

WYOCSP | Wyoming Community Services Program

Dated: February 2019
To: Community Services Block Grant (CSBG) Eligible Entities
From: Regina Dodson, Wyoming Department of Health, Public Health Division
Community Services Program Manager
Reference: CSBG Policy 9: Disaster Relief

POLICY #9

In instances where a Grantee's service area may be affected by a major disaster the State CSP office will adjust the timeframe for review and the necessary documentation time frame in order to provide the maximum assistance to individuals affected by the disaster.

In order to adjust the client eligibility and verification, Grantees must contact the State CSP office for permission to do so. If permission is granted, Grantees and their sub-grantees may do the following:

- If households or individuals have been made low-income due to the local disaster, Grantees and sub-grantees can disregard CSP Policy 1 whereas individuals must have documentation for the past 30 days. Instead, individuals may provide documentation from the past 7 days.
 - In accordance with CSP Policy 1, if an individual or household has no income, they need to sign a zero income self-declaration form.