

Quick Reference Guide: Adding Historical Vaccines

Last Revised: 11/2023

Historical Vaccinations

- Historical vaccinations are vaccinations that are verified by a medical professional and documented on an official record of immunization as having been given at a different location or previous point in time, and that are not currently documented on the patient's vaccination record in the Wyoming Immunization Registry (WyIR).
- Before a historical vaccination is added to a patient's record in the WyIR, the vaccination record must meet certain criteria to ensure it is verified and accurate.

Verifying Historical Vaccines

- Only official immunization records should be used when verifying a patient's immunization history.
- In order to protect the health and safety of the patient as well as to maintain the integrity of the information in the WyIR, it is essential that only verified historical vaccinations are entered into the WyIR.

Official Record of Immunization

- Only the following documentation should be referenced when verifying a patient's vaccination history:
 - An immunization record generated from any state or jurisdiction's Immunization Information System (IIS);
 - An immunization record certified by a primary healthcare provider;
 - An immunization record certified by a licensed physician, or the physician's designee; or
 - An immunization record certified by a public health authority.

Data Elements of a Verified Record

- In order to be considered valid and be used to enter historical information into the WyIR, an immunization record must contain all of the following data elements:
 - Source of the record;
 - Patient's name;
 - Patient's date of birth;
 - Name of each vaccine administered;
 - Month, day, and year each vaccine was administered; and
 - Certification by a public health authority.



**IMMUNIZATION
UNIT**

**Wyoming Department of Health
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Entering Verified Historical Vaccination Records

- Search for the patient;
 - See Searching for a Patient: Quick Reference Guide on the Immunization Unit [website](#).

- After the patient is selected, the system will automatically open the **Patient Demographic** page;
- Using the navigation menu, click on the **Vaccinations** menu heading;
- Click on **View/Add**;
- The **Vaccination View/Add** screen will appear;
- From the **Vaccination View/Add** screen, enter the date the vaccine was given in the field next to the appropriate vaccine type;
 - Do not assume vaccine brand or combination products if not specified on the record.
 - Add only the vaccine brand or combination product specified on the record.

- After all the historical dates have been entered, click on the **Add Historicals** button.
- The system will add the historical data and return to the **Vaccination View/Add** screen.

Resources:

Searching for a Patient: Quick Reference Guide on the Immunization Unit [website](#).

Still have questions? Please contact:

WylIR Help Desk: 833-231-1451 or wylir.helpdesk@wyo.gov



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