

9:00-10:00 am

Meeting Information

Join via Google Meet link in calendar or join by phone number in calendar invite

Welcome- EIEP Staff**Guest Speakers****Updates from Ragen Latham, Operations and Projects Administrator****Updates from Jennifer Hiler, Unit Manager**

- Contracts
- Part C- SSIP
- Part B- Ongoing CAP Activities
- WY Special Education Workgroups
 - Evaluation
 - Finance

Part B/619 Updates-Kim

- EIEP Assessment Resource Guide
The EIEP is replacing the “List of Approved Assessments” with an assessment resource guide. This guide is meant to be a resource in looking at each evaluation and using the tools that give you the best information for the child. It is not an exhaustive list, but one that gives many options for age appropriate assessments tools. I am including this Resource Guide link [here](#). We will also be replacing this with the “List of Approved Assessments” on our website.
- Training Reminders- I just want to remind you all of the upcoming training in May.
May 6th 8:30-10:00 -The Use of PWNs
May 13th 8:30-10:00 - Evaluation/Eligibility

These will be recorded so that staff can watch at their convenience up to two weeks after the training.

Part C Updates- Judy

- **Child Find/Tracking Screening Numbers**
We occasionally get asked if we are tracking screening numbers. Last July, the EIC agreed that it would be a good idea to start tracking this again. Keeping in mind OSEP’s directive to look at referrals and identify areas of the state that may have low or decreased referral numbers, we’d like to start tracking this. The goal would be to use the Screen for Success campaign to target certain areas with materials and information depending on what the numbers show. Are you all tracking this already? Would it be difficult to gather and provide this information to us? What is the easiest way for you to send us that information?

- **Compensation and Expenditures Survey**

If you remember back to 2020, we sent out a revenue and expenditures survey in the summer to respond to a legislative request. We are conducting this survey again this spring and will likely be doing this every year as part of our fiscal review and monitoring. We will be sending out the survey in May and you will have approximately one month to complete it. You will be asked to provide all revenue sources and expenditures for the time period 7/1/2020-6/30/2021 as well as information about staff salaries and vacancies.

- **Part C Self Assessment**

I'll be sending out the self assessment for Part C providers later today. Please have this completed and returned to me by June 1st. You'll need to review 10% of files or 10 files, whichever is greater.

- **Parent reps for EIC**

We are still looking for additional parent reps for EIC. The criteria is that they have children under age 12 with a disability/delay.

Contracts & Data Updates- Janelle

- **Part C & B Budget numbers** - have been sent out to Regions.
- **Contract Templates** - Hoping to have the Part C template to the AG by early next week. Part B to follow. Once we have an approved template from the AG I will be sending out all Contracts for Regions to review.
- **Part C ARPA Contracts** - All contracts have been executed. Please remember that these funds can only be used for Family Service Coordination and/or Specialized Instruction.
- **Regional Transfers** - We are working on a step by step guide for regional transfers. Remember to reach out to the receiving region when transferring a child. We do understand that sometimes regions are unaware of a child's move. I will be reaching out to both regions when a transfer request is made to insure the file is complete before transfer.

Next Call- May 19, 2022