

Quick Reference Guide: Daily Patient Immunization List Report

Last Revised: 5/2024

This report can be helpful when summarizing vaccine doses administered on a certain date. Many data parameter options are available, which can be used to determine discrepancies in inventory, patient summaries, and vaccines given to all patients. This report also displays a list of patients who were administered vaccines on a specific date, and lists the total number of patients and total number of vaccinations.

To navigate to the Daily Patient Immunization List report:

1. Select the “Reports” page from the Main Menu.
2. Select the “Report Module.”
3. Select the “Daily Patient Immunization List” report, which is located in the “Patients” reports section.

The screenshot shows a web application interface. On the left is a vertical navigation menu with categories: Main, Dashboard, Message, Favorites, Patient, Waitlist, Vaccinations, Exec. Dashboard, Organization, Facilities, Physicians & Vaccinators, Inventory Management, and Reports. The 'Reports' category is expanded, showing sub-items: Patient Record, Report Module (circled in red), State Reports, Mgmt Reports, and School Reports. The main content area displays a grid of reports under the heading 'Reports'. The grid is divided into two columns: 'Vaccinations' and 'Patients'. The 'Patients' column contains the following reports: Daily Patient Immunization List (circled in red), Patient Detail (with a 'Schedule' button), Patient Totals, Recall for Inactivation, Updated Patients Labels, Clinical Notes, Contraindication Report, and Aggregate Contraindication Report. Below this is a section for 'Wyoming Vaccinates Important People' with reports: WyVIP Vaccinations Breakdown, Vaccine Administered (with a 'Schedule' button), Program Eligibility Log (with a 'Schedule' button), and VFC Profile Report. At the bottom is a 'Registry' section with reports: Provider Submission Detail (with a 'Schedule' button), Provider Submission (with a 'Schedule' button), Patient Data Quality Detail, and Vaccination Data Quality (with a 'Schedule' button).

4. Select the date for Shots Given on this Date (required).
5. The report can be limited by the Facility, School, Vaccinator, District/Region, and Hide Dose Number.



**IMMUNIZATION
UNIT**

**Wyoming Department of Health
Immunization Unit
(307) 777-7952**

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Daily Patient Immunization List

Limit Report By

Shots Given on this Date: 11/29/2020

Organization: TESTING ORG (105221)

Organization Group: --select--

Do Not Limit

Facility: TEST FACILITY

Facility Group: --select--

Do Not Limit

WyVIP Pin: --select--

School: [Click to select](#)

Do Not Limit

Vaccinator: --select--

District/Region: --select--

Hide Dose Number (Hint: Utilize this checkbox if report performance is slow.)

Back Reset **Create Report**

6. Select the "Create Report" button at the bottom right side of the screen.
7. The report below will be generated according to your search parameters.

Daily Patient Immunization List

Report Criteria Report Date: November 29, 2023

Organization: 105221 - TESTING ORG
 Facility: TEST FACILITY
 WyVIP Pin: None
 Shots Given on this Date: 11/29/2020
 Vaccinator: All
 School: All
 District/Region: All
 Hide Dose Number: No

Patient Name	Birth Date	Vaccine	Dose	Facility	Vaccinator	School
Testy Tester	11/29/1983	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		
Tom Tester	04/13/1999	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		
Testy Tester	11/29/1983	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		
Tom Tester	04/13/1999	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		
Testy Tester	11/29/1983	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		
Tom Tester	04/13/1999	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		
Testy Tester	11/29/1983	COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5mL dose or 50 mcg/0.25mL dose	2	TEST FACILITY		

8. The total number of patients and total number of vaccinations are included on the bottom of the report.
9. If you did not receive the intended results, please check the search parameters and try the search again.
10. After the report is generated, right click anywhere in the report to print or save the report.

Questions? Please contact the WyIR Help Desk: 1-833-231-1451 or wvir.helpdesk@wyo.gov.



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