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# BULLETIN

**Date:** February 20, 2025  
**To:** All LT101 Submission Personnel  
**From:** Elizabeth Forslund, Home and Community-Based Service Section Administrator  
**Subject:** LT101 Assessment 12 Month Validity Guidance  
**Ref:** **EF-2025-B05**

This bulletin provides clarification from the Wyoming Department of Health, Division of Healthcare Financing, Home and Community-Based Services (HCBS) Section regarding the validity of LT101 assessments. The LT101 assessment is used by the State of Wyoming to determine nursing facility level of care. This assessment is required at initial CCW eligibility consideration and annually thereafter. Medicaid recipients, enrolled as continued stay clients at a Nursing Facility (NF), do not require an annual LT101 assessment. If the Medicaid recipient enrolled as a continued stay client in the NF has a change in condition, or leaves the NF for 30 days or more, the NF staff are expected to request a new LT101. All LT101 assessments will be considered valid for one year.

- LT101 assessments to determine nursing facility level of care are valid for 12 months. The Division will not process a request for an LT101 assessment if a valid assessment has been conducted within the last 12 months.
- If an individual transfers from the Community Choices Waiver (CCW) program to a nursing facility, or from a nursing facility to the CCW program, a valid LT101 assessment that is less than 365 days old will be accepted.
- If a valid LT101 assessment is on file and a Preadmission Screening and Resident Review (PASRR) Level II is needed, the LT101 does not need to be requested.
- The LT101 assessment process for initial applicants and participants who are renewing their CCW eligibility remain the same.
- If an individual is found ineligible for the CCW program or a nursing facility, the individual has 90 calendar days to reapply or request a reconsideration or administrative hearing.
- Since initial LT101 assessments are valid for 12 months, an LT101 assessment is not required for a continued stay in a nursing home.

If you have any questions or concerns, please contact [loc.assessment@wyo.gov](mailto:loc.assessment@wyo.gov)