described in the previous question? (We'll ask for more cost details further into the application.)	
Describe how the materials purchased are estimated to reach children and families to promote food sufficiency.	
How will your organization verify that the families served through this program have children aged 0-18?	

Instructions: For the following section, please give an overview of your proposal. Responses to items 1 – 5 should not exceed a total of four (4) pages in length.

**1. Program/Initiative Description:**

Please provide an overall description of your program/initiative and how it helps achieve the goals of the child food sufficiency NPM (e.g., access, affordability, nutrition).

Response:

**2. Provide a cost breakdown and description of materials/purchases your organization is applying for. You can include links and add more rows as needed.**

Item description (and link if available):	Item Known or Estimated Cost:

**3. Need:**

**What need does your existing program/initiative address, and how specifically does it address this need?**

**In your response, be sure to include how you identified the need, who was involved in the identification process, and sources of information that support the identified need.**

**Please also describe how the materials/purchases will improve your capacity to meet the stated needs. Please make sure you demonstrate how your stated needs and the requested materials/purchases are connected to the food sufficiency NPM.**

Response:

**4. Intended Benefit**

**How does your existing program/initiative benefit children aged 0-18?**

**In this section, connect the intended benefit of the requested materials/purchases to your identified need and the food sufficiency NPM.**

Response:

### **5. Fair Access**

**In what ways does your existing program/initiative address fair access? In what ways does your program/initiative remove obstacles to food and nutrition? Describe how the requested materials/purchases will further your program/initiative's ability to improve access or remove obstacles for families with children aged 0-18.**

Example: You are working with rural families to bring them access to nutritious food. This population is often geographically isolated and may have unique barriers to accessing nutritious food. Your project clearly demonstrates work to increase fair access for a geographically isolated population.

Response:

## Application Submission and Award of Funding

### Key Dates

Description	Date
RFA released	January 5, 2026
Applications due	February 16, 2026
Tentative announcement of award	Week of March 2, 2026

### Submission

Please complete the Google Form or complete and submit the above application to [megan.meredith@wyo.gov](mailto:megan.meredith@wyo.gov) by 6:00 PM MT on February 16, 2026.

If you have any questions, please email them to [megan.meredith@wyo.gov](mailto:megan.meredith@wyo.gov). All questions and answers will be posted on the [MCH Unit website](#). Please visit our [FAQ page](#) to see if your question has been addressed before emailing it.

Thank you for taking the time to submit your application. Your work is important in helping improve the health and well-being of Wyoming's children. The next steps for this funding opportunity are outlined below.

## Next Steps

All applications will be reviewed by Wyoming MCH Unit staff. Applications will be evaluated on the following criteria and relative weights:

### Scoring

Factor	Points Possible
The application describes the existing program/initiative and how it helps achieve the goals of the child food sufficiency NPM. This is based on your answers to Question 1.	30
The budget breakdown is reasonable for the proposed materials or purchases requested in the application. This is based on your budget outlined under Question 2.	10
The application describes the need in the community and explains how the need is connected to the child food sufficiency NPM. The application also describes how the materials/purchases will improve the capacity to address the needs. This is based on your answer to Question 3.	20
The application clearly connects the need to the child population, showing the benefit of the program, and explains how the materials/purchases further that benefit. This is based on your answer to Question 4.	20
The application clearly describes fair access considerations and addresses barriers families face in accessing nutritious food. This is based on your answer to Question 5.	10
The application clearly aligns with the child food sufficiency NPM.	10
<b>Total points possible</b>	<b>100</b>

### Notification of Funding

Applicants will be notified by email if they have been awarded funding by the week of March 2, 2026.

If you are selected for funding:

- Your funding will begin in April of 2026.