



Developmental Disabilities Advisory Council

Meeting Agenda/Minutes

Date	June 6th, 2024
Time	10:00am – 12:00pm
Location	Herschler Building Capitol Extension Room 1, 122 West 25th Street, Cheyenne, Wyoming Call In Information: https://uwyo.zoom.us/j/94868995005 , (669) 900-6833, Meeting ID: 948-6899-5005
Purpose	To assist and advise the Division of Healthcare Financing (Division) in implementing a statewide service delivery system for persons who are identified as having developmental and intellectual disabilities, and acquired brain injuries (ABI).
Members	Rachel Collins , Lorie Conrad, Rachel Crawford , Brenda Dick, Jeff Gardner, Kayla Green, Michelle Jarman (Eric Moody), Arkansas Le Marr, Lucy Russell, Bob Sell, Bonnie Wilson
Division Staff	Jenifer Adams, Matt Crandall, Elizabeth Forslund, Dillion Johnson, Julie Lacey, Shirley Pratt

AGENDA ITEMS/KEY POINTS DISCUSSED

	Topics	Time	Highlights
1.	Roll call and approval of minutes – <i>Jeff Gardner</i>	5 min	Meeting called to order. Arkansas moved to approve the minutes; Lucy Russell seconded. Minutes approved.
2.	Division update – <i>Division</i>	40 min	<ul style="list-style-type: none"> Overtime Requirements - The HCBS Section continues to track the new requirements. We are monitoring for potential impacts. American Disabilities ACT (ADA) - There are new requirements for website accessibility. The Policy and Communications Unit is working on changes necessary to meet the requirements. Adult Protective Services (APS) - New federal rules have been issued for APS to go along with increased funding. The rule focuses on data sharing between the major state agencies in relation to adults who receive services from APS. There is a possibility of state law amendments to meet the federal rule requirements. Access Rule - Final version was released in April. The ACCESS rule is a Medicaid rule that impacts services and HCBS. The Section has been reviewing rules and the impact the rules will have on the system. There will be minimal impact on the end user of HCBS. The section is in a good spot to reach compliance with the rule. One interesting requirement to note is the



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			<p>80% rule which requires 80% of a rate paid to providers to go to direct care worker compensation.</p> <ul style="list-style-type: none">• Waitlist Updates - Currently we have 285 individuals on the waitlist with an average wait time of 13.5 months. This quarter 80 people have been funded from the waitlist. Provider capacity is holding steady with funding being spread throughout the state.• Functional Assessment of Standardized Items (FASI) - Meetings are occurring monthly about the project. Currently 203 individuals have completed the assessment to date. WIND continues to work hard in completing outreach activities and DOH has provided assistance. We are confident we will get the information required to assess the validity of the assessment. Will be getting pediatric data shortly. Right now the FASI is designed to be compared to the LT-104.• Background Screening Requirements - The Department used to require a DCI fingerprint screening. Providers had issues with the length it took to complete the screening and to be able to hire individuals. The new requirement is for providers to complete a national and name based search. This search is offered by many different companies. The Department will not assist with interpreting results. If providers have questions they are encouraged to reach out to legal counsel.• American Rescue Plan Act Rate Attestations - Back in 2022 a temporary increase in rates was funded through June of 2025. Providers had to complete an attestation stating all increase in funds went to compensation. Providers have to report back on how much they received and how the funds were used. Providers will be getting a task to complete the report which is due August 31. Providers must complete the report in order to continue billing at the agency rate.• NCI-IDD SOW Survey - Gathers data on 35 participating states about provider workforce. Survey started February 15 and will end June 30. 57.4% of providers have completed the
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			<p>survey to date. States are requested to have less than 5% margin of error for data collection or Wyoming's data will not be included in the national report. Providers are given \$2,000 for completing the survey. Last year 92% of providers completed the survey.</p> <ul style="list-style-type: none"> • NCI-IDD Participant Survey - July 1 begins the participant survey which will end June 30, 2025. At the end of September or October training will begin for surveyors. We will need 400 randomly selected participants to complete the survey in order for the survey to be statistically valid. Survey will be out from October of 2024 to May of 2025 before shutting down. • Case Management Certificate Tier Rates - Opportunity to take the training and receive the increased rate ended at the end of February 2024. The training is still available to take even though Case Managers will not be able to bill at a higher rate. For Case Managers currently billing at the increased rate, they will be able to bill at the higher rate until the end of the ARPA funding period March 31, 2025. 130 Case Managers have completed the training. • DD Rate Study - The rate study is entering the final stages. Our contractor Guidehouse has solicited a lot of feedback on various rate components and is working on finalizing different rate models to be voted on by both the provider workgroup and the steering committee. • Innovation Grants -
3	Bylaw Review	5 mins	<p>The Wyoming Department of Health (WDH) will reach out to the Department of Family Services to see if there is interest in being on the council. Matt from WDH will reach out to the Bylaw review committee if an additional meeting is needed.</p>
4.	Member updates – <i>Council Members</i>	15 min	<p>Lucy Russell - Large print would be nice to be included as a resource for individuals. There are concerns about the virtual option no longer being a part of the case management service.</p> <p>Bonnie Wilson - Bonnie has been accepted to the Arc of Natrona County's advisory board. Also will be participating in the FASI assessment Monday.</p>



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			<p>Jeff Gardner - Wyoming Community Service Providers banquet will be in Casper on September 9. Elizabeth will look at nominations.</p> <p>Brenda Dick - Caseloads are increasing. Need an additional counselor and administrative assistant position. Utilizing current resources to complete intakes around the state.</p> <p>Kayla Green - Conference September 18 at Red Lion Hotel. Currently open to receive vendor applications. There are a lot of national directives being issued that the Governor's Council is keeping track of. Council is working on updating the website to make materials more user friendly.</p> <p>Eric Moody - There is a new Intern Dean who is supportive of WIND. WIND has a new ICAP assessor and project manager. Working on an inclusive post secondary model to allow individuals who have disabilities get the college experience. Will be celebrating WIND's 30th anniversary October 8th. Jim Warne will be speaking.</p> <p>Arkansas - Organization is currently having trouble getting staff. People are not showing up for training or they show up for training but not the next work day.</p>
5.	Public Comment	10 min	

NEXT MEETING – September 5, 2024 - Zoom or In Person