

Provider Calls / Program Training 2022

Aging Division Community Living Section



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Objectives

- Notes from Jeff
 - GetSetUp update
 - Staffing updates
- Program Managers
 - Trends and updates from III B/D
 - Trends and updates from III C1/C2
 - Trends from III E/ORC/WyHS
 - CLS Special Programs
 - Quality Assurance

Updates From Jeff

GetSetUp Wyoming

The Aging Division recently partnered with this group to offer fun interactive sessions and classes that will help your members live healthier, happier, more connected lives!

Question:

Does your organization host live virtual classes and programs on Zoom, Facebook live, etc.?

If so, GetSetUp may be able to bring this content onto their platform. Whether it's a one-time class or recurring series of classes. The idea is to integrate some familiar faces and familiar content.

Updates From Jeff

Staffing Update

Title III-C Nutrition Program Manager

Kaitlyn has taken a new position:

- She will be with us in a part-time capacity while we find a replacement
 - Limited availability via email and phone.
 - Primarily working with providers on the ESHA software
- Scott Hood will be the primary contact in the interim
 - Processing invoices
 - Please email with any questions
- CLS is secondary contacts. We'll work together to get your nutrition questions answered.

Title III-C



**Vacant
Program Manager
(307) 777-5048**

Title III-C Program Updates

- Funding Opportunities
 - Emergency Meal Agreement FFY2022
 - HDC5 Agreement
 - Expiring 9/30/2022

Title III-B Support Services Program



Betty Sones
Program Manager
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Betty.Sones@wyo.gov

Title III-B Program Update

Title III-B Chore Services

AGNES Form ADL and IADL is required for Chore Services and the ADL and IADL status should be updated annually.

AGNES for WyHS & Caregiver

02/14/2022 AGNES

- You do not have to re-evaluate your WyHS and/or Caregiver's Loved Ones. If you have a current AGNES on them continue using that AGNES' Quarterlies to complete the AGNES. The FPL is already established in A&D.
- The renewal AGNES use the 02/14/2022 AGNES.

III-E Program Trends

Reminder to A&D Users to make sure the Service Delivery says Caregiver not Standard. This is for the Annual ACL Report.

Information to Caregivers and Outreaches is an Aggregate count for Caregivers and Older Relative Caregiver Programs.

WyHS Trends

Remember to check your match.
We are in the 3rd Quarter and don't want you to be surprised.



PERS A&D Entry

For Caregiver, ORC and WyHS ~ Very Important

**Remember PERS is entered 1 unit
not as an hourly count.**

i.e. ORC & WyHS 1 person 1 unit for the month

**Caregiver is different because there maybe a
PERS for the Caregiver and the loved one .**

**i.e. Caregiver & Love One 1 person 2 units for
the month because all services are under the
Caregiver.**

Aggregate Entries

1. Title IIIB ~ Public Information - Article

a. There are no other aggregate entries for Title IIIB

1. Title III C1, C2, and Take Out Meals:

Nutrition Education

Start Date 10/01/2021

Entry in A&D = 1 unit # of consumers served



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CLS Special Programs - Update

***Aging Division
Community Living Section***



EMERGENCY RENTAL ASSISTANCE (ERAP) PROGRAM

PROVIDING HOUSING STABILITY SERVICES FOR SENIORS & INDIVIDUALS WITH DISABILITIES

Seniors and individuals with disabilities may require specialized services to support their ability to access and maintain housing.
The Wyoming Department of Health's Aging Division is administering ERAP funding for Housing Stability Services.

ERAP - Housing Stability Services (ERAP-HSS)



Mark Kelly
Program Manager
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February Update



We still need providers across the state, the uptake from our press release is not as high as we hoped. Extension of grant in DFS sights to end 2024/25.

In the WW1 spirit of Lord Kitchener: Your 'county' needs you!

Invoices need to be sent if at all possible by 15th of the month, one per provider is preferred

Invoices need to be fully filled out, ERAP ID, Zip code, explanations and extra invoices for projects and sent via wdh-clspayments@wyo.gov, but questions can come direct to me for speedy response before submission. Service dates are also important. Please use new invoice (Version 3) available on the website now, along with updated service plan and other documents.

If in doubt, email me. This is a brand new program for all. Thank you.

New partnership with Teltex for an Android - Provider can claim up to 10% Admin

health.wyo.gov/aging/communityliving/emergency-rental-assistance-program-erap-hss/



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Senior iPad Program

***Aging Division
Community Living Section***

Teltex

Senior iPad Program

- <https://health.wyo.gov/aging/communityliving/community-living-section-programs/senior-ipad-teltext-program/>
- **Apply for EACH PERSON INDIVIDUALLY here:**
<https://forms.gle/v2HAUqSFgEcS2Bny7> Provide a good paragraph to explain; poverty, lives-alone, any health disparity or other concerns, geography... anything else. It does not have to be merely for social activities or telehealth.
- Now open to WyHS participants alongside Title III.
- We still have 80 left collecting dust right now!
- No cost to the providers or the participants.
- Providers will need to help with delivery & setup.
- Quarterly data collection in A&D is required.





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Quality Assurance



Scott Hood
Program Manager
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Financial reports

Each year, WDH must ensure its grant award Subrecipients comply with the established audit policies to know that these quality assurance measures are met. These steps should help to better understand the flow of WDH expectation from the initiation of the grant award, through the entirety of the reporting period of your awards.

1. Affirmation of Audit: This form is used by WDH Finance to ascertain the amount of Federal Funds the provider expends. This is ALL federal funds, not just those from the Aging Division. It is accomplished yearly and returned to the General Accounting Manager and Quality Assurance, Aging Division.

The Grant Accounting Manager sent out another Affirmation last Friday, and everyone needs to accomplish it. It is for 2021, the one I sent in November was for 2020.

2. Affirmations are due within 45 days of when the General Accounting Manager sends them.
3. Depending on the amount of federal funding you expend drives your audit cycle. Please see the Aging Division Policy and Procedures regarding Audit requirements for Subrecipients, page 2 for the dollar amounts associated with when an audit is required. This document is available on our website on the [Provider Resources page](#), and was attached in the original email sent on Thursday, 27 Jan 2022.

Financial reports cont

4. Audit dates are variable, depending on YOUR fiscal year end. However the report must be sent no later than 9 months of the audit.
5. During the years when you do not have an audit you will provide Financial Statements to the General Accounting Manager and Quality Assurance, Aging Division.
6. Annual financial statements must provide a complete and detailed picture by category, of both income and expenditures, plus assets and liabilities per generally accepted accounting procedures. They must be submitted with-in 9 months of the end of your fiscal year. **This is not a 990 report.** I sent an example via email on Thursday, 27 Jan 2022.
7. If you have filed an audit, financial statements are not required. For example, you received an audit for 2020, it was sent to the General Accounting Manager; you do not need to send financial statements for 2020.
8. If you have additional questions or need additional guidance please reach out to The Grant Accounting Manager or me.

Contact Us

health.wyo.gov/aging/communityliving/providerresources/trainings/

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