



Office of the Attorney General

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Chief Deputy Attorney General
Ryan Schelhaas

August 3, 2022

RE: LT101 Assessments

Public Health Nurses,

Our office represents the Wyoming Department of Health (Medicaid) and handles hearings that result when applicants contest the determination that they do not qualify for long-term care services. Recently, our office has received an influx of these cases, and with this increase, we would like to emphasize and reiterate some of the key points you received during your training.

As public health nurses, you will be important witnesses in these administrative hearings and the Department will use your LT101 assessments as exhibits. Please understand the importance of thoroughly documenting your observations when completing the LT101 assessment. The comments and notes you make are crucial components of this documentation and therefore, we are asking you include as much detail as possible in your assessments. This will give our office a clear understanding of what you observed, the conversation you had with the Medicaid client or applicant, and any other information you used in making your assessment.

If you have any question or concerns do not hesitate to contact our office.

Sincerely,

A blue ink signature of Melissa Bartley, consisting of a stylized, cursive script.

Melissa Bartley
Senior Assistant Attorney General
Melissa.Bartley1@wyo.gov
307-777-6142

A blue ink signature of Jacob Steers, featuring a large, sweeping initial 'J' followed by a cursive name.

Jacob Steers
Assistant Attorney General
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