

WYOCSP | Wyoming Community Services Program

Dated: April 2018
To: Community Services Block Grant (CSBG) Eligible Entities
From: Regina Dodson, Wyoming Department of Health, Public Health Division, Community Services Program Manager
Reference: CSBG Policy #5: Eligible Entities' Designation and Re-designation in Unserved Areas

POLICY #5

CSP, to provide CSBG services, may choose among:

1. Private non-profit organizations (including both current eligible entities and other non-profit organizations, including faith-based);
 - a. located in unserved or underserved area; and
 - b. capable of providing a wide range of services designed to eliminate poverty and foster self-sufficiency.
2. Private non-profit eligible entities;
 - a. located nearby unserved or underserved area; and
 - b. already providing related services.
3. Other entities;
 - a. located in, or near, the unserved or underserved area.

If no private non-profit organization or eligible entity is identified or determined to be qualified to serve an area, CSP may designate an appropriate political subdivision of the state to serve as an eligible entity for the area.

CSP may also designate a new “eligible entity” if:

- eligible entities have gone out of business;
- eligible entities do not choose to become designated (or re-designated);

- CSP has lawfully terminated the eligible entity's CSBG funding;
- a geographic area is not, or ceases to be, served for any other reason; or
- eligible entities cannot, or will not, meet the Tripartite Board requirements

PROCEDURE

In order for a private non-profit to serve as the eligible entity in the area, it must agree to add additional members to the Tripartite Board to ensure adequate representation. Furthermore, if no private non-profit organization or eligible entity is identified or determined to be qualified to serve an area, CSP may designate an appropriate political subdivision of the state to serve as an eligible entity for the area, for which a Tripartite Board must be in place. The Tripartite Board should consist of the following:

1. one-third (1/3) elected public officials or their representatives;
2. one-third (1/3) members who are chosen in accordance with democratic selection procedures adequate to assure that these members are representative of low-income individuals and families in the neighborhood served; and
3. one-third (1/3) members are officials or members of business, industry, labor, religious, law enforcement, education, and other major groups and interests in the community served.

When designating an eligible entity, CSP may grant the designation to an organization of demonstrated effectiveness in meeting the goals and purposes of the CSBG Act, and may give priority in granting the designation to eligible entities that are providing related services in the unserved area consistent with the need(s) identified by a Community Needs Assessment.