

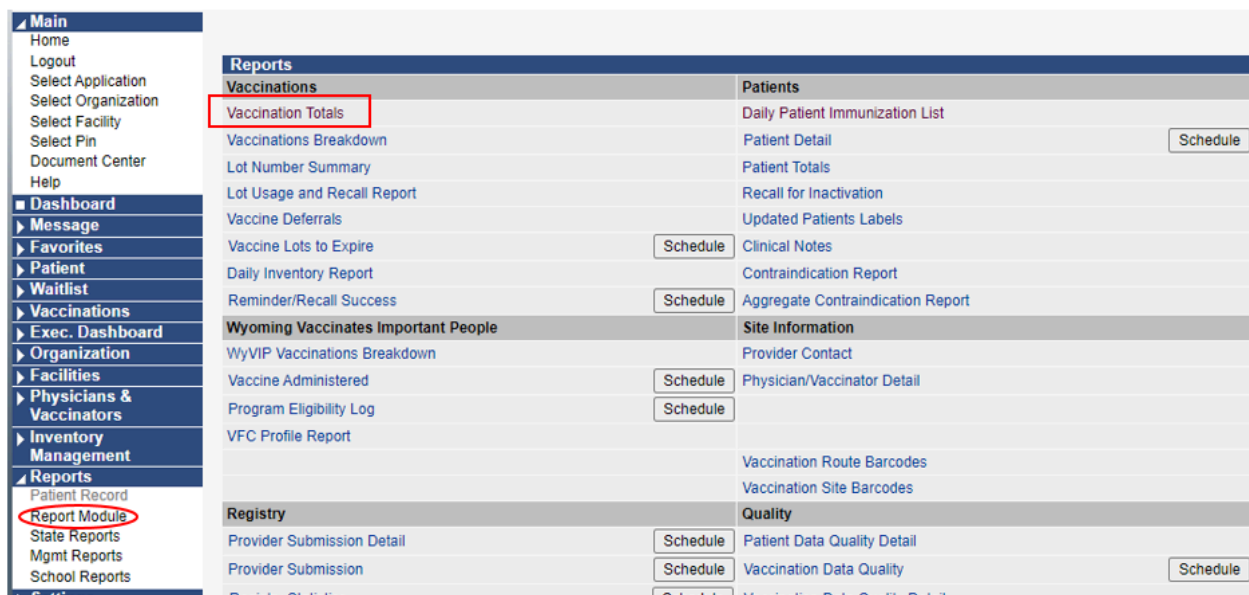
# Quick Reference Guide: Vaccine Totals Report

Last Revised: 06/2024

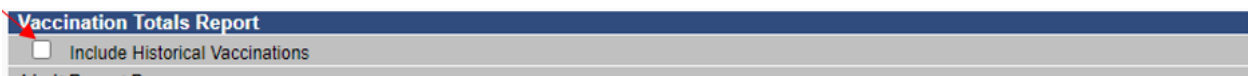
This quick reference guide outlines the process for generating the Vaccine Totals report. This report is helpful when summarizing vaccine doses recorded in the Wyoming Immunization Registry (WyIR). It displays the number of vaccinations submitted, added, or updated for the selected organization or facility. The report is organized by the selected report type and sorted alphabetically by organization or facility name. Multiple vaccines can be selected for this report.

To navigate to the Vaccinations Totals report, follow the steps below:

1. Select “Reports” from the Main Menu.
2. Select “Report Module.”
3. The Vaccinations Totals report will be located in the “Vaccinations” list.



4. Once the “Vaccination Totals Report” menu has opened, check “Include Historical Vaccinations” at the top of the Vaccine Totals report, if applicable.



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**Vaccination Totals Report**

Include Historical Vaccinations

**Limit Report By**

Organization  
 Organization Group  
 Do Not Limit

Facility  
 Facility Group  
 Do Not Limit

WyVIP Pin

Vaccination Program Eligibility

Vaccines

Unselected

COVID-19 mRNA, bivalent, original/Omicron BA.1, Non-US Vaccine (S  
 COVID-19 mRNA, bivalent, original/Omicron BA.1, Non-US Vaccine (S  
 DTaP  
 DTaP, 5 pertussis antigens  
 DTaP, unspecified formulation  
 DTaP-Hib

Add ▼ Remove ▲

Selected

Vaccination Dates From: mm/dd/yyyy Through: mm/dd/yyyy

Patient Age Range From: --select-- Through: --select--

Patient Birth Date From: mm/dd/yyyy Through: mm/dd/yyyy

Do Not Limit

Sex: --select--

District/Region: --select--

**Display By**

All  Half Hour  Hour  Day

**Age Group**

Include 0-18 Years of Age

Include 19+ Years of Age

**Report Type**

Total Vaccinations by Organization Group

Total Vaccinations by Organization

Total Vaccinations by Facility Group

Total Vaccinations by Facility

Total Vaccinations by Vaccinator

Total Vaccinations by Program

Total Vaccinations by Health Plan

Total Vaccinations by Zip Code

Total Vaccinations by State

Total Vaccinations by County/Parish

Total Vaccinations by District/Region

Total Vaccinations by Vaccine

Back Reset **Create Report**

5. Once the search parameters have been selected, select the “Create Report” button at



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the bottom right of the screen.

- The report below will populate. The information in this report depends on your search parameters. If you did not get the intended results, please check your parameters and try your search again.

Vaccination Totals

Report Criteria

Report Date: December 04, 2023

Organization:	
Facility:	
Report Type:	By Vaccine
Display By:	All
Include Historical Vaccinations:	No
Vaccination Program Eligibility:	All
Vaccines:	All
Vaccination Date Range:	All
Birth Date Range:	All
Patient Age Range:	All
Sex:	All
District/Region:	All
Age Group:	No

Total Vaccinations Selected: 11

Vaccine	Number of Vaccinations	Percent of Total Selected
COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	1	9
DTap	3	27
Hep A-Hep B	2	18
Influenza split, 6+ months	1	9
PPD Negative Result	1	9
Tdap	1	9
Influenza, live, intranasal	2	18

- After the report is generated, you can right click anywhere in the report to print the report or save the report.

Questions? Please contact: WyIR Help Desk: 833-231-1451 or [wyir.helpdesk@wyo.gov](mailto:wyir.helpdesk@wyo.gov).



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