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|  | **Wyoming Department of Health (WDH) & Wyoming Department of Education (WDE)** |
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**Wyoming School-Based Services (SBS) Program Quarterly Newsletter**

**February 2023**

**Wyoming Medicaid Fun Fact**

* 79,494 people in Wyoming are enrolled in Medicaid
* 64% of enrolled individuals are children
* 6,907 students may be eligible for the WY SBS Program

WDH has been conducting trainings for its pilot group of LEAs and stakeholders and supporters of the SBS Program. Trainings are developed based off of the status of the SBS Program, questions from stakeholders, and areas requiring detailed explanations. Training Timeline and Topics include:

1. [**July 2022**](https://health.wyo.gov/wp-content/uploads/2022/09/Stakeholder-Engagement-Deck-.pptx)**:** General Updates, SPA approval and background of the SBS Program.
2. [**August 2022:**](https://health.wyo.gov/wp-content/uploads/2022/08/Billing-Documentation-Training-Deck.pptx)Guidance on Billing and Eligible Services
3. [**September 2022:**](https://health.wyo.gov/wp-content/uploads/2022/10/September-2022-Stakeholder-Meeting.pptx)Guidance Around Medicaid Parental Consent
4. [**November 8th 2022**](https://health.wyo.gov/wp-content/uploads/2022/11/November-2022-Stakeholder-Meeting_with-notes-.pptx)**:** Stakeholder Open Discussion
5. **January 19, 2023:** SBS Program Claiming and Billing Updates

**Training Updates**

WDH added a feature on the SBS Program website that allows stakeholders to request targeted outreach. The [help-desk](https://docs.google.com/forms/d/e/1FAIpQLScJi0F9UAPywrvpA-xOwRwumVXYGPKSjUOERkC0VV2B_1-DSg/viewform) takes viewers to a Google Form, allowing them to submit direct questions to WDH. The form asks for details on the concerns and how WDH can best support districts and other stakeholders.

The goal of this [help-desk](https://docs.google.com/forms/d/e/1FAIpQLScJi0F9UAPywrvpA-xOwRwumVXYGPKSjUOERkC0VV2B_1-DSg/viewform) is to allow WDH to identify needs of districts and other stakeholders and to address those needs in a targeted way. This will also provide data for WDH on common challenges or concerns within the SBS Program and may be cause for new resources and training opportunities for the WY SBS Program.

**Website Updates: Help Desk**

WDH posted a [Documentation Requirement check-list](https://health.wyo.gov/wp-content/uploads/2022/12/Documentation-Requirements-Checklist-11.16.22.docx) that can be used by districts and providers to use when submitting claims for reimbursement in the SBS Program. The check-list includes reminders that proper documentation includes:

1. A signed Individualized Education Program (IEP)
2. An IEP that has current dates
3. The claim includes a medical description
4. All necessary facts are included on the claim such as the date of service, services provided, provider name, etc.

LEAs are invited to review this document and use as a resource to ensure all requirements are followed when submitting claims.

**Documentation Requirements Check-List**

**New Wyoming Superintendent: Megan Degenfelder**

Megan Degenfelder was elected Wyoming’s State Superintendent of Public Instruction in November of 2022. Megan grew up in Casper and graduated from the University of Wyoming with bachelor’s degrees in Economics and Political Science. Megan went on to earn a master’s degree in Economics from the University of International Business and Economics in Beijing, China.

Megan served as the Chief Policy Officer at the Wyoming Department of Education under Superintendent Jillian Balow. She oversaw multiple divisions, including standards & assessment, accountability, and the Hathaway scholarship, as well as a $30 million budget and 25-person staff.

**New Wyoming Medicaid Director: Lee Grossman**

Lee Grossman will be the new state Medicaid agent and senior administrator of the Division of Healthcare Financing.

Lee was chosen after a hiring process that directly involved Governor Mark Gordon and WDH Director Stefan Johansson. “The governor and I agree Wyoming Medicaid and the division’s other programs will be in very capable hands with Lee agreeing to fill this critical role,” Johansson said.

Lee currently serves as administrator of the Home and Community Based Services Section of the Division of Healthcare Financing within WDH and will transition into his new role next month. He’s been working for WDH since 2011 in various relevant positions. In addition he participated in a national program for emerging Medicaid leaders and is a current member of the National Association of State Directors of Developmental Disabilities Services. Lee holds a bachelor’s degree in political science from the University of Nebraska and a master’s degree in public administration from the University of Wyoming.

**Resources**

1. Wyoming Department of Health Main Website: [Home Page - Wyoming Department of Health](https://health.wyo.gov/)
2. Wyoming Department of Health SBS Program Website: [School-Based Services - Wyoming Department of Health](https://health.wyo.gov/healthcarefin/medicaid/school-based-services/)
3. Wyoming Department of Education Website: [Home - Wyoming Department of Education](https://edu.wyoming.gov/)

\*If interested in learning how to enroll your LEA in the SBS Program so that you can bill Medicaid for reimbursement, please contact the Wyoming Department of Health at: [wdh-schoolbasedservices@wyo.gov](mailto:wdh-schoolbasedservices@wyo.gov).

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