



Wyoming Department of Health

Funding Opportunity Announcement:
American Rescue Plan Act (ARPA) Aging Services Grant
Title III-E Family Caregiver Services
(AGD-2101WYFCC6)

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1. Overview Information

Participating Organization(s)	Wyoming Department of Health (WDH) - Aging Division (AGD)
Components of Participating Organization(s)	WDH - AGD, Community Living Section (CLS)
Funding Opportunity Title	American Rescue Plan (ARP) Aging Services Grant Title III-E Family Caregiver Services under the Older Americans Act
Funding Opportunity Announcement (FOA) Number	AGD-2101WYFCC6
Announcement Type	New
Number of Applicants	No limit
Funding Opportunity Purpose	<p>The WDH's mission is to promote, protect, and enhance the health of all Wyoming citizens. The purpose of this funding opportunity is to promote, protect, and enhance the health of individuals who are eligible for services under the Family Caregiver Program of the Older Americans Act in Wyoming.</p> <p>On March 11, 2021 the American Rescue Plan Act of 2021 (P.L. 117-2) was signed into law by President Biden. Section 2921 of the law appropriated \$1.434 billion to remain available until expended to carry out the Older Americans Act of 1965 (OAA). Within the funding appropriated, the law indicates that of the amounts available, the funding should be provided for Title III-E services as follows:</p> <p>(5) \$145,000,000 shall be available to carry out part E of title III.</p> <p>Of this Federal appropriation, Wyoming received \$721,375. Of which \$336,678 is available for this grant to expand, or enhance, Title III-E Family Caregiver service opportunities for older adults living at home, in their communities in Wyoming.</p> <p>This Funding Opportunity Announcement (FOA) invites applications to receive grants from the ARP Aging Services Grant.</p> <p>Applications should propose projects that demonstrate meeting community needs of older adults in Wyoming. Services must include case management for caregivers and can also include the following types:</p> <ol style="list-style-type: none"> 1. Support Groups/Counseling; 2. Respite; and 3. Supplemental Services

	<ul style="list-style-type: none"> a. Loan Closet b. Volunteers c. Personal Emergency Response Systems d. Assisted Transportation e. Assistive Devices and durable medical equipment f. Chore g. Meals h. Homemaking i. Incontinence Supplies j. Home Modifications k. Personal Care <p>These three priorities are referred to as the “Family Caregiver services of the types made available for fiscal year 2020.”</p> <p>The WDH - AGD will award grants of up to \$100,000 each from the Aging Services Grant, Title III-E fund. Applications will be reviewed and scored by an advisory committee. Awardees will be selected amongst the highest-scoring applications. The final award amounts and count of awards will be subject to the Department’s discretion. At all times, the WDH - AGD reserves the discretion to award zero (0) grants.</p> <p>All grants awarded under this FOA are subject to the terms and conditions issued under the authority of the American Rescue Plan (ARP) Act, P.L. 117-2 for activities authorized under Title III Part E of the Older Americans Act of 1965, as amended through P.L. 116-131, enacted March 25, 2020.</p> <p>Before applying, applicants are encouraged visit ACL’s website at https://www.acl.gov/grants/managing-grant to view some of these terms and conditions such as:</p> <ul style="list-style-type: none"> • Prohibition on certain telecommunications and video surveillance services or equipment • SAM.gov / UEI Requirement • National Policies including Trafficking Victims Protection Act, Whistleblower Protections, and DOMA: Implementation of Same-Sex Spouses/Marriages • Federal Funding Accountability and Transparency Act (FFATA) • Federal Awardee Performance and Integrity Information System (FAPIIS).
Key Dates	
Posted Date	October 4, 2022
Open Date (Earliest Submission Date)	October 4, 2022
Application Due Date (Last Submission Date)	March 31, 2024 Applications will remain open while funds are available or until the due date listed above.

Advisory Committee Review	Generally, monthly while funds are available.
Earliest Start Date	Generally, two months after the advisory council review date and subject to state contracting and vendor management requirements.
Expiration Date	September 30, 2024

2. Full Text Announcement

A. Funding Opportunity Description

i. Purpose

This Funding Opportunity Announcement (FOA) invites applications to receive grants from the American Rescue Plan (ARP) Aging Services Grant for Wyoming. The purpose of the grant funds are to provide Title III-E Family Caregiver Services to older adults living in Wyoming communities, outside of institutional placement.

Awardees will receive funding for approved projects up to September 30, 2024.

ii. Background

On March 11, 2021, the American Rescue Plan Act of 2021 (P.L. 117-2) was signed into law by President Biden. Section 2921 of the law appropriated \$1.434 billion, nationally, to remain available until expended to carry out the Older Americans Act of 1965 (OAA). Within the funding appropriated, the law indicates that of the amounts available, the funding should be provided as follows:

- (1) \$750,000,000 shall be available to carry out part C of title III.
- (2) \$25,000,000 shall be available to carry out title VI of such Act, including part C of such title.
- (3) \$460,000,000 shall be available to carry out part B of title III of such Act, including for— (A) supportive services of the types made available for fiscal year 2020; (B) efforts related to COVID–19 vaccination outreach, including education, communication, transportation, and other activities to facilitate vaccination of older individuals; and (C) prevention and mitigation activities related to COVID–19 focused on addressing extended social isolation among older individuals, including activities for investments in technological equipment and solutions or other strategies aimed at alleviating negative health effects of social isolation due to long-term stay-at-home recommendations for older individuals for the duration of the COVID– 19 public health emergency.
- (4) \$44,000,000 shall be available to carry out part D of title III.
- (5) \$145,000,000 shall be available to carry out part E of title III.**
- (6) \$10,000,000 shall be available to carry out the long-term care ombudsman program under title VII. Grantees must expend funds on allowable activities.

This FOA regards the \$336,678 (FCC6) American Rescue Plan (ARP) for Family Caregiver Services under Title III-E of the OAA appropriation to the Wyoming Department of Health, (WDH) Aging Division (AGD).

iii. Objective and Scope

The objective of this FOA is to fund projects that demonstrate meeting community needs of older adults in Wyoming. Services must include case management for caregivers and can also include the following types:

1. Support Groups/Counseling;
2. Respite; and
3. Supplemental Services
 - a. Loan Closet
 - b. Volunteers
 - c. Personal Emergency Response Systems
 - d. Assisted Transportation

- e. Assistive Devices and durable medical equipment
- f. Chore
- g. Meals
- h. Homemaking
- i. Incontinence Supplies
- j. Home Modifications
- k. Personal Care.

These three priorities are referred to as the “Family Caregiver services of the types made available for fiscal year 2020.” As a result, projects under this FOA should satisfy one or more of these four elements.

Next, the project must target and provide services to eligible individuals under the Older Americans Act. Eligibility information can be found on the AGD website [here](#).

And finally, the project must prioritize one of the four areas listed above. It is acceptable for applicants to propose a project that impacts more than one area, however, the project should have a clear focus on one.

Projects under this FOA are limited by federal law. The \$336,678 available through the ARP Title III-E Fund are funded by the ARP Program. Each application will need to expressly establish how the proposed project is permitted to be funded under the Older Americans Act of 1965, as amended through P.L. 116-131, enacted March 25, 2020.

iv. Reporting Requirements

Grants awarded under this FOA are subject to the following reporting requirements:

For grant awardees providing direct services to eligible participants, the awardee must collect documentation as prescribed by WDH - AGD and report no less than annually the types of services provided in addition to participation rates for each eligible participant. Depending on the scope of the project proposed, the WDH - AGD will coordinate with successful applicants to determine the most appropriate form of reporting to satisfy federal grant monitoring requirements. Regardless of these requirements, applicants should demonstrate the expected outcomes and effectiveness of their proposed project in the application.

v. Funding Match Requirements

Grants awarded under this FOA do require a State and Local match requirement as detailed below.

Federal participation cannot exceed 75% of the total State and Area plan administration costs. The remaining 25% represents the State and local matching share. Federal participation cannot exceed 85% of the total III-B (less Long Term Care Ombudsman services outlays), C-1 and C-2 service costs. Of the remaining 15% matching share, one third (5%) must come from State sources. Federal participation cannot exceed 75% of the total III-E costs. The remaining 25% represents the State and local matching share.

Additionally, program income, generated from eligible participants, may be used to meet the local match requirements.

Specifically for this award, successful applicants will be required to match a straight six percent (6%) of the federal award requested and awarded. Once a grant is approved, the exact

amount of required local matching funds will be calculated and provided to the awardee in the grant agreement document.

B. Award Information

Funding Instrument	Monetary grant: a support mechanism providing money to an eligible entity to carry out an approved project or activity
Anticipated Number of Awards and Funds Available	Unlimited - until all funds are encumbered. Each award is available out of the \$336,678 Title III-E Family Caregiver Services Fund. As noted in this FOA, the WDH reserves the right to award zero (0) grants and expend zero (0) dollars.
Award Ceiling	\$100,000
Award Floor	\$5,000
Award Budget	Funds may be used only for those expenses that are directly related and necessary to the project and must be expended in compliance with 45 C.F.R. Part 75.
Award Project Period	The duration of the entire award may not exceed beyond September 30, 2024. All funds must be spent by September 30, 2024.

C. Eligibility Information

Any entity legally-authorized to operate in Wyoming is eligible to apply.

D. Application and Submission Information

There is no application form or template. However, an application must include all of the following elements:

1. Cover Page
 - a. Identify or name the entity submitting the application.
 - b. Provide a brief description of the project proposal, in no more than three to five sentences.
 - c. Identify a point of contact for the application, including name, position/title, address, phone number, and email address.
2. Entity Information
 - a. Provide the entity’s mission statement.
 - b. Provide a brief history of the entity.
 - c. Describe the entity’s current programs and activities.
 - d. Describe a few top accomplishments of the entity within the last three years.
 - e. Provide the entity’s IRS Employer Identification Number (EIN).
 - f. Provide a Certificate of Good Standing from the Secretary of State.
 - g. Provide the entity’s Unique Entity Identifier (UEI) number to demonstrate they are registered with [SAM.gov](https://sam.gov). Note: The entity must remain in good standing throughout the duration of the grant award period.
 - h. List the Board of Directors, or other relevant leadership.
3. Project Proposal
 - a. Describe the project, answering the following questions:

- i. How does the project “innovate,” meaning to introduce or make changes in some established programs, especially by introducing new methods or ideas?
 - ii. How does the project pertain to Older American Act services, seeking to enhance the health and well-being of Wyoming's older adult population?
 - iii. How does the project prioritize one of the three Family Caregiver services focus areas?
 - b. Describe how the project is eligible under the ARP Program. This description must include the following elements:
 - i. An analysis of how the project is permitted under the Older Americans Act of 1965, as amended through P.L. 116-131, enacted March 25, 2020.
 - ii. Pincite(s) to the specific provision under the Older Americans Act of 1965, as amended through P.L. 116-131, enacted March 25, 2020, applied above.
 - c. Describe how the innovation underlying the proposed project is scalable and can be adopted by others.
 - d. Describe the Wyoming population(s) impacted by the proposed project and underlying innovation.
 - e. Describe all participants, users, clients, and other Wyoming residents who will be involved in or impacted by the proposed project.
 - f. Describe any partners in the proposed project, including the partner’s role and the relationship with them.
 - g. Identify the staff and leadership who will be involved in the proposed project and provide their resume(s).
 - h. Provide a detailed timeline of the proposed project that shows major milestones.
 - i. Describe the budget for the proposed project, including funding sources, allocations, local match requirements, and any relevant restrictions on the use of funds – outside of the ARP program. Attach supporting documentation as appropriate.
 - j. Describe the plan for the financial sustainability of the proposed project or underlying innovation after the grant award has been exhausted.
4. Evaluation Information
 - a. Describe the desired outcomes and how these will be measured over time.
 - b. Describe the evaluation design, including the data collection and statistical methodologies that might be employed to estimate effects.

Applicants are encouraged to format their applications in a manner that reflects the enumerated elements above. For example, the application should provide the entity’s IRS EIN under section or paragraph “2.e,” or a reasonable alternative. This will assist the review to ensure the application is complete. Please be advised if an application is not well-organized, does not clearly address all of the enumerated elements above, or is otherwise of a lower quality, the application may receive a lower score compared to other submissions.

Each application must be submitted to the WDH - AGD via email at wdh-clspayments@wyo.gov. Applications may be submitted no later than Sunday, March 31, 2024.

E. Application Review & Selection Information

Each application will be reviewed and scored by an advisory committee established by the WDH - AGD. This committee may include members outside of the WDH, including community and HHS stakeholders. The scoring of applications will be based on a rubric that accounts for how well the application satisfies the elements established under this FOA.

The AGD will review the highest-scoring applications and independently select awardees based upon the purpose and objectives of the project or program. Since the WDH - AGD must be a responsible steward of

taxpayer funds, the AGD reserves the right to not award any grants, in the event the AGD determines there are insufficient applications of merit.

F. Award Administration Information

All grants awarded under this FOA are subject to the terms and conditions imposed upon the ARP Program. All grants are also subject to State of Wyoming contracting and vendor management requirements.

G. Agency Contacts

Questions regarding this FOA may be submitted to wdh-clspayments@wyo.gov.

H. Right to Amend or Withdraw

At all times, the WDH reserves the right to amend or withdraw this FOA. In the event the WDH - AGD substantially changes application criteria and an applicant has already submitted an application, the WDH - AGD will provide the applicant notice of the change and an opportunity to supplement the application, as necessary.