



Developmental Disabilities Advisory Council

Meeting Minutes

Date	Mar 6, 2025		
Time	10:00am – 12:00pm		
Location	Zoom Only Call In Information: https://uwyo.zoom.us/j/94868995005 , (669) 900-6833, Meeting ID: 948-6899-5005		
Purpose	To assist and advise the Division of Healthcare Financing (Division) in implementing a statewide service delivery system for persons who are identified as having developmental and intellectual disabilities, and acquired brain injuries (ABI).		
Members	Jane Carlson, Rachel Collins, Tina Conley, Lorie Conrad, Rachel Crawford, Brenda Dick, Jeff Gardner, Kayla Green, Michelle Jarman, Mandy Liley, Mason McDowell, Lucy Russell, Bonnie Wilson		
Division Staff	Jenifer Adams, Matt Crandall, Alice Esquibel, Elizabeth Forslund, Dillion Johnson, Julie Lacey, Shirley Pratt, Erin Sparks		
AGENDA ITEMS/KEY POINTS DISCUSSED			
	Topics	Time	Highlights
1.	Roll call and approval of minutes and Introductions – <i>Jeff Gardner</i>	5 min	Jeff issued a motion to approve minutes. A request was made to amend minutes to include the last name of Rachel who accepted the motion during the previous meeting. Minutes are to be amended to note it was Rachel Crawford who accepted motion. Tina Conley accepted a motion to approve. Bonnie Wilson Seconded. The motion was carried and the minutes were approved.
2.	Division update – <i>Division</i>	40 min	<ul style="list-style-type: none">Legislative Updates - Today was the last day of session. Funding to extend ARPA provider rates for one fiscal year was included by the Joint Appropriations Committee in the supplemental budget. The Supplemental budget will not be passed. The individual bills which contained the funding of provider rates also did not pass. As of right now provider rates will be decreasing July 1, 2025 unless we are given further notice. The Department will continue to communicate with providers as we learn more. Jeff Gardner stated the Joint Appropriations Committee has agreed to look at rates over the interim provided the Management Council agrees.Shirley Pratt Retirement - After 40 years in the field Shirley will be retiring from the Department. She will be missed. We will be moving forward with finding a new hire for her position. We are hoping to introduce the new

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			<p>hire at the next Council meeting. The assistant managers Wendy Hoover and Alice Esquibel will be covering in the meantime.</p> <ul style="list-style-type: none"> • Provider Span Billing - We do allow providers to span bill. If a provider provides services from the first of the month to the 31st of the month for a daily rate that can be a one line item and not 31 line items. If there is a break in that service for example the provider did not provide services on the 8th. The provider would span bill from the 1st to the 7th and then the 9th to the 31st. • Participant Financial Eligibility - Financial eligibility in long term care has new tools to identify a person's assets when determining medicaid eligibility. Some people have been found ineligible due to being over-resourced. People have also been found ineligible due to not turning in paperwork. Case managers should be identifying who will be filling out the paperwork and following up at every 6 month and annual meeting. A provider should be taking lead if they are a representative payee. • Provider Recertification Timelines - Per administrative rule, we inform providers 120 days before their certification expires. Providers will be receiving a corrective action if the certification paperwork is not submitted before providers are within 45 days of their certification expiring. If a provider does not turn in all paperwork by the time they are within 20 days of their certification expiring, the decertification process will be started. • CCMS - Stands for Case Care Management System. This system will be replacing EMWS and the provider portal. We are over 6 months into the development process for the system. The system has a tentative go live date of July 2026. Communications will be sent out the closer we are to the go live date. • NCI State of the Workforce Survey - The NCI state of the workforce survey began three weeks ago and focuses on retention, turnover, and pay. Contact Dillion Johnson at the Wyoming Department of Health if you have an
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			<p>ineligible provider who has mailed a survey. The survey will go until June 30, 2025.</p> <ul style="list-style-type: none"> • NCI IDD Survey - This survey is focused on participants. 402 surveys were completed out of 1600 randomly selected participants. This survey wrapped up around the end of February. The data is currently being examined by Vital Research before the data is submitted to NCI. • ARPA Closeout - We are anticipating to begin the ARPA closeout process on March 31, 2025. The Department will be working with the Centers for Medicare and Medicaid Services on a final report. This report will detail the state's activities in using ARPA funds for the different HCBS initiatives. • Waitlist - Currently have 315 people on the waitlist. The current wait time is around 15 months. Since the last DDAC update, 43 people have been funded. • FASI - Project is funded using ARPA funds and we are working with WIND on completing the project. The FASI is being assessed on if it can be used for Wyoming's population.
3.	By-law review committee	5 min	<p>Bonnie Wilson, Lucy Russell, and Tina Conley volunteered to be on the committee to review the By-laws with Jeff Gardner automatically serving as Chairman. A Doodle meet will be sent out to determine a time when everyone is available to review.</p>
4.	Member updates – <i>Council Members</i>	15 min	<ul style="list-style-type: none"> • Bonnie Wilson - The Mayor's council for People with Disabilities is preparing to do a disability awareness walk on March 18th. At 1 pm we will be walking the Sunrise Shopping Center. Goodie bags and water will be provided. • Lucy Russell - No updates • Mason McDowell - Working on legislation for a lemon law on adaptive equipment to include guide dogs. Will be contacting Senator Tim Salazar to try and get sponsorship. If anyone has any ideas contact Mason. A recommendation was given to reach out to Representative Clarence Stivar to sponsor the bill. • Rachel Collins - Andrew Lemke has been hired as the new CEO for Protection & Advocacy.



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			<ul style="list-style-type: none">• Rachel Crawford - One of the Department of Education consultants will be putting on a discovery through transition webinar next week. It is looking at transition from pre-kindergarten through graduation.• Michelle Jarman - WIND is monitoring funding , changes to grant structure, potential changes to ACL and HHS. Nothing definite to report yet.
5.	Public Comment	10 min	No public comment. Jeff Gardner entertained motion to adjourn. Bonnie Wilson issued motion, Lucy Russell seconded. Meeting adjourned.
NEXT MEETING – June 5, 2025 - Zoom Or In-Person			