

**Behavioral Health Division
Early Intervention and Education Program**

**Monitoring Report
Part C of IDEA**

Region 08
Project Reach Early Intervention Center and Preschool

Monitoring Completed: October 18, 2024

Report Date: November 01, 2024

Report Compiled By:

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Monitoring Process:

In accepting federal funds to provide Part C services of the Individuals with Disabilities Education Act (IDEA), the State of Wyoming agrees to monitor regional service providers and enforce compliance when non-compliance with Part C of IDEA is identified. In accordance with CFR 303.700, (a) the lead agency must—(1) Monitor the implementation of this part... (b) The primary focus of the State's monitoring activities must be on—(1) Improving early intervention results and functional outcomes for all infants and toddlers with disabilities; and (2) Ensuring that Early Intervention Service (EIS) programs meet the program requirements under part C of the Act, with a particular emphasis on those requirements that are most closely related to improving early intervention results for infants and toddlers with disabilities. (c) As a part of its responsibilities under paragraph (a) of this section, the State must use quantifiable indicators and such qualitative indicators as are needed to adequately measure performance in the priority areas identified in paragraph (d) of this section, and the indicators established by the Secretary for the State performance plans. (d) The lead agency must monitor each EIS program located in the State, using quantifiable indicators in each of the following priority areas, and using such qualitative indicators as are needed to adequately measure performance in those areas: (1) Early intervention services in natural environments. (2) State exercise of general supervision, including child find, effective monitoring (e) In exercising its monitoring responsibilities under paragraph (d) of this section, the State must ensure that when it identifies noncompliance with the requirements of this part by EIS programs and providers, the noncompliance is corrected as soon as possible and in no case later than one year after the State's identification of the noncompliance.

Summary:

The State of Wyoming Early Intervention and Education Program (EIEP) monitoring team completed a review of the Project Reach Early Intervention Center and Preschool on October 17 & 18, 2024. The Part C Coordinator reviewed the database to complete electronic desk audits of the Part C files for compliance in the areas of Individualized Family Service Plan (IFSP) reviews, evaluations and assessments, service provision, and other required IFSP activities. The Part C Coordinator completed a comprehensive review of 10 randomly selected files of the active Part C files.

Results of the electronic desk audit review were analyzed to determine program strengths, areas for improvement, and non-compliance issues. All issues identified during the electronic desk audit were addressed during a virtual visit through staff interviews and child file reviews. In addition, the EIEP conducted a randomly selected parent interview and a review of fiscal responsibilities and fiscal management. The chart below outlines findings.

Areas of Strength	1. Majority of the files reviewed served children in natural environments in accordance with CFR 303.18 which included the home or community settings. 2. Evaluations were comprehensive and included information in all areas of development. 3. Files reviewed indicated that children were making adequate progress. 4. All files contained outcomes that were based on the family concerns and needs. 5. Parent interviewed was very happy with the progress her child is making and with the services provided.
Noncompliance issues	1. There were eight (8) files that had insufficient hearing or vision follow-up. During the file correction period, two files were removed, leaving 6 files with insufficient follow-up documentation. § 303.321 Evaluation of the child and assessment of the child and family. (98626728,69009317,X065071,X064125,X064474,97009431) 2. There were nine (9) files with insufficient documentation of service delivery. During the file correction period, the EIEP was able to remove three (3) files, leaving 6 files remaining. § 303.700 State monitoring and enforcement (30896835,91764297,98626728,X065071,X064125,97009431) 3. There were three (3) files with missing signatures. The files had appropriate subsequent signatures. § 303.400 General responsibility of lead agency for procedural safeguards (X064125,X064474,53564421,) 4. There were three (3) files with missing transition plan documentation. § 303.209 Transition to preschool and other programs (91764297, 5. 98626728,69009317)

Total Findings	Non-compliance	5
Total Findings Requiring a CAP	Non-compliance	5

Next Steps:

Due to the extent to which the above findings violate the IDEA and Wyoming Chapter 8 Rules, Region 08: Early Intervention Project Reach Early Intervention Center and Preschool, in collaboration with the Early Intervention and Education Program (EIEP) unit staff, will develop a Corrective Action Plan (CAP) to address issues of non-compliance. Region 08: Project Reach Early Intervention Center and Preschool will have one calendar year from the date of this report to complete all activities outlined in the CAP. The EIEP remains committed to assisting and supporting Region 08 to achieve these outcomes in order to come into full compliance with the IDEA and Wyoming Chapter 8 Rules.

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cc:

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