

Borrowing Private Vaccine For VFC Patient

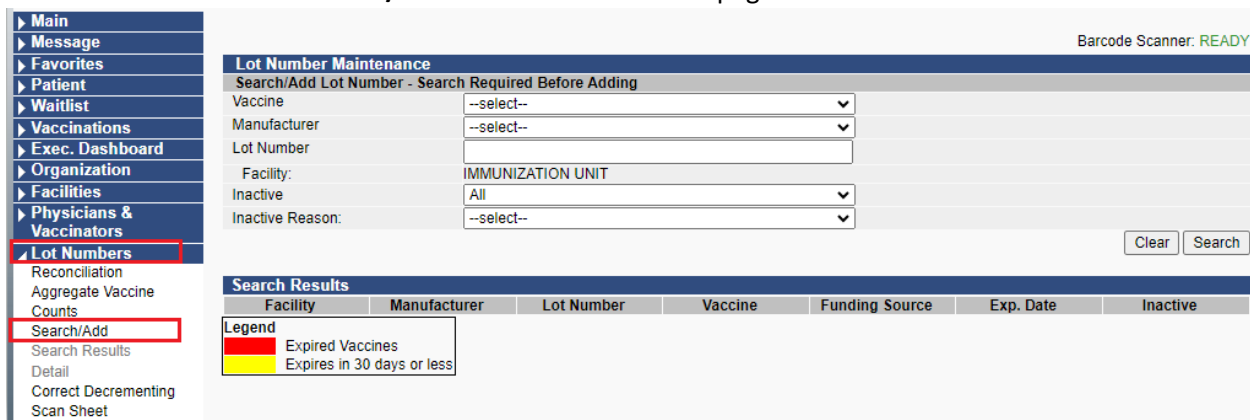
Has borrowed dose been documented on the patient record?

No: Add borrowed dose to inventory to enter in patients record.

Yes: Skip to Step 2 (Remove replacement doses from reconciliation)

Step 1: Add the Borrowed Dose to Your Inventory as Public.

1. Go to **Lot Numbers** then **Search/Add** on the left side of the page.



Barcode Scanner: **READY**

Lot Number Maintenance

Search/Add Lot Number - Search Required Before Adding

Vaccine: --select--
Manufacturer: --select--
Lot Number:
Facility: IMMUNIZATION UNIT
Inactive: All
Inactive Reason: --select--

Clear Search

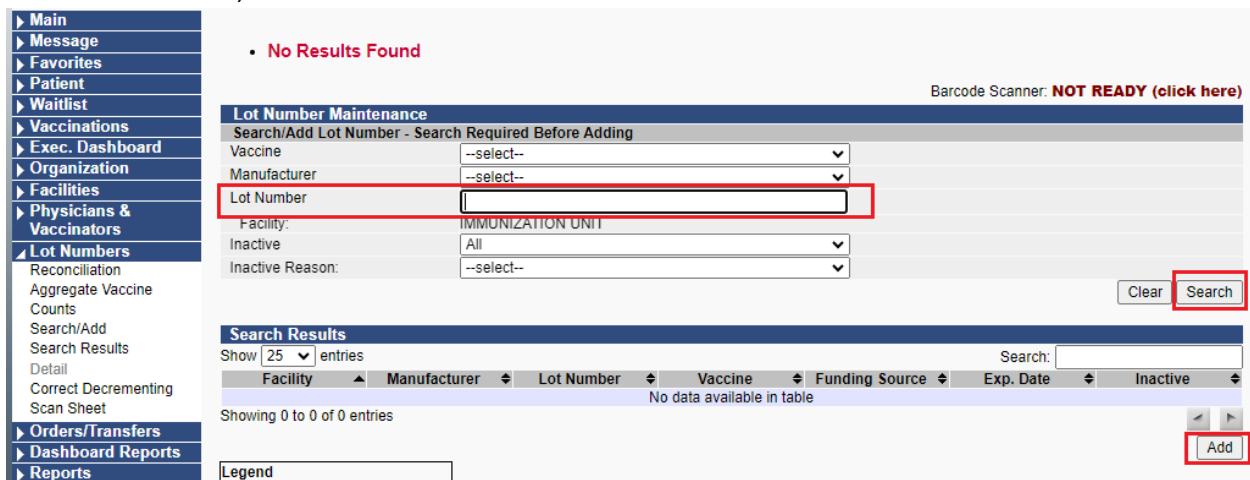
Search Results

Facility	Manufacturer	Lot Number	Vaccine	Funding Source	Exp. Date	Inactive
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Legend

- Expired Vaccines
- Expires in 30 days or less

2. Enter your **lot number**.
3. Click **Search** button, then select the **Add** button.



Barcode Scanner: **NOT READY (click here)**

Lot Number Maintenance

Search/Add Lot Number - Search Required Before Adding

Vaccine: --select--
Manufacturer: --select--
Lot Number:
Facility: IMMUNIZATION UNIT
Inactive: All
Inactive Reason: --select--

Clear Search

Search Results

Show 25 entries

Facility	Manufacturer	Lot Number	Vaccine	Funding Source	Exp. Date	Inactive
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Showing 0 to 0 of 0 entries

No data available in table

Legend

Add

4. Fill in the red boxes as shown below. When you are done click **Add**.
 - **Funding Source:** select **VFC**
 - **Reason for change:** select **Borrowed from Private**

Main
Message
Favorites
Patient
Waitlist
Vaccinations
Exec. Dashboard
Organization
Facilities
Physicians & Vaccinators
Lot Numbers
Reconciliation
Aggregate Vaccine Counts
Search/Add
Search Results
Detail
Correct Decrementing
Scan Sheet

Lot Number Maintenance [Add]
Manufacturer: --select--
Vaccine: --select--
Lot Number: 54321
Facility: IMMUNIZATION UNIT
Expiration Date: mm/dd/yyyy
Funding Source: --select--
Reason Categories: --All Categories--
Reason for Change: --select--
Date of Transaction: 10/11/2023
Number of Doses Added:
Product: --select--
Vaccine Settings Mapping: Not Mapped Map Vaccine Setting
NDC Number: --select--
WyVIP PIN of other party (if applicable):
Cancel Add

Do you have Public vaccine to replace Private?

No: If you do not have VFC dose to replace the borrowed dose you may skip step 2 for now. Complete step 2 when you have a replacement dose to finish the borrowing process.

Yes: Complete Step 2

Step 2: Remove the Replacement Dose from Reconciliation.

- Go into your **Reconciliation** page under **Lot Numbers**.
- Find your borrowed from vaccine and lot number.
- Adjust your **physical count** (subtracting your borrowed dose(s)).
- Select **Category** and **Reason**
Under **Category** select **Transfer**.
Under **Reason** select **Restock Private Inventory from Public**.
- Complete Reconciliation and select **Submit Monthly Inventory**.

Reconcile Inventory

Vaccine	Lot Number	Exp Date	Quantity on Hand	Physical Inventory	Adjustment (+/-)	Category	Reason	Funding Source	Inactive	Add Row
COVID-19, mRNA, LNP-S, bivalent, PF, 10 mcg/0.2 mL dose (Pfizer)	TESTING456	11/30/2023	99	98	-1.00	Transfer	Restock Private Inventory from Public	PUB	<input type="checkbox"/>	+

Print Reset Save
Submit Monthly Inventory

Inventory Last Submitted:
Legend

Public Lots
Private Lots
Expired Vaccines
Expires in 30 days or less