



Developmental Disabilities Advisory Council

Meeting Minutes

Date	September 5, 2024
Time	10:00am – 12:00pm
Location	Herschler Building Capitol Extension Room 1, 122 West 25th Street, Cheyenne, Wyoming Call In Information: https://uwyo.zoom.us/j/94868995005 , (669) 900-6833, Meeting ID: 948-6899-5005
Purpose	To assist and advise the Division of Healthcare Financing (Division) in implementing a statewide service delivery system for persons who are identified as having developmental and intellectual disabilities, and acquired brain injuries (ABI).
Members	Jane Carlson, Rachel Collins, Lorie Conrad, Rachel Crawford, Brenda Dick, Jeff Gardner, Kayla Green, Michelle Jarman, Arkansas Le Marr, Lucy Russell, Bob Sell, Bonnie Wilson
Division Staff	Jenifer Adams, Matt Crandall, Elizabeth Forslund, Dillion Johnson, Julie Lacey, Shirley Pratt

AGENDA ITEMS/KEY POINTS DISCUSSED

	Topics	Time	Highlights
1.	Roll call and approval of minutes – <i>Jeff Gardner</i>	5 min	<ul style="list-style-type: none"> Meeting called to order. Bonnie moved to approve minutes, Lorie seconded. Minutes approved. Jane Carlson was introduced to the council. Jane Carlson represents the Department of Family Services.
2.	Division update – <i>Division</i>	40 min	<ul style="list-style-type: none"> Budget/Legislative Update - Several months ago proposals were submitted to Lee Grossman to be considered by the Department of Health Director. Both the ARPA drop off effective July 1, 2025 ARPA expiring March 2025 have been discussed. We are currently waiting for the Director's and Governor's Budget to be issued. DD Rate Study Report- Has been ongoing for about a year. A rough draft of the report has been completed. This report is required every 2-4 years per state statute. HCBS section contracts with Guidehouse to complete the report. The final rate study report will include the 75th percentile rate model but will also include the Steering Committee recommendation for the legislature to not take budgetary action on the rate study. The steering committee had concerns about 6.7% of all Wyoming providers completing a survey. The report will be published on the HCBS website



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			<p>and a copy of the report is sent to the Legislative Joint Appropriations Committee.</p> <ul style="list-style-type: none"> • NCI IDD InPerson Survey - This survey is participant focused. Vital research is conducting the study. Vital research will be reaching out to participants and guardians to complete the survey. • NCI IDD SOW - • Waitlist - The current waitlist time is around 14 months. There have been funding opportunities every month. • FASI - WIND has completed Adult and Pediatric surveys. They are moving on to skilled nursing facilities. The surveys should be completed in the next few months. • National Accreditation - The HCBS section brought a group of people together which included providers to discuss accreditation and to receive recommendations. Right now Administrative Rule states a provider must get accredited once they reach a certain threshold. Accreditation was required of providers since the state did not have the capacity to monitor some of the standards seen with being accredited. • Medication Assistance Training - 3 modules are being updated. They should be completed in the next few months. 1800 individuals have completed the training. • Comprehensive Waiver Amendment - Effective July 1, 2024 the Centers for Medicare and Medicaid Services approved the Comprehensive Waiver Amendment. This amendment created reserved capacity slots of underage participants exiting the Wyoming foster care system. We have already had a few participants be placed on the waiver through this system.
3.	Bylaw Review	5 mins	Bylaw changes were reviewed. The Council voted to accept changes.
4.	Officer Appointments	5 mins	Lucy Russell was nominated for and confirmed for Vice Chair. Jeff Gardner was affirmed to stay Chairman. Kayla Green was nominated for Secretary. Kayla was absent today, Matt Crandall will reach out to confirm if Kayla accepts the nomination.



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5.	Self-Advocate Opening	5 mins	We continue to have a self advocate position open. No applications were received during the last cycle. The council was asked to reach out to participants who may be interested in being on the council.
6.	Member updates – <i>Council Members</i>	15 min	Rachel Crawford - The state Wave Conference was successful. There is a new Division Director. Jeff Gardner - WYCPS is hosting the 3rd annual meeting to recognize Direct Care Workers across the state. Jane Carlson - DFS has a new data system they are excited about. Michelle Jarman - 30th anniversary of WIND in October. There will be a keynote speaker presenting and all are invited to attend.
7.	Public Comment	10 min	

NEXT MEETING – December 5, 2024 - Zoom Only