

I. State Information

State Information

Plan Year

Federal Fiscal Year 2022

State Identification Numbers

DUNS Number 809915796

EIN/TIN 83-0208667

I. State Agency to be the Grantee for the PATH Grant

Agency Name Wyoming Department of Health

Organizational Unit Behavioral Health Division

Mailing Address 122 West 25th Street, Herschler Building 2 West, Suite B

City Cheyenne

Zip Code 82002

II. Authorized Representative for the PATH Grant

First Name Matthew

Last Name Petry

Agency Name Wyoming Department of Health, Behavioral Health Division

Mailing Address 122 West 25th Street, Herschler Building 2 West, Suite B

City Cheyenne

Zip Code 82002

Telephone 307-777-7903

Fax 307-777-5849

Email Address matt.petry1@wyo.gov

III. Expenditure Period

From 9/1/2022

To 8/31/2023

IV. Date Submitted

NOTE: this field will be automatically populated when the application is submitted.

Submission Date 4/21/2022 5:26:46 PM

Revision Date 4/21/2022 5:26:55 PM

V. Contact Person Responsible for Application Submission

First Name Erica

Last Name Mathews

Telephone (307) 777-3364

Fax (307) 777-5849

Email Address erica.mathews1@wyo.gov

Footnotes:

Secondary Contact Person:

Megan

Norfolk

307-777-7903

307-777-5849

megan.norfolk1@wyo.gov



WYOMING, DEPARTMENT OF HEALTH

DUNS Unique Entity ID 809915796	SAM Unique Entity ID JP1QRJYYJG73	CAGE / NCAGE 3MSB2
Purpose of Registration All Awards	Registration Status Active	Expiration Date Dec 8, 2022
Physical Address 2300 Capitol AVE Cheyenne, Wyoming 82001-3644 United States	Mailing Address Hathaway BLDG., Room 401-FISCAL Cheyenne, Wyoming 82001-3644 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Wyoming 00	State / Country of Incorporation (blank) / (blank)	URL https://health.wyo.gov/

Registration Dates

Activation Date Dec 14, 2021	Submission Date Dec 8, 2021	Initial Registration Date Dec 4, 2003
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Entity Dates

Entity Start Date Apr 1, 1991	Fiscal Year End Close Date Jun 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2.C.F.R. 200 Appendix XII. Their responses are not displayed in SAM. They are sent to FAPIIS.gov for display as applicable. Maintaining an active registration in SAM demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure U.S. Government Entity	Entity Type US State Government	Organization Factors (blank)
Profit Structure (blank)		

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types**U.S. State Government****Financial Information**

Accepts Credit Card Payments

Yes

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

3MSB2**Points of Contact****Electronic Business**

 **Eric McVicker**

Hathaway Bldg
2300 Capitol AVE.
Cheyenne, Wyoming 82001
United States

Government Business

 **Debbie Vizina**

Hathaway BLDG. - 4TH FL
Cheyenne, Wyoming 82001
United States

Ivy McLaury

2300 Capitol AVE.
2300 Capitol AVE.
Cheyenne, Wyoming 82001
United States

Service Classifications**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	923120	Administration Of Public Health Programs

Disaster Response

This entity does not appear in the disaster response registry.

I. State Information

Assurances - Non-Construction Programs

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standard for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetland pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C.

§470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

HHS Assurances of Compliance (HHS 690)

ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 504 OF THE REHABILITATION ACT OF 1973, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE DISCRIMINATION ACT OF 1975, AND SECTION 1557 OF THE AFFORDABLE CARE ACT

The Applicant provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts or other Federal financial assistance from the U.S. Department of Health and Human Services.

THE APPLICANT HEREBY AGREES THAT IT WILL COMPLY WITH:

1. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
2. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified individual with a disability in the United States shall, solely by reason of her or his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Title IX of the Education Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
5. Section 1557 of the Affordable Care Act (Pub. L. 111-148), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92), to the end that, in accordance with Section 1557 and the Regulation, no person in the United States shall, on the ground of race, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any health program or activity for which the Applicant receives Federal financial assistance from the Department.

The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

The grantee, as the awardee organization, is legally and financially responsible for all aspects of this award including funds provided to sub-recipients in accordance with 45 CFR ? 75.351-75.352, Subrecipient monitoring and management.

Name

Stefan Johansson

Title

Director

Organization

Wyoming Department of Health

Signature:

Date:

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

Title

Director

Organization

Wyoming Department of Health

Signature:



Date:

4/19/22

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:



April 18, 2022

Miriam E. Delphin-Rittmon, Ph.D.
Assistant Secretary from Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
5600 Fishers Lane
Rockville, MD 20857

Re: Projects for Assistance in Transition from Homelessness Formula Grant

Dear Dr. Delphin-Rittmon:

This delegation of authority has been requested by the Wyoming Department of Health, Behavioral Health Division, Mental Health and Substance Abuse Services Section. The purpose of this delegation is in regard to the Projects for Assistance in Transition from Homelessness (PATH) Formula Grant application, which pursuant to Section 529 of the Public Health Services Act, requiring each funding agreement is made through certification from the Chief Executive Officer of the applying state.

I hereby delegate authority to Stefan Johansson, Director of the Wyoming Department of Health, or anyone officially acting in this role in the instance of a vacancy, to execute funding agreements and certification, provide assurances of compliance to the Assistant Secretary of the Substance Abuse and Mental Health Services Administration, and to perform similar acts relevant to the administration of the PATH Formula Grant. This delegation of authority shall remain in place as long as I am Governor or until such time it is rescinded in writing.

Sincerely,

Mark Gordon
Governor of Wyoming

MG:SJ:M:jg:kh

cc: Stefan Johansson, Director, Wyoming Department of Health
Megan Norfolk, State Planner, Behavioral Health Division, Department of Health
Matthew Petry, MPA, Senior Administrator, Behavioral Health Division, Department of Health

I. State Information

Certifications

1. Certification Regarding Debarment and Suspension

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 2 CFR part 180, and its principals:

- a. Agrees to comply with 2 CFR Part 180, Subpart C by administering each lower tier subaward or contract that exceeds \$25,000 as a "covered transaction" and verify each lower tier participant of a "covered transaction" under the award is not presently debarred or otherwise disqualified from participation in this federally assisted project by:
 - a. Checking the Exclusion Extract located on the System for Award Management (SAM) at <http://sam.gov>
 - b. Collecting a certification statement similar to paragraph (a)
 - c. Inserting a clause or condition in the covered transaction with the lower tier contract

2. Certification Regarding Drug-Free Workplace Requirements

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free workplace in accordance with 2 CFR Part 182by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's work-place and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing an ongoing drug-free awareness program to inform employees about--
 1. The dangers of drug abuse in the workplace;
 2. The grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- d. Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will--
 1. Abide by the terms of the statement; and
 2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted?
 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

3. Certifications Regarding Lobbying

Per 45 CFR 75.215, Recipients are subject to the restrictions on lobbying as set forth in 45 CFR part 93. Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non- appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs. The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering

into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. Certification Regarding Program Fraud Civil Remedies Act (PFCRA) (31 U.S.C ? 3801- 3812)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

5. Certification Regarding Environmental Tobacco Smoke

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, daycare, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

Name

Stefan Johansson

Title

Director

Organization

Wyoming Department of Health

Signature:

Date:

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
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This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

Name

Stefan Johansson

Title

Director

Organization

Wyoming Department of Health

Signature:



Date: 4/19/22

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Footnotes:



April 18, 2022

Miriam E. Delphin-Rittmon, Ph.D.
Assistant Secretary from Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
5600 Fishers Lane
Rockville, MD 20857

Re: Projects for Assistance in Transition from Homelessness Formula Grant

Dear Dr. Delphin-Rittmon:

This delegation of authority has been requested by the Wyoming Department of Health, Behavioral Health Division, Mental Health and Substance Abuse Services Section. The purpose of this delegation is in regard to the Projects for Assistance in Transition from Homelessness (PATH) Formula Grant application, which pursuant to Section 529 of the Public Health Services Act, requiring each funding agreement is made through certification from the Chief Executive Officer of the applying state.

I hereby delegate authority to Stefan Johansson, Director of the Wyoming Department of Health, or anyone officially acting in this role in the instance of a vacancy, to execute funding agreements and certification, provide assurances of compliance to the Assistant Secretary of the Substance Abuse and Mental Health Services Administration, and to perform similar acts relevant to the administration of the PATH Formula Grant. This delegation of authority shall remain in place as long as I am Governor or until such time it is rescinded in writing.

Sincerely,

Mark Gordon
Governor of Wyoming

MG:SJ:M:jg:kh

cc: Stefan Johansson, Director, Wyoming Department of Health
Megan Norfolk, State Planner, Behavioral Health Division, Department of Health
Matthew Petry, MPA, Senior Administrator, Behavioral Health Division, Department of Health

I. State Information

Funding Agreement

FISCAL YEAR 2022

PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS (PATH) AGREEMENT

I hereby certify that the State/Territory of Wyoming agrees to the following:

Section 522(a). Amounts received under the PATH Formula Grant Program will be expended solely for making grants to political subdivisions of the State, and to nonprofit private entities (including community-based veterans organizations and other community organizations) for the purpose of providing the services specified in Section 522(b) to individuals who:

- Are suffering from serious mental illness; or
- Are suffering from serious mental illness and from a substance use disorder; and
- Are homeless or at imminent risk of becoming homeless.

Section 522(b). Entities receiving grants under the PATH Formula Grant Program will expend funds for the following services:

- Outreach;
- Screening and diagnostic treatment;
- Habilitation and rehabilitation;
- Community mental health;
- Alcohol or drug treatment;
- Staff training, including the training of individuals who work in shelters, mental health clinics, substance abuse programs, and other sites where homeless individuals require services;
- Case management services, including:
 - Preparing a plan for the provision of community mental health services to the eligible homeless individual involved, and reviewing such plan not less than once every 3 months;
 - Providing assistance in obtaining and coordinating social and maintenance services for the eligible homeless individuals, including services relating to daily living activities, personal financial planning, transportation services, and habilitation and rehabilitation services, prevocational and vocational services, and housing;
 - Providing assistance to the eligible homeless individual in obtaining income support services, including housing assistance, food stamps, and supplemental security income benefits;
 - Referring the eligible homeless individual for such other services as may be appropriate; and
 - Providing representative payee services in accordance with Section 1631(a) (2) of the Social Security Act if the eligible homeless individual is receiving aid under Title XVI of such act and if the applicant is designated by the Secretary to provide such services.
- Supportive and supervisory services in residential settings;
- Referrals for primary health services, job training, education services and relevant housing services;
- Housing services [subject to Section 522(h)(1)] including:
 - Minor renovation, expansion, and repair of housing;
 - Planning of housing;
 - Technical assistance in applying for housing assistance;
 - Improving the coordination of housing services;
 - Security deposits;
 - The costs associated with matching eligible homeless individuals with appropriate housing situations;
 - One-time rental payments to prevent eviction; and
- Other appropriate services, as determined by the Secretary.

Section 522(c). The State will make grants pursuant to Section 522(a) only to entities that have the capacity to provide, directly through arrangements, the services specified in Section 522(b), including coordinating the provision of services in order to meet the needs of eligible homeless individuals who are both mentally ill and suffering from a substance abuse disorder.

Section 522(d). In making grants to entities pursuant to Section 522(a), the State will give special consideration to entities with a demonstrated effectiveness in serving homeless veterans.

Section 522(e). The state agrees that grants pursuant to Section 522(a) will not be made to any entity that:

- Has a policy of excluding individuals from mental health services due to the existence or suspicion of a substance use disorder; or
- Has a policy of excluding individuals from substance use services due to the existence or suspicion of mental illness.

Section 522(f). Not more than four (4) percent of the payments received under the PATH Formula Grant Program will be expended for administrative expenses regarding the payments.

Section 522(h). The State agrees that not more than 20 percent of the payments will be expended for housing services under section 522(b)(10); and the payments will not be expended for the following:

- To support emergency shelters or construction of housing facilities;
- For inpatient psychiatric treatment costs or inpatient substance use treatment costs; or
- To make cash payments to intended recipients of mental health or substance use services.

Section 523(a). The State will make available, directly or through donations from public or private entities, non-Federal contributions toward such costs in an amount that is not less than \$1 for each \$3 of funds provided in such payments. The amount of non-Federal contributions shall be determined in accordance with Section 523(b).

Section 523(c). The State will not require the entities to which grants are provided pursuant to Section 522(a) to provide non-Federal contributions in excess of the non-Federal contributions described in Section 523(a).

Section 526. The State has attached hereto a Statement that does the following:

- Identifies existing programs providing services and housing to eligible homeless individuals and gaps in the delivery systems of such programs;
- Includes a plan for providing services and housing to eligible homeless individuals, which:
 - Describes the coordinated and comprehensive means of providing services and housing to homeless individuals; and
 - Includes documentation that suitable housing for eligible homeless individuals will accompany the provision of services to such individuals;
- Describes the source of the non-Federal contributions described in Section 523;
- Contains assurances that the non-Federal contributions described in Section 523 will be available at the beginning of the grant period;
- Describes any voucher system that may be used to carry out this part; and
- Contains such other information or assurances as the Secretary may reasonably require.

Section 527(a)(1), (2), and (3). The State has attached hereto a description of the intended use of PATH Formula grant amounts for which the State is applying. This description shall:

- Identify the geographic areas within the State in which the greatest numbers of homeless individuals with a need for mental health, substance use, and housing services are located; and
- Provide information relating to the program and activities to be supported and services to be provided, including information relating to coordinating such programs and activities with any similar programs and activities of public and private entities.

Section 527(a)(4). The description of intended use for the fiscal year of the amounts for which the State is applying will be revised throughout the year as may be necessary to reflect substantial changes in the programs and activities assisted by the State pursuant to the PATH Formula Grant Program.

Section 527(b). In developing and carrying out the description required in Section 527(a), the State will provide public notice with respect to the description (including any revisions) and such opportunities as may be necessary to provide interested clients, such as family members, consumers and mental health, substance use, and housing agencies, an opportunity to present comments and recommendations with respect to the description.

Section 527(c)(1)(2). The services to be provided pursuant to the description of the intended use required in Section 527(a), have been considered in the preparation of, have been included in, and are consistent with the State Plan for Comprehensive Community Mental Health Services under P.L. 102-321.

Section 528(a). The State will, by January 31, 2023, prepare and submit a report providing such information as is necessary for the following:

- To secure a record and description of the purposes for which amounts received under the PATH Formula Grant Program were expended during fiscal year 2022 and of the recipients of such amounts; and
- To determine whether such amounts were expended in accordance with the provisions of Part C – PATH.

Section 528(b). The State further agrees that it will make copies of the reports described in Section 528(a) available for public inspection.

Section 529. Payments may not be made unless the State agreements are made through certification from the chief executive officer of the State.

Charitable Choice Provisions:

The State will comply, as applicable, with the Substance Abuse and Mental Health Services Administration's (SAMHSA) Charitable Choice statutes codified at sections 581-584 and 1955 of the Public Health Service Act (42 U.S.C. §§290kk, et seq., and 300x-65) and their governing regulations at 42 C.F.R. part 54 and 54a respectively.

Governor/Designee Name

Stefan Johansson

Title

Director

Organization

Wyoming Department of Health

Signature:

Date:

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

Governor/Designee Name

Stefan Johansson

Title

Director

Organization

Wyoming Department of Health

Signature:



Date:

4/19/22

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:



April 18, 2022

Miriam E. Delphin-Rittmon, Ph.D.
Assistant Secretary from Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
5600 Fishers Lane
Rockville, MD 20857

Re: Projects for Assistance in Transition from Homelessness Formula Grant

Dear Dr. Delphin-Rittmon:

This delegation of authority has been requested by the Wyoming Department of Health, Behavioral Health Division, Mental Health and Substance Abuse Services Section. The purpose of this delegation is in regard to the Projects for Assistance in Transition from Homelessness (PATH) Formula Grant application, which pursuant to Section 529 of the Public Health Services Act, requiring each funding agreement is made through certification from the Chief Executive Officer of the applying state.

I hereby delegate authority to Stefan Johansson, Director of the Wyoming Department of Health, or anyone officially acting in this role in the instance of a vacancy, to execute funding agreements and certification, provide assurances of compliance to the Assistant Secretary of the Substance Abuse and Mental Health Services Administration, and to perform similar acts relevant to the administration of the PATH Formula Grant. This delegation of authority shall remain in place as long as I am Governor or until such time it is rescinded in writing.

Sincerely,

Mark Gordon
Governor of Wyoming

MG:SJ:M:jg:kh

cc: Stefan Johansson, Director, Wyoming Department of Health
Megan Norfolk, State Planner, Behavioral Health Division, Department of Health
Matthew Petry, MPA, Senior Administrator, Behavioral Health Division, Department of Health

I. State Information

Disclosure of Lobbying Activities

Are there lobbying activities pursuant to 31 U.S.C. 1352 to be disclosed? Yes ☐ No ☒

To View Standard Form LLL, Click the link below (This form is OPTIONAL).

[Standard Form LLL \(click here\)](#)

Name: Stefan Johansson

Title: Director

Organization: Wyoming Department of Health

Signature: _____

Date Signed: _____

mm/dd/yyyy

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

Please see attachment for Director Johansson's signature.

I. State Information

Disclosure of Lobbying Activities

Are there lobbying activities pursuant to 31 U.S.C. 1352 to be disclosed? Yes ☐ No ☒

To View Standard Form LLL, Click the link below (This form is OPTIONAL).

[Standard Form LLL \(click here\)](#)

Name: Stefan Johansson

Title: Director

Organization: Wyoming Department of Health

Signature: 

Date Signed: 4/12/22

mm/dd/yyyy

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:



April 18, 2022

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Sincerely,

Mark Gordon
Governor of Wyoming

MG:SJ:M:jg:kh

cc: Stefan Johansson, Director, Wyoming Department of Health
Megan Norfolk, State Planner, Behavioral Health Division, Department of Health
Matthew Petry, MPA, Senior Administrator, Behavioral Health Division, Department of Health

I. State Information

State PATH Regions

Name	Description	Actions
Basin	The Basin Region is comprised of four counties lying centrally along the northern border of Wyoming. This is the least populated and smallest region of the state. Big Horn County has a population of approximately 11,521 with 3,137.10 square miles. Hot Springs County has a population of approximately 4,621 with 2,004.09 square miles. Park County has a population of approximately 29,624 with 6,942.08 square miles. Washakie County has a population of approximately 7,685 with 2,238.55 square miles.	
Central	The Central region is comprised of four counties that run through the middle of the state. The four counties and their population and size are Converse: 13,751 (4,255 sq. mi.), Fremont: 39,234 (9,184 sq. mi.), Natrona: 79,955 (5,340 sq. mi.), Niobrara: 2,467 (2,626 sq. mi.) The Wind River Indian Reservation (WRIR) 26,180 (3,053 sq. mi.) is included in Fremont County statistics. A PATH provider serves the WRIR.	
Northeast	This region is comprised of five counties across the northeast corner of the state. Population and size of each county in the region are Campbell: 47,026 (4,803 sq. mi.), Crook: 7,181 (2,854 sq. mi.), Johnson: 8,447 (4,154 sq. mi.), Sheridan: 30,921 (2,524 sq. mi.), Weston: 6,838 (2,398 sq. mi.) A PATH provider is located in Campbell County.	
Southeast	This region is comprised of five counties located in the southeast corner of the state. The five counties, their population and size are Albany: 37,066 (4,274 sq. mi.), Carbon: 14,537 (7,898 sq. mi.), Goshen: 12,498 (2,225 sq. mi.), Laramie: 100,512 (2,686 sq. mi.), Platte: 8,605 (2,084 sq. mi.). A PATH provider is located in Laramie County.	
Southwest	This region is comprised of five counties located in the southwest corner of the state. This region is large in size, including Yellowstone National Park, one of the most visited places in the United States. The five counties, their population and size are Lincoln: 19,581 (4,076 sq. mi.), Sublette: 8,728 (4,887 sq. mi.), Sweetwater: 42,272 (10,427 sq. mi.), Teton: 23,331 (3,995 sq. mi.), and Uinta: 20,450 (2,081 sq. mi.). A PATH provider is located in Sweetwater County.	
Statewide	Population estimates of July 1, 2021 (V2021) from US Census Bureau. Statewide is comprised off all regions and the counties. Wyoming's overall population is 578,803. Occupying 97,093 square miles of mountains, rolling plains, and barren desert. Approximately 78.5% of the population is consider rural. The two largest towns in Wyoming are Cheyenne (approximate population 65,132) and Casper (approximate population 59,038); followed by a third town. The least populated county is Niobrara.	

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Footnotes:

Population estimates are from the US Census Bureau's website, based on July 1, 2021 (V2021) and April 1, 2020 estimates.

Wyoming Census – Based off Census, July 1, 2021

<https://www.census.gov/quickfacts/fact/table/WY/PST045221>

Historical Decennial Census Population for Wyoming Counties, Cities, and Towns. http://eadv.state.wy.us/demog_data/cntycity_hist.htm

Wyoming, Top Three Town Populations – Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/gillettecitywyoming,caspercitywyoming,cheyennecitywyoming,WY/PST040221>

Niobrara County Census – Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/niobraracountywyoming,gillettecitywyoming,caspercitywyoming,cheyennecitywyoming,WY/PST040221>

Wyoming Remains Nation's Least Populous State

<https://www.census.gov/library/stories/state-by-state/wyoming-population-change-between-census-decade.html>

Basin Region Census - Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/washakiecountywyoming,parkcountywyoming,hotspringscountywyoming,bighorncountywyoming/POP010210>

Central Region Census – Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/WY,niobraracountywyoming,natronacountywyoming,fremontcountywyoming,conversecountywyoming/PST045219?>

Wind River Indian Reservation

<https://censusreporter.org/profiles/06000US5601393742-wind-river-reservation-ccd-fremont-county-wy/>

Northeast Region Census – Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/sheridancountywyoming,johnsoncountywyoming,crookcountywyoming,campbellcountywyoming,westoncountywyoming/POP010220#POP010220>

Southeast Region Census, Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/cheyennecitywyoming,laramiecountywyoming,goshencountywyoming,carboncountywyoming,albanycountywyoming,plattecountywyoming/POP010220>

Southwest Region Census, Based off Census, April 1, 2020

<https://www.census.gov/quickfacts/fact/table/tetoncountywyoming,sweetwatercountywyoming,sublettecountywyoming,lincolncountywyoming,uintacountywyoming/PST045221>

II. Executive Summary

1. State Summary Narrative

Narrative Question:

Provide an overview of the state's PATH program with key points that are expanded upon in the State Level Sections of WebBGAS.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

State Summary Narrative:

The State of Wyoming, Wyoming Department of Health, Behavioral Health Division (Division) proposes to utilize Projects for Assistance in Transition from Homelessness (PATH) Grant funds for contracts with four (4) Subrecipient providers and minimal administration costs allocated to the Division. Federal PATH funds are matched by Subrecipient providers with a mix of donations, in-kind, and cash from fundraisers, city, county, or other sources at a 3:1 ratio. The Division utilizes State General Fund dollars for the state match.

Organization	Type of Organization	County Served	PATH Amount*	Matching Funds*	Match Source
Paintbrush Generations, Inc.	This corporation is organized exclusively for charitable, religious, educational, and scientific purposes. This includes distributions to organizations that qualify as exempt organizations under the Internal Revenue Code, or the corresponding section of any future federal tax code.	Fremont County / Wind River Indian Reservation	\$ 61,950.00	\$ 20,650.00	Cash match will be obtained from fundraising, writing for other funding opportunities, and in-kind match.
Recover Wyoming	A non-profit 501(c)(3) organization and is Wyoming's only federally recognized Recovery Community Organization	Laramie County	\$ 109,150.00	\$ 36,383.33	Cash match from organizational fundraising, undesignated donations by individuals and corporations, and in-kind match.
Sweetwater Family Resource Center	A 501(c)(3) charitable non-profit organization	Sweetwater County	\$ 61,950.00	\$ 20,650.00	Cash match will be provided by United Way.
Youth Emergency Services, Inc.	A nonprofit human services organization	Campbell County	\$ 61,950.00	\$ 20,650.00	Cash match from City of Gillette 1% Tax.
Wyoming Department of Health, Behavioral Health Division	State Government	Statewide	\$ 5,000.00	\$ 1,666.67	State General Funds.
Total			\$300,000.00	\$100,000.00	

*PATH and PATH Match amounts listed above are based on provider applications and are subject to change as a result of negotiations prior to execution of the contracts.

The table above is proposed. The PATH amount for the Division is budgeted for travel and training for homeless conferences, as necessary and requested, in relation to the PATH Grant.

Each Wyoming PATH Subrecipient provides street outreach, PATH case management, staff and community training, housing assistance as designated in PATH regulations, and a Housing First approach. These Subrecipient providers serve individuals with serious mental illness and or co-occurring substance use disorder who are homeless or at significant risk of homelessness. The following table shows the estimated amount of individuals the Subrecipient providers plan to contact via outreach and an estimated number of PATH enrolled individuals; while showing how many PATH Subrecipients are certified in SOAR and the expected number of individuals to complete SOAR certification.

Organization	Number of Individuals			
	Contacted via Outreach	PATH Enrolled	Certified in SOAR	Expected to Complete SOAR Certification
Paintbrush Generations, Inc.	100*	21*	1	0+
Recover Wyoming	120	75	1	1
Sweetwater Family Resource	30	15	1	2
Youth Emergency Services, Inc.	18	47	4	1
Statewide Total**	268	158	7	4+

*Paintbrush Generations, Inc. is a newer organization and does not currently have historical data to project a future estimate. The estimate is in anticipation of Paintbrush Generations hiring individuals to assist in the PATH program, historical numbers from Eastern Shoshone Recovery Program, and anticipated individuals assisted through the Eastern Shoshone Red Feathered Vocational Rehabilitation program.

** The Statewide Total does not include all the organizations from last year. Two previous Subrecipient organizations are not included – Eastern Shoshone Recovery Program and Community Action Partnership of Natrona County.

The Wyoming PATH Subrecipient providers prioritize individuals with serious mental illness, including those with co-occurring substance abuse disorder who have experienced chronic homelessness, and veterans who are homeless. Alliances with criminal justice and other institutional settings provide better practices for housing individuals entering and exiting care. Mental health and substance use disorder treatment and recovery services are available through PATH case managers who facilitate entry into low or no-cost treatment services.

The Division and the PATH Subrecipient providers continue to champion the expansion of Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) Outreach, Access, and Recovery (SOAR) including efforts to adopt recommendations from the SOAR Leadership Academy (SOAR-LA). Alliance with Wyoming's Housing and Urban Development (HUD), HUD Continuum of Care (CoC), and the Wyoming Homeless Collaborative (WHC), allows for continued improvement of the utilization of the Homeless Management Information System (HMIS), completion of the annual Point in Time (PIT) count and PATH's participation in a coordinated entry, which is designed to prioritize the people served through PATH. Each PATH provider is encouraged to seek collaboration with CoC, HUD, WHC, and HMIS. State-level staff diligently provide programmatic and fiscal guidance and oversight to ensure outputs and outcomes are achieved while adhering to rules and regulations.

II. Executive Summary

2. State Budget

Planning Period From 9/1/2022 to 8/31/2023

A budget and budget narrative that includes the state's use of PATH funds are required. The budget can be entered directly into WebBGAS, or you can upload the budget as an attachment. The Budget Narrative is a separate document that must be uploaded as an Attachment. It must provide a justification for the basis of each proposed cost in the budget and how that cost was calculated. The proposed costs must be reasonable, allowable, allocable, and necessary for the supported activity.

* Indicates a required field

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
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a. Personnel	0.00	0.00	0.00	N/A
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No Data Available

Category	Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
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b. Fringe Benefits	0.00 %	\$ 0.00	\$ 0.00	\$ 0.00	N/A
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Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
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c. Travel	\$ 3,079.11	\$ 1,539.56	\$ 4,618.67	In State and Out of State Travel
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Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Annual PATH Conference	\$ 1,449.33	\$ 724.67	\$ 2,174.00	Out of State Travel (Housing or Homelessness Conference or PATH Meeting): One traveler and one trip: Registration: \$410.00 4 days (\$51.75 first/last day = \$103.50) per diem @ \$69.00 = \$241.50 3 nights hotel @ \$99.00 = \$297.00 Ground transportation 300 miles @ \$0.585 = \$175.50 Shuttle/Taxi: \$50.00 Airfare: \$1,000.00 Overall Total: \$2,174.00 Federal Split Total: \$1,449.33 SGF Split Total: \$724.67 Total In and Out of State Travel: Federal: \$3,079.11 SGF: \$1,539.56
Other (Describe in Comments)	\$ 1,629.78	\$ 814.89	\$ 2,444.67	In State Travel: In State Travel Calculation: Possibly two travelers, possibly multiple trips: Total Miles from Cheyenne to Rock Springs to Wind River Reservation to Casper to Gillette and return to Cheyenne; single trip: 940 miles 940 miles single round trip to all above (mileage*reimbursement): \$549.90 9 days @ \$59.00 (\$44.25 first/last day) per diem rate: \$501.50 8 nights @ hotel rate of \$96.00/night: \$768.00 Total: \$1,819.40 One traveler, three trips: 3 days @ \$59.00 (\$44.25 first/last day) per diem rate: \$147.50 *3(trips) = \$442.50 2 nights @ hotel rate of \$96.00/night: \$192.00 *3(trips) = \$576.00 OR Round Trip Mileage and Reimbursement @ \$0.585/mile: Rock Springs 513 miles = \$300.11 Wind River Reservation 612 miles = \$358.02 Casper 356 miles = \$208.26 Gillette 489 miles = \$286.07 Total for multiple round trip (mileage*reimbursement): \$1,152.46 Ave. 492.5miles rounding to 500 miles/trip: \$292.50 Second traveler, one trip: 3 days @ \$59.00 (\$44.25 first/last day) per diem rate: \$147.50 2 nights @ hotel rate of \$96.00/night: \$192.00 Could either travel to Casper (\$208.26) or Gillette (\$286.07) Casper Trip Total: \$547.76 (lowest total) Gillette Trip Total: \$625.27 (highest total) Overall total: \$1,819.40 + \$625.27 (taking the highest

amount) = \$2,444.67

Federal Split: \$1,629.78
SGF Split: \$814.89
Total In and Out of State Travel:
Federal: \$3,079.11
SGF: \$1,539.56

d. Equipment	\$	0.00	\$	0.00	\$	0.00	N/A
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No Data Available

e. Supplies	\$	1,720.89	\$	127.44	\$	1,848.33	General Supplies
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Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Office: Supplies	\$ 1,720.89	\$ 127.44	\$ 1,848.33	General supplies State Federal Funds request a total of \$5,000 SGF Match requirement total is \$1,666.67 and is rounded to \$1,667.00 Remaining Amount to Supplies: \$5000 (requested amount for State) - \$3,279.11 = \$1,720.89 \$1667.00 (3:1 match) - \$ 1,539.56 = \$127.44

f1. Contractual (IUPs)	\$	295,000.00	\$	188,821.34	\$	483,821.34	
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f2. Contractual (State)	\$	0.00	\$	0.00	\$	0.00	The State contracts through PATH Subrecipients for services delivered. Please see (Contractual (IUPs)). Sub-recipient means a non-Federal entity that receives a sub-award from a pass-through entity to carry out part of a Federal award, including a portion of the scope of work or objectives. Grant recipients are responsible for ensuring that all sub-recipients comply with the terms and conditions of the award, per 45 CFR \$75.101. • Contracts are a legal instrument by which the grant recipient purchases good and services needed to carry out the project or program under a Federal award. Contracts include vendors (dealer, distributor or other sellers) that provide, for example, supplies, expendable materials, or data processing services in support of the project activities. The grant recipient must have established written procurement policies and procedures that are consistently applied. All procurement transactions shall be conducted in a manner to provide to the maximum extent practical, open and free competition. Per 45 CFR \$75.2, when the substance of a contract meets the definition of sub-award, it must be treated as a sub-award.
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No Data Available

Category	Percentage	Federal Dollars	Matched Dollars	Total Dollars	Comments
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PATH housing costs are limited to 20% and can only be PATH allowable costs. Personnel who are considered to be a housing cost should be entered here and not included in the Personnel line item. For questions, call your Program Officer.

g1. Housing (IUPs)	17.74 %	\$ 53,210.00	\$ 18,836.67	\$ 72,046.67	
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g2. Housing (State)		\$ 0.00	\$ 0.00	\$ 0.00	N/A
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No Data Available

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
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h. Construction (non-allowable)

i. Other	\$	0.00	\$	0.00	\$	0.00	N/A
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No Data Available

j. Total Direct Charges (Sum of a-i minus g1)	\$	299,800.00	\$	190,488.34	\$	490,288.34	
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Category	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
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k. Indirect Costs (Administrative Costs)	\$	200.00	\$	0.00	\$	200.00	21.5% Requested by State (attachment); 4% Maximum from Grant.
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l. Grand Total (Sum of j and k)	\$	300,000.00	\$	190,488.34	\$	490,488.34	
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Allocation of Federal PATH Funds	\$	300,000	\$	100,000	\$	400,000	
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Source(s) of Match Dollars for State Funds:

State General Funds.



401 Hathaway Building • Cheyenne, WY 82002
Phone (307) 777-7656 • 1-866-571-0944
Fax (307) 777-7439 • www.health.wyo.gov




Stefan Johansson
Interim Director

Mark Gordon
Governor

MEMORANDUM

Date: January 20, 2022

To: Fiscal Managers and Program Managers
Wyoming Department of Health

From: Eric McVicker, C.P.A., Chief Financial Officer, Fiscal Services
Wyoming Department of Health 

Subject: Indirect Cost Recovery

Ref: EM-2022-102

This memo is in reference as to how the Wyoming Department of Health recovers indirect costs related to federal grants. The process is clarified below.

The U. S. Department of Health and Human Services approved our plan for recovering indirect costs as they relate to federal grants as of August 29, 2018. Our plan was submitted on an actual cost basis. This means Fiscal Services will calculate the actual costs that are considered indirect costs by definition and charge those costs to each grant based upon the grant expenditures. Fiscal Services performs this process quarterly.

For State Fiscal Year 2022, we estimate the actual percentage of indirect costs will again be 21.5%. For grant budgeting purposes, you should calculate indirect costs at 21.5%. As a guideline, you should calculate the indirect costs on the budget amounts for 100, 200, and 400 series expenditures, less equipment purchases charged to 0240-0259.

Please note some grants limit the percentage that can be collected for indirect costs. If your grant has such a restriction, use the grant specific percentage in preparing the budget for the grant application.

Please contact Allen Nuss, Budget Officer, or Debbie Vizina, Grants and General Accounting Manager, with Fiscal Services, if you have any questions.

c: Deanna Larson, CPM, Budget Analyst, Fiscal Services
Allen Nuss, Budget Officer, Fiscal Services
Craig Spradlin, Financial Services Manager, Fiscal Services
Debbie Vizina, CGMS, Grants and General Accounting Manager, Fiscal Services

Wyoming - State Budget Narrative:

The Wyoming Department of Health, Behavioral Health Division (Division) does not request funds for personnel, fringe benefits, equipment, contractual (State related), and housing (State related). However, the Division does request funds for travel, training, and fees, supplies, and indirect costs. Please see the calculations below for the In State Travel and Out of State Travel breakout. In State travel is reserved for site visits, if not conducted by virtual settings. Along with the ability to travel to a facility, if need be. Out of State travel is requested for reimbursement for annual conference expenses, at an estimated cost and estimated conference duration. The Wyoming Department of Health generally requests 21.5% of grants in 100, 200, and 400 series (administrative costs). Please see the attachment titled “102-Fiscal and Program Managers” on the Indirect Cost Recovery topic. The Division requests 4% of PATH Federal funds for indirect costs per the maximum allowable.

Organization	Type of Organization	County Served	PATH Amount	Matching Funds	Match Source
Wyoming Department of Health, Behavioral Health Division	State Government	Statewide	\$5,000.00	\$1,667.00	State General Funds
Total			\$5,000.00	\$1,667.00	

Line Item Detail	Federal Dollars	Match Dollars	Total Dollars	Comment
Annual PATH Conference	\$1,449.33	\$724.67	\$2,174.00	Out of State Travel for a PATH related Conference / Training
In State Travel	\$1,629.78	\$814.89	\$2,444.67	Site Visit or Facility Visit
Office: Supplies	\$1,720.89	\$127.44	\$1,848.33	General Office Supplies to complete the range of duties including copying/printing grant and contract information
Indirect Costs (4%)	\$200.00	\$0.00	\$200.00	Indirect Cost Maximum is 4%
Total	\$5,000.00	\$1,667.00	\$6,667.00	

In State Travel Calculation:

Possibly two travelers, possibly multiple trips:

Total Miles from Cheyenne to Rock Springs to Wind River Reservation to Casper to Gillette and return to Cheyenne - single trip: 940 miles

940 miles single round trip to all above (mileage*reimbursement): \$549.90

9 days @ \$59.00 (\$44.25 first/last day) per diem rate: \$501.50

8 nights @ hotel rate of \$96.00/night: \$768.00

Total: \$1,819.40

One traveler, three trips:

3 days @ \$59.00 (\$44.25 first/last day) per diem rate: \$147.50 *3(trips) = \$442.50

2 nights @ hotel rate of \$96.00/night: \$192.00 *3(trips) = \$576.00

OR

Round Trip Mileage and Reimbursement @ \$0.585/mile:

Rock Springs 513 miles = \$300.11

Wind River Reservation 612 miles = \$358.02

Casper 356 miles = \$208.26

Gillette 489 miles = \$286.07

Total for multiple round trip (mileage*reimbursement): \$1,152.46

Ave. 492.5 miles rounding to 500 miles/trip: \$292.50

Second traveler, one trip:

3 days @ \$59.00 (\$44.25 first/last day) per diem rate: \$147.50

2 nights @ hotel rate of \$96.00/night: \$192.00

Traveling to Gillette (\$286.07)

Gillette Trip Total: \$625.27

Overall total: \$1,819.40 + \$625.27 = \$2,444.67

Federal Split: \$1,629.78

SGF Split: \$814.89

Out of State Travel (Housing or Homelessness Conference or PATH Meeting):

One traveler and one trip:

Registration: \$410.00

4 days (\$51.75 first/last day = \$103.50) per diem @ \$69.00 = \$241.50

3 nights hotel @ \$99.00 = \$297.00

Ground transportation 300 miles @ \$0.585 = \$175.50

Shuttle/Taxi: \$50.00
Airfare: \$1,000.00
Overall Total: \$2,174.00

Federal Split Total: \$1,449.33
SGF Split Total: \$724.67

Total In and Out of State Travel:

Federal: \$3,079.11
SGF: \$1,539.56

Indirect Cost (Max 4%):

$\$5000.00 * 4\% = \200.00

Travel and Indirect Totals:

Federal Funds: \$3,279.11
SGF: \$1,539.56

Remaining Amount to Supplies:

$\$5000$ (requested amount for State) - $\$3,279.11 = \$1,720.89$
 $\$1667.00$ (3:1 match) - $\$1,539.56 = \127.44

Wyoming - State Budget Narrative:

The Wyoming Department of Health, Behavioral Health Division (Division) does not request funds for personnel, fringe benefits, equipment, contractual (State related), and housing (State related). However, the Division does request funds for travel, training, and fees, supplies, and indirect costs. Please see the calculations below for the In State Travel and Out of State Travel breakout. In State travel is reserved for site visits, if not conducted by virtual settings. Along with the ability to travel to a facility, if need be. Out of State travel is requested for reimbursement for annual conference expenses, at an estimated cost and estimated conference duration. The Wyoming Department of Health generally requests 21.5% of grants in 100, 200, and 400 series (administrative costs). Please see the attachment titled “102-Fiscal and Program Managers” on the Indirect Cost Recovery topic. The Division requests 4% of PATH Federal funds for indirect costs per the maximum allowable.

Organization	Type of Organization	County Served	PATH Amount	Matching Funds	Match Source
Wyoming Department of Health, Behavioral Health Division	State Government	Statewide	\$5,000.00	\$1,667.00	State General Funds
Total			\$5,000.00	\$1,667.00	

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Total	\$5,000.00	\$1,667.00	\$6,667.00	

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Possibly two travelers, possibly multiple trips:

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Total In and Out of State Travel:

Federal: \$3,079.11
SGF: \$1,539.56

Indirect Cost (Max 4%):

$\$5000.00 * 4\% = \200.00

Travel and Indirect Totals:

Federal Funds: \$3,279.11
SGF: \$1,539.56

Remaining Amount to Supplies:

$\$5000$ (requested amount for State) - $\$3,279.11 = \$1,720.89$
 $\$1667.00$ (3:1 match) - $\$1,539.56 = \127.44

Footnotes:

II. Executive Summary

3. Intended Use Plans

Expenditure Period Start Date: 09/01/2022 Expenditure Period End Date: 08/31/2023

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS. For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

Summary Counts -			IUPs Listed: 4	Submitted: 0	Rejected: 0	Accepted: 0	Open Revisions: 0				
Primary IUP Provider	Provider Type	Geographic Service Area	Allocations	Matching Funds	Estimated # to Contact	Estimated # to Enroll	# Trained in SOAR	# Assisted through SOAR	Status	Actions	
Paintbrush Generations, Inc. ~	Other (please specify)	Central	\$61,950.00	\$21,898.00	100	21	1	1	Accepted	<div>Profile</div>	<div>Description</div>
										<div>Budget</div>	<div>Print</div>
Recover Wyoming ~	Other (please specify)	Southeast	\$109,150.00	\$36,383.34	120	75	2	5	Accepted	<div>Profile</div>	<div>Description</div>
										<div>Budget</div>	<div>Print</div>
Sweetwater Family Resource Center ~	Social service agency	Southwest	\$61,950.00	\$109,890.00	45	15	1	1	Accepted	<div>Profile</div>	<div>Description</div>
										<div>Budget</div>	<div>Print</div>
Youth Emergency Services, Inc. ~	Social service agency	Northeast	\$61,950.00	\$20,650.00	52	47	4	5	Accepted	<div>Profile</div>	<div>Description</div>
										<div>Budget</div>	<div>Print</div>
Grand Total			\$295,000.00	\$188,821.34	317	158	8	12			

* IUP with sub-IUPs
~ IUP modified by the state

Add New Primary IUP Provider

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

Note: Two previous subrecipients are not applying for the FY23 year. One of the previous two may apply in the future, if funding increases.

A new provider has submitted an Request for Application for PATH Funds. This provider is Paintbrush Generations.

Budget descriptions are provider responses to the questions.

III. State Level Information

A. Operational Definitions

Term	Definition
Individual Experiencing Homelessness:	<p>Previously known as 'Homeless Individual'. Definition includes reference to the Public Health Services Act, Section 330(h)(5)(A).</p> <p>An individual whose primary residence during the night may not be suited for human habitation; a temporary living accommodation including public and private facilities (i.e. emergency homeless and domestic violence shelters); or transitional housing.</p>
Imminent Risk of Becoming Homeless:	<p>An individual at risk of homelessness may be in the following situation(s) with no future housing arrangements planned:</p> <p>Living with another individual and not listed as a tenant/owner/responsible party member; Living in a condemned building; Received an eviction notice or has not paid rent or utilities which may result in eviction notice; Living in a time limited temporary or transitional facility; or Discharged from a healthcare or criminal justice institution.</p>
Serious Mental Illness:	<p>Adults with SMI refers to persons age 18 and over; who (1) currently meet or at any time during the past year has met criteria for a mental disorder – including within developmental and cultural contexts – as specified within a recognized diagnostic classification system (e.g., most recent editions of DSM, ICD, etc.), and (2) display functional impairment, as determined by a standardized measure that impedes progress towards recovery and substantially interferes with or limits the person's role or functioning in family, school, employment, relationships, or community activities.</p>
Co-occurring Disorders:	<p>An individual who has an identified independent diagnosis of at least one serious mental illness and a substance use disorder.</p>

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Footnotes:

III. State Level Information

B. Collaboration

Narrative Question:

Describe how the state will implement a collaborative relationship with the department/office responsible for providing housing to qualifying residents. Describe how PATH funds supporting care and treatment of the homeless or marginally housed seriously mentally ill population will be served such that there is coordination of service provision to address needs impacted by serious mental illness and provision of permanent housing for those being served with grant funds is prioritized and assured.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

B. Collaboration:

Describe how the state will implement a collaborative relationship with the department/office responsible for providing housing to qualifying residents. Describe how PATH funds supporting care and treatment of the homeless or marginally housed seriously mentally ill population will be served such that there is coordination of service provision to address needs impacted by serious mental illness and provision of permanent housing for those being served with grant funds is prioritized and assured.

PATH Grant Subrecipients shall provide allowable services with goals to reduce or eliminate homelessness, assist participants in becoming and staying housed, and provide services not supported by mainstream mental health programs to individuals with serious mental illness (SMI) or co-occurring SMI and substance use disorders who are experiencing homelessness or at imminent risk of becoming homeless.

In order to receive funds, PATH Subrecipients provide a monthly invoice with an approved workbook for reimbursement costs for completed eligible activities.

Wyoming utilizes a Housing First approach to house individuals in community settings as quickly as possible. Then, Subrecipients provide services, as needed, to the individual being served. Housing is not contingent upon receiving PATH services. However, case management services are offered as a way to establish long-term resources. Individuals are not required to be in treatment in order to keep their housing or receive PATH services.

PATH Subrecipients actively participate with the Wyoming Homeless Collaborative in the Point in Time Count (PIT) to conduct the annual count of homeless people in a single night, as required by the U.S. Department of Housing and Urban Development (HUD) for Continuum of Care (CoC). These collaborations coordinate community resources to maximize the opportunity for individuals to stay housed.

PATH Subrecipients work with their local mental health and substance abuse treatment provider, who may also be a subrecipient of Community Mental Health and Substance Abuse Prevention and Treatment Block Grant (Block Grants). Subrecipient treatment providers utilize business and clinical practices supporting high-quality and cost-effective services. PATH participants may receive these services from very low cost to no cost. Funds from the Block Grants provide a large portion of treatment funding as long as the individual meets eligibility requirements. Output and outcome trends, including housing and employment status, can impact funding, programming decisions, and system of care planning.

Further information on local collaboration can be found in each PATH Subrecipient's budget narrative submissions.

III. State Level Information

C. Veterans

Narrative Question:

Describe how the state gives consideration in awarding PATH funds to entities with demonstrated effectiveness in serving veterans experiencing homelessness.

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Footnotes:

C. Veterans:

Describe how the state gives consideration in awarding PATH funds to entities with demonstrated effectiveness in serving veterans experiencing homelessness.

Wyoming has an expectation of PATH Subrecipients to serve veterans experiencing homelessness or at an imminent risk of homelessness. Variance to this expectation is Grant Subrecipient, Youth Emergency Services, Inc., whose general services are reserved for the potentially high risk youth and adolescents under the age of 18 population.

Other Wyoming PATH Subrecipients continue to prioritize the needs of veterans experiencing homelessness. Local PATH partnerships collaborate with veteran's hospitals, outpatient and outreach centers, benefit centers including housing supports, the Healthcare for Homeless Veterans program, Supportive Services for Veteran's Families program, and Vet Centers.

The goal to identify veterans who are experiencing homelessness and quickly unite these individuals with services to assist them in becoming and staying housed is continuous. PATH Case Management is offered to veterans and will be provided to veteran participants as long as necessary.

III. State Level Information

D. Alignment with PATH Goals

Narrative Question:

Describe how the services to be provided using PATH funds will target outreach and case management as priority services, and maximize serving the most vulnerable adults who are literally and chronically homeless.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

D. Alignment with PATH Goals:

Describe how the services to be provided using PATH funds will target street outreach and case management as priority services and maximize serving the most vulnerable adults who are literally and chronically homeless.

Through Wyoming's PATH Request for Applications (RFA) process, street outreach and case management are identified as core functions that must be provided within each Subrecipient's PATH program. Street outreach and case management are included as deliverables within each provider Contract and statement of work (SOW).

Outreach is a service required by Subrecipient providers to travel and visit individuals who are literally homeless and those experiencing homelessness in frequent homeless areas. Each Subrecipient has set targets for the number of persons to be outreached. Outreach personnel utilize tools of engagement to build the trust and rapport of individuals who are homeless, in hopes of leading those individuals to assessment opportunities, including assessing needs for mental health, substance use, and other health services.

Once an individual's eligibility for PATH-funded services is established and the individual enrolls in a Subrecipient PATH program, case management services are rendered. Target numbers for PATH enrolled and housed individuals are also set in each provider Contract and SOW. PATH service priority is reserved for individuals who have histories of chronic homelessness and those in situations placing them at increased vulnerability. Case managers utilize evidence-based practice skills, such as motivational interviewing. These case management services play an integral part in assisting the individual to stay connected to community services that enhance recovery outcomes.

III. State Level Information

E. Alignment with State Comprehensive MH Services Plan

Narrative Question:

Describe how the services to be provided using PATH funds are consistent with the State Comprehensive Mental Health Services Plans.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

E. Alignment with State Comprehensive Mental Health Services Plan:

Describe how the services to be provided using PATH funds are consistent with the State Comprehensive Mental Health Services Plans.

The PATH Grant and the corresponding goals align with Wyoming's focus on providing access to mental health and substance abuse disorder services to individuals with the most critical needs. Wyoming comprehensive mental health services plans have a shared mission to be responsive to the behavioral health needs of Wyoming residents by developing and overseeing a quality integrated continuum of care that is customer-focused, collaborative, evidenced-based and outcomes driven. PATH services help address a gap in the continuum of care by identifying potential participants who may not otherwise take part in other Wyoming mental health and substance use services through outreach.

PATH Subrecipients partner closely with publicly-funded mental health and substance use treatment providers. Output and outcome trends, including housing and employment status, can impact funding, programming decisions, and system of care planning. Treatment providers receive the Community Mental Health and/or the Substance Abuse Prevention and Treatment Block Grant; where the treatment providers utilize business and clinical practices supporting high-quality and cost-effective services. PATH participants may receive treatment services for little or no cost.

III. State Level Information

F. Process for Providing Public Notice

Narrative Question:

Describe the process for providing public notice to allow interested parties (e.g., family members; individuals who are PATH-eligible; mental health, substance use disorder, and housing agencies; the general public) to review the proposed use of PATH funds including any subsequent revisions to the application. Describe opportunities for these parties to present comments and recommendations prior to submission of the state PATH application to SAMHSA.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

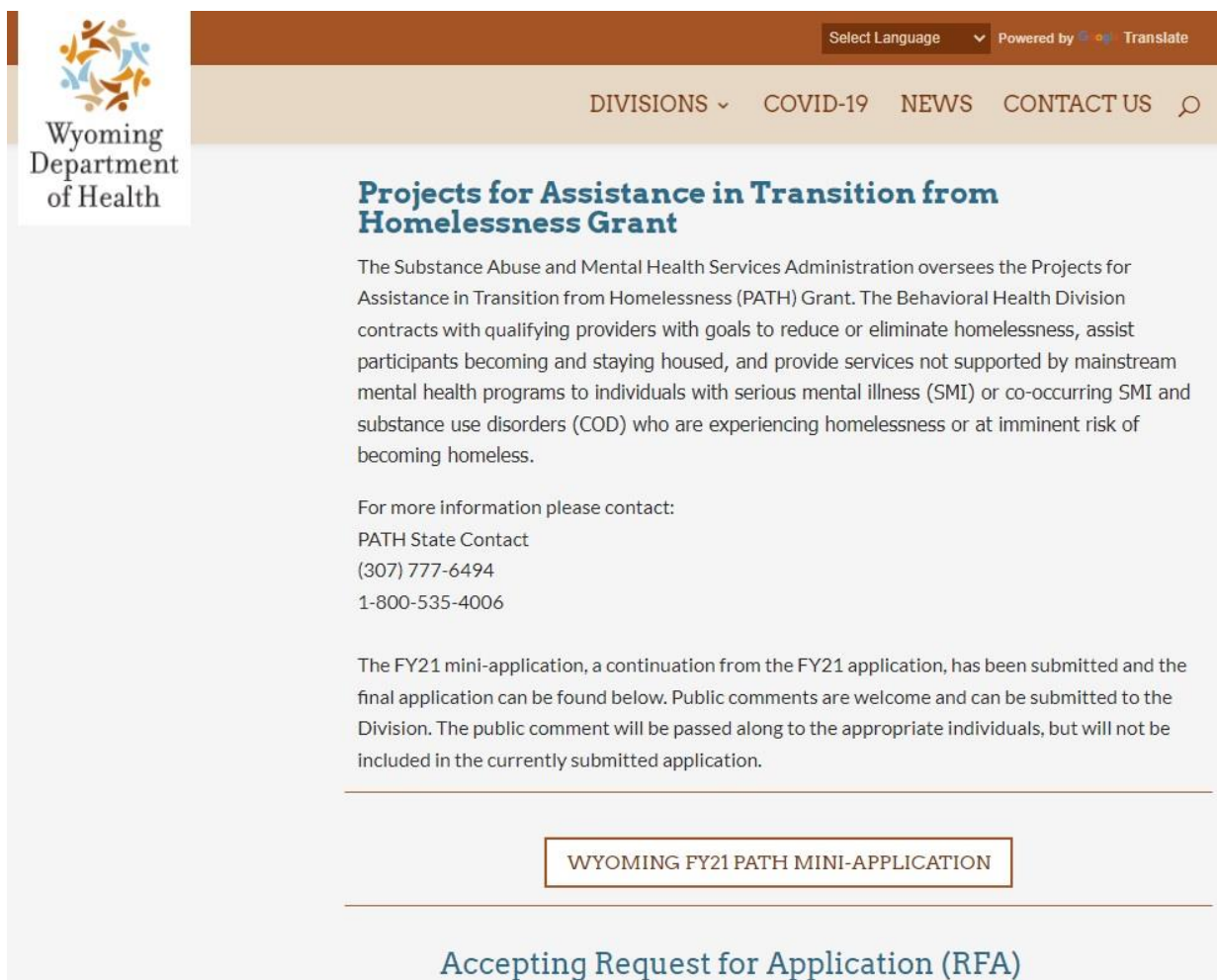
F. Process for Providing Public Notice:

Describe the process for providing public notice to allow interested parties the opportunity to review the proposed use of PATH funds including any subsequent revisions to the application. Describe opportunities for these parties to present comments and recommendations prior to submission of the PATH application to SAMHSA.

The Wyoming Department of Health, Behavioral Health Division (Division) posts the draft PATH Grant application and mini-application on the Division web page. Individuals are given the opportunity to contact the Division for further questions, comments, and suggestions.

The website URL is: <https://health.wyo.gov/behavioralhealth/mhsa/about-us/grants/>

An example of the web page is below:



The screenshot shows the Wyoming Department of Health website. The header includes the department logo, a language selection dropdown, and a 'Powered by Translate' button. The navigation bar lists 'DIVISIONS', 'COVID-19', 'NEWS', and 'CONTACT US'. The main content area is titled 'Projects for Assistance in Transition from Homelessness Grant'. It describes the Substance Abuse and Mental Health Services Administration's role in overseeing the PATH Grant, which aims to reduce homelessness and provide services to individuals with serious mental illness or co-occurring substance use disorders. Contact information for the PATH State Contact is provided: (307) 777-6494 and 1-800-535-4006. A notice states that the FY21 mini-application has been submitted and public comments are welcome. A button labeled 'WYOMING FY21 PATH MINI-APPLICATION' is visible, followed by the text 'Accepting Request for Application (RFA)'.

III. State Level Information

G. Programmatic and Financial Oversight

Narrative Question:

Describe how the state will provide necessary programmatic and financial oversight of PATH-supported providers, such as site visits, evaluation of performance goals, audits, etc. In cases where the state provides funds through intermediary organizations (i.e., county agencies, regional behavioral health authorities), describe how these organizations will monitor the use of PATH funds.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

G. Programmatic and Financial Oversight:

Describe how the state will provide necessary programmatic and financial oversight of PATH-supported providers, such as site visits, evaluation of performance goals, audits, etc. In cases where the state provides funds through intermediary organizations (i.e., county agencies, regional behavioral health authorities), describe how these organizations will monitor the use of PATH funds.

The Wyoming Department of Health, Behavioral Health Division (Division) provides programmatic and fiscal oversight of the PATH Subrecipients through virtual site reviews, desk audits, and a review of their monthly reporting. At a minimum, annual, virtual site reviews are conducted by the State PATH Program Manager who utilizes the onsite review material provided by the Wyoming Department of Health Grants Policies and Procedures Section, along with previous Division materials. Grantees are provided timely feedback, and are provided time to make corrections, if necessary.

The Subrecipient's monthly invoices and reports break out the numbers served in outreach and provided PATH Case management services. The monthly invoices and reports also include the number of individuals housed and continue to be housed, utilization of the Supplemental Security Income (SSI) / Social Security Disability Insurance (SSDI) Outreach, Access, and Recovery (SOAR) for continued financial support, and other input and outcome measures. Contract invoices and fiscal documents track fiscal information, including the 3:1 local match, the twenty percent (20%) maximum for housing, administrative costs, and the amount of funds expended.

Virtual site reviews and desk audits focus on programmatic issues including short-term and long-term planning, problem-solving, outreach issues, use of best practices, examples from other communities, and training needs. Virtual site reviews include a review of contract compliance, consistency with PATH rules and regulations, staff interviews, meetings with consumers, fiscal review, and participant record reviews. The participant records review includes a review of the case management details, individualized plans, and financial records for each individual participant. Virtual site reviews are also used to identify possible technical assistance needs, including problem-solving for systemic issues. Technical assistance from the Division is available throughout the contract cycle.

The State PATH Program Manager is responsible for ensuring PATH services are integrated with other services funded by the Division and provide a seamless continuum of care.

The Division utilizes a culture of performance management. Performance improvement for Subrecipient providers is advanced through continuous monitoring of data and other information received from providers and the development of performance improvement plans, as necessary, to ensure contract deliverables and program objectives are met.

III. State Level Information

H. Selection of PATH Local-Area Providers

Narrative Question:

Describe the method(s) used to allocate PATH funds to areas and providers with the greatest number of individuals who experience homelessness with serious mental illnesses or co-occurring substance use disorders (i.e., through annual competitions, distribution by formula, data driven or other means).

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

H. Selection of PATH Local-Area Providers:

Describe the method(s) used to allocate PATH funds to areas and providers with the greatest number of individuals who experience homelessness with serious mental illnesses or co-occurring substance use disorders (i.e., through annual competitions, distribution by formula, data driven or other means).

The method to allocate PATH funds is through an annual, competitive Request for Application (RFA) process, disseminated by the Wyoming Department of Health, Behavioral Health Division (Division). The RFA was distributed to all previous Subrecipients and a notice was sent to additional individuals inquiring about the funding opportunity. The notice was also posted on the Division's web page.

The allocation within the RFA is split between Large and Small Population classifications. Total amounts are based on funding two (2) Large counties and three (3) Small counties, for a total of five (5) programs possible. Due to Wyoming's low population overall, of the twenty-three (23) counties in Wyoming, the two (2) largest populated counties contain over 70,000 individuals per county, and the remaining twenty-one (21) counties contain less than 70,000 individuals per county. If funds are available after receiving and reviewing RFA applications, a redistribution of funds and determination formula will be employed. Determination of how much each Subrecipient will be awarded will be based on the PATH applicant's abilities to meet the local match requirement. If further funds remain, the Division will open the RFA process again for one (1) to two (2) additional providers.

For the FFY23 cycle, the Division received four (4) PATH applications. All four (4) applications were previous Subrecipients who have familiarity with providing services to individuals experiencing homelessness and who have a serious mental illness or co-occurring substance use disorder. The Division proposes funding the four (4) applicants with PATH funds, through Substance Abuse Prevention and Treatment Block Grant funds, and COVID-19 supplemental funding for strict housing. PATH funds will be distributed among the four (4) Subrecipients, three (3) for Small Population coverage and one (1) for Large Population coverage.

State General Funds and Mental Health Block Grant funds will no longer be utilized to supplement PATH-related activities due to statewide budget cuts.

III. State Level Information

I. Location of Individuals with Serious Mental Illnesses who are Experiencing Homelessness

Narrative Question:

Indicate the number of individuals with serious mental illnesses experiencing homelessness by each region or geographic area of the entire state. Indicate how the numbers were derived and where the selected providers are located on a map.

FY 2022 PATH FOA Catalog No.: 93.150 FOA No.: SM-21-F2 Approved: 02/23/2022

Footnotes:

I. Location of Individuals with Serious Mental Illnesses who are Experiencing Homelessness:

Indicate the number of individuals with serious mental illnesses experiencing homelessness by each region or geographic area of the entire state. Indicate how the numbers were derived and where the selected providers are located on a map.

Wyoming's population of five hundred seventy-six thousand, eight hundred fifty-one (576,851)¹ occupies ninety-seven thousand, nine hundred fourteen (97,914) square miles. Out of Wyoming's twenty-three (23) counties, four (4) counties where PATH Subrecipients provide services hold approximately forty percent (40%) of the population.

The most populous counties in Wyoming are Laramie and Natrona. Unfortunately, the previous PATH Subrecipient provider in Natrona County has chosen stop participation in the PATH Grant due to a variety of reasons, which resulted in a thirteen percent (13%) population decline from previous reports. Though the organization declined the interest of PATH funds for this year, services may continue, but will not be reported in the PATH Data Exchange System.

The first Wyoming Point in Time (PIT) count was conducted in 2014 and has continued annually. The challenges of conducting the PIT count include the very rural and frontier nature of the State, few service providers in many parts of the State, and a small number of organizations directly involved with homelessness work, including recruiting individuals and organizations within these communities to organize and conduct the count with the Wyoming Homeless Collaborative. The PATH Subrecipient Providers are expected to participate in the PIT count each year.



PATH Subrecipient Providers are labeled with a star.

¹ Wyoming Census 2020: <https://www.census.gov/library/stories/state-by-state/wyoming-population-change-between-census-decade.html>

Wyoming Point in Time Count Numbers²

Region	PATH provider	2015	2016	2017	2018	2019	2020	2021
Southeast	Yes	185	267	241	50	<i>Preliminary Statewide</i>		
West	Yes	45	95	65	14			
Basin	No	18	3	-	0			
Northeast	Yes	115	138	54	55			
Central	Yes	431	354	185	81			
Total		794	857	545	639*	548	612	405**

* In 2018, the collected count of individuals totaled 639, but data collection methods only accounted for unsheltered individuals per county. The State counted a total of 200 unsheltered individuals and 440 sheltered individuals.

** Due to COVID-19, unsheltered individuals were not included in 2021.

² Source: WHC; wyomingwhc.org/point-time-housing-inventory-count. Note: numbers vary by location and year based on factors including those described above. This chart for years between 2015 and 2017 includes all persons experiencing homelessness, both sheltered and non-sheltered, located on a single day in Wyoming through the PIT count.

III. State Level Information

J. Matching Funds

Narrative Question:

Describe the sources of the required PATH match contributions and provide assurances that these contributions will be available at the beginning of the grant period.

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Footnotes:

J. Matching Funds:

Describe the sources of the required PATH match contributions and provide assurances that these contributions will be available at the beginning of the grant period.

Entity	Match Contributions	Match Amount*
Paintbrush Generations, Inc.	Cash match will be obtained from fundraising, writing for other funding opportunities, and in-kind match.	\$ 20,650.00
Recover Wyoming	Cash match from organizational fundraising, undesignated donations by individuals and corporations, and in-kind match.	\$ 36,383.33
Sweetwater Family Resource Center	Cash match will be provided by United Way.	\$ 20,650.00
Youth Emergency Services, Inc.	Cash match from City of Gillette 1% Tax.	\$ 20,650.00
Wyoming Department of Health, Behavioral Health Division	State General Fund.	\$ 1,666.67
Total Match Funds		\$ 100,000.00

*Match amounts listed above are based on provider applications and are subject to change as a result of negotiations prior to execution of the contracts.

The four (4) PATH Subrecipient providers are required through State contracts to ensure that match funds are available by September 1, before contract start dates. PATH Subrecipient providers are also required to provide monthly accounting of PATH match expenditures throughout their contract terms.

III. State Level Information

K. Other Designated Fundings

Narrative Question:

Indicate whether the mental health block grant, substance abuse block grant, or general revenue funds are designated specifically for serving people who experience homelessness and have serious mental illnesses.

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Footnotes:

K. Other Designated Funding:

Indicate whether the mental health block grant, substance abuse block grant or general revenue funds are designated specifically for serving people who experience homelessness and have serious mental illnesses.

Due to the impacts of COVID-19 and other fiscal impacts to State of Wyoming revenue, the Behavioral Health Division (Division) has not been able to allocate State General Funds (SGFs) or Community Mental Health Block Grant funds to PATH Subrecipient providers in their respective SFY22 PATH contracts, nor will the Division plan to be able to allocate SGFs in upcoming contracts. Though, the Division has SGFs set aside to meet the Division's Intended Use Plan match requirement of the 3:1 ratio.

In FY22, the Division was granted nineteen thousand, five hundred forty-four dollars (\$19,544.00) in technical assistance funds for PATH. These funds will be used to create a manual at the Division and provider levels on the activities related to serving the PATH eligible homeless persons who are: 1) suffering from serious mental illness or suffering from serious mental illness and a substance use disorder, and 2) homeless or at imminent risk of becoming homeless.

The Division received Substance Abuse Prevention and Treatment (SAPT) Block Grants (BG) COVID-19 Relief Funds, and Wyoming has received SAMHSA approval to use the SAPT BG COVID-19 Relief Funds for targeted housing costs. Currently, one hundred thousand dollars (\$100,000.00) is allocated for assistance in covering Housing First support. Funds will be distributed between two contract periods and funding will cease March 14, 2023. Each contracted PATH Subrecipient will receive approximately sixteen thousand, six hundred sixty-six dollars and sixty-seven cents (\$16,666.67) between September 1, 2021 (or contract effective date) through August 31, 2022. In the next contracts, and based on an expectation that previous mentioned amount of funds will be spent within the first year, PATH Subrecipients will receive a minimum of six thousand six hundred sixty-six dollars and sixty-seven cents (\$6,666.67) between September 1, 2022, (or contract effective date) through March 14, 2023.

III. State Level Information

L. Data

Narrative Question:

Describe the state's and providers' participation in HMIS and describe plans for continued training and how the state will support new local-area providers. For any providers not fully participating in HMIS, please include a transition plan with an accompanying timeline for collecting all PATH data in HMIS.

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Footnotes:

L. Data:

Describe the state's and providers' participating in HMIS and describe plans for continued training and how the state will support new local-area providers. For any providers not fully participating in HMIS, please include a transition plan with an accompanying timeline for collecting all PATH data in HMIS.

The HMIS lead agency, Institute for Community Alliance (ICA), employs a full-time equivalent HMIS Manager in Wyoming. The Behavioral Health Division (Division) receives PATH Subrecipient's monthly HMIS data from ICA. ICA is responsive to questions, requests, and provides technical assistance and support for all PATH Subrecipients. The Division provides contact information to new local-area PATH Subrecipients and ICA to establish an introduction and collaboration between the two organizations. Upon request for mediation, the Division will work with the HMIS Manager and the PATH Subrecipients.

All PATH Subrecipient providers are required, via contract, to utilize HMIS to record outreach, encounters, referrals, PATH case management, and housing placement. Providers are asked to provide semi-annual data in PDX to ensure accuracy. Several PATH providers have mentioned issues with pulling data from the HMIS to the PDX Reports, and continuously work with HMIS to address the issue(s). PATH Subrecipient providers will receive new and continued training, as requested.

Based on feedback from PATH Subrecipients, the HMIS Manager in Wyoming scheduled a mandatory training session to go over the PATH workflow. This PATH workflow training was provided on January 6, 2022 at 0900 MST and through GoToWebinar.

III. State Level Information

M. Supplemental Security Income/Social Security Disability Insurance (SSI/SSDI) Outreach, Access, Recovery (SOAR)

Narrative Question:

Describe how the state encourages provider staff to be trained in SOAR. Indicate the number of PATH providers who have at least one trained SOAR staff. If the state does not use SOAR, describe state efforts to ensure client applications for mainstream benefits are completed, reviewed, and a determination made in a timely manner.

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Footnotes:

M. SSI/SSDI Outreach, Access and Recovery (SOAR):

Describe how the state encourages provider staff to be trained in SOAR. Indicate the number of PATH providers who have at least one trained SOAR staff. If the state does not use SOAR, describe state efforts to ensure client applications for mainstream benefits are completed, reviewed, and a determination made in a timely manner.

The Behavioral Health Division (Division) supports the statewide SSI/SSDI Outreach, Access, and Recovery (SOAR) initiative by offering the time and expertise of an internal SOAR Specialist for PATH Subrecipients.

Through Division contracts, PATH Subrecipient providers are required to have a minimum of one (1) staff person certified in the use of SOAR. SOAR-trained staff promote the use of SOAR through other community service providers to help ensure all individuals who are homeless in their community have access to this service. The use of SOAR will continue to be included as a requirement in contracts with PATH Subrecipient providers.

Paintbrush Generations has one (1) currently certified SOAR staff member. As staffing opportunities grow for this organization, it is anticipated that any future staff member will be SOAR certified.

Recover Wyoming has one (1) currently certified SOAR-LA staff member and anticipates one (1) additional staff member to be certified in SOAR. A total of two (2) certified SOAR staff.

Sweetwater Family Resource Center has one (1) currently certified SOAR staff, and anticipate two (2) staff members to be certified in SOAR. A total of three (3) certified SOAR staff.

Youth Emergency Services, Inc. has four (4) currently certified SOAR staff, and anticipate one (1) additional staff member to be certified in SOAR. A total of five (5) certified SOAR staff.

Overall, a total of eleven (11) certified SOAR staff is anticipated in regards to the PATH Grant.

III. State Level Information

N. PATH Eligibility and Enrollment

Narrative Question:

Describe how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented.

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Footnotes:

N. PATH Eligibility and Enrollment:

Describe how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented.

Often, a potential participant is identified via outreach efforts or through the Vulnerability Index - Service Prioritization Decision Assistance Tool (or another screening tool), which can be conducted by an outreach worker, community partner, a partner in Wyoming's coordinated entry process, or PATH Subrecipient staff.

PATH eligibility is determined through a deliberate interaction between the potential participant and the PATH case manager to assess eligibility. Eligibility requires three (3) factors:

1. The participant must have a serious mental illness, which may include a co-occurring substance use disorder;
2. The participant must be literally homeless or at imminent risk of homelessness; and
3. The participant agrees to be a PATH participant, which does not bind the participant to any specific tasks, but does ensure that the participation is not coerced and is voluntary.

Enrollment occurs if the eligible participant agrees to participate in a PATH Subrecipient provider's services. Eligibility is documented in the Homeless Management Information System following the interactive assessment, with each interaction, and upon exiting (dis-enrolling in) services.

PATH Reported Activities

Charitable Choice for PATH

Does your state use PATH funds to fund religiously-affiliated providers to provide substance use treatment services? Yes ☒ No ☐

If "Yes" is selected please list providers in text box below and complete the rest of the table

Paintbrush Generations, Inc.

Expenditure Period Start Date: 9/1/2022 Expenditure Period End Date: 8/31/2023

Notice to Program Beneficiaries - Check all that apply

- ☐ Used model notice provided in final regulation.
- ☒ Used notice developed by State (please attach a copy to the Report).
- ☒ State has disseminated notice to religious organizations that are providers.
- ☒ State requires these religious organizations to give notice to all potential beneficiaries.

Referrals to Alternative Services - Check all that apply

- ☐ State has developed specific referral system for this requirement.
- ☒ State has incorporated this requirement into existing referral system(s).
- ☐ SAMHSA's Treatment Facility Locator is used to help identify providers.
- ☐ Other networks and information systems are used to help identify providers.
- ☐ State maintains record of referrals made by religious organizations that are providers.
- ☐ Enter total number of referrals necessitated by religious objection to other substance abuse providers ("alternative providers"), as defined above, made in previous fiscal year. Provide total only; no information on specific referrals required.

Brief description (one paragraph) of any training for local governments and faith-based and community organizations on these requirements.

No training for local governments and faith-based and community organization on these requirements at this time.

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Footnotes:

Please see attachment: 005 - Paintbrush Charitable Choice



Behavioral Health Division
122 W 25th Street, Herschler 2 West, Suite B
Cheyenne, WY 82002
(307) 777-6494 • 800-535-4006
Fax (307) 777-5849 • www.health.wyo.gov



Stefan Johansson
Director

Mark Gordon
Governor

March 29, 2022

Ref.: MN-2022-005

Becky Bercier, President
Paintbrush Generations, Inc.
145 DeadHorse Road
Fort Washakie, WY 82514

Charitable Choice

Dear Becky Bercier:

The Wyoming Department of Health, Behavioral Health Division (Division) is required to provide this dissemination notice of Charitable Choice to your organization, as you are a Subrecipient of a Substance Abuse and Mental Health Services Administration (SAMHSA) Grant. These funds are distributed through a current contract with the Division.

As provided by SAMHSA:

Charitable Choice provisions [under Sections 581 - 584 and Section 1955 of the Public Health Services Act, 42 U.S.C. § 290k, *et seq.*, and 42 U.S.C. § 300x-65 *et seq.*, respectively] allow religious organizations to provide SAMHSA funded substance abuse services without impairing their religious character and without diminishing the religious freedom of those who receive their services. These provisions contain important protections both for religious organizations that receive SAMHSA funding and for individuals who receive their services; and apply to religious organizations and to state and local governments that provide substance abuse prevention and treatment services under SAMHSA grants.

Under Charitable Choice provisions; Final Rule (42 CFR Part 54), states, local governments, and religious organizations, including SAMHSA grant recipients, must:

- (1) ensure religious organizations that provide services to all potential and actual program beneficiaries (services recipients) are notified of their right to alternative services;
- (2) ensure that religious organizations that provide services refer program beneficiaries to alternative services; and
- (3) fund and/or provide alternative services.

“Alternative services” means services determined by the State to be accessible and comparable and provided within a reasonable period of time by another substance abuse provider (alternative provider) to which the program beneficiary (services recipient) has no religious objection.

An acknowledgement of receipt is required. Allowable acknowledgements include an email response or formal letter by your organization’s Director or Executive Director. Acknowledgement must be sent to Megan Norfolk at megan.norfolk1@wyo.gov by Monday, May 2, 2022. Upon approval of receipt, the Division will place the acknowledgement within the Subrecipient’s contract file.

The formal response letter acknowledging receipt may be addressed to:

Megan Norfolk, State Planner
Behavioral Health Division
Wyoming Department of Health
122 W 25th Street, Herschler 2W, Suite B
Cheyenne, WY 82002

Sincerely,

A handwritten signature in blue ink, appearing to read 'Megan Norfolk', is written over a faint, larger blue ink signature that is partially obscured.

Megan Norfolk, State Planner
Behavioral Health Division