

WSSB Meeting
October 25, 2019
10:30 a.m. to
Wyoming Oil and Gas Commission Bldg.
Casper, WY

The meeting was called to order at 10:30 a.m. by Chairman Marge Myers.

Attendees by self-introduction were: Lisa Osvold, Terry Hinkle, Jeri Bottenfield, Marge Myers, Rick Geringer, Julie Collins, Tom Dunlap, Rita Wagner, Sherry Blackburn, Nancie Fink, Lisa Engstrom, Herb Wilcox, Randy Firenkas, Jeff Clark, Kristin Roberts, and Claire Quinlann.

Attending via phon were: Becky Zaist, Ann Rossi, Cathy Florian, Jeanne Schenneman, Wendy Moore.

A presentation was given by Lori Cielinski and Dominique Maestas from the Wyoming Relay Program regarding the impact of hearing loss and speech impairments in Wyoming. Services offered increase access for older adults and include in-home demos and testing. The program staff will be visiting Rawlins, Laramie, and Buffalo during the rest of the fall. Lori will mail out materials to those not present at the meeting.

Agenda Approval: Terry moved to approve the agenda; Jeri seconded.

Approval of the April 18, 2019 minutes: Rick moved to approve the minutes; Julie seconded.

Kristin Roberts presented the financial report for SFY19 and 20. She reviewed the SFY19 expenditures. Terry approved and Julie seconded.

Approval of the 4th quarter reports for FY2019:

Julie approved Young-at-Heart; Rendevous Pointe, So. Big Horn Sr. Ctr., Ten Sleep Sr. Ctr., No. Big Horn Co. Sr. Ctr.

Tom approved Campbell Co. Sr. Ctr., Wyoming Sr. Services, Cheyenne Meals on Wheels, Golden Hour Sr. Ctr, High Country Sr Ctr., and Wyo. Senior Citizens, Inc.

Rick approved Carbon Co. Sr. Services, Cheyenne Housing authority, Lander Senior Center, Riverton Sr. Ctr., and Thayne Sr. Ctr.

Elouise was unable to attend the meeting but sent her reports and indicated that she approved Cokeville Sr. Citizens, Crook Co. Sr. Services, Niobrara Sr. Ctr., Salt River Sr. Ctr., Senior Center of Jackson Hole, and Shoshoni Sr. Ctr.

Marge approved Black Coal Sr. Str, Eppson Center for Sr., Pine Bluffs Sr. Ctr., Uinta Sr. Ctr, Washakie Co. Sr. Ctr., and Converse Co. Aging Svcs.

Jeri approved Buffalo Sr. Ctr, Cody Council on Aging, Kemmerer Sr. Ctr. Powell Senior Ctr., Services for Seniors (Wheatland), and The Hub on Smith (Sheridan).

Terry approved Campbell Co. Sr. Ctr., Central WY Sr. Svcs., Cheyenne Meal on Wheels, Golden Hour Sr. Ctr., High Country Sr. Ctr, and WY Senior Citizens, Inc.

Rick moved to approve FY2019 4th quarter reports, Terry seconded.

Approval of the 1st quarter reports of SFY20.

Julie approved Young-at-Heart; Rendevous Pointe, So. Big Horn Sr. Ctr., Ten Sleep Sr. Ctr., No. Big Horn Co. Sr. Ctr.

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Tom approved Campbell Co. Sr. Ctr., Wyoming Sr. Services, Cheyenne Meals on Wheels, Golden Hour Sr. Ctr, High Country Sr Ctr., and Wyo. Senior Citizens, Inc.

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Terry approved Campbell Co. Sr. Ctr., Central WY Sr. Svcs., Cheyenne Meal on Wheels, Golden Hour Sr. Ctr., High Country Sr. Ctr, and WY Senior Citizens, Inc,

Terry moved to receive and approve all reports without change except the following, Rick seconded;

Riverton - included grant revision

Converse County – Needs to work on revision of grant and resubmit quarterly report.

Revisions made for FY2020 grants are as follows:

Hot Springs - revision 25% or less of total budget, no approval needed.

Buffalo - Report not received - will be approved and paid upon receipt.

Powell - Report not received - will be approved and paid upon receipt.

Sheridan - Report not received - will be approved and paid upon receipt.

Converse County – Request to move monies from “other” line item to “personnel. Board had no problem with moving the money from “other” to “personnel” but felt it shouldn’t be listed as local match. Revision needs to provide more detail as to how monies would be utilized. Will be approved and paid upon receipt of that revision.

Emergency grants were discussed, none were received.

Lisa Engstrom told the board about the WASPD meeting in Sheridan that was in conjunction with the Dementia conference. WASPD has hired a lobbyist for the legislative session. Lisa remains the president of WASPD, and Ann Rossi is vice-president.

Lisa Osvold gave an update from the Aging Division of the Department of Health. Claire Quinlan discussed her work as an AmeriCorps VISTA conducting research with nursing homes in the state to identify ways to delay institutionalization. Lisa discussed the reauthorization of funding for the next 5 years, with the report still forthcoming. Director Mike Ceballos will hold his next listening session November 9, 2019 in Cheyenne at 1:30pm. Heather Welch attended a Tabletop exercise and a pandemic flu training and encourages senior centers to update their emergency preparedness documents. Lisa also mentioned the Alzheimer/Dementia summit and state plan.

Jeff Clark gave an update from the Community Living Section. Jeanne Schenneman has taken on the WyHS program manager responsibilities. Quality Assurance manager Nathaniel Kanbe will begin on November 4, 2019. Title IIID programs were discussed, as well as innovative ways of encouraging participation. Jeff also mentioned a new Fall Prevention Coalition among interested stakeholders.

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Old Business:

Terry moved to approve the minutes from May 30, 2019. Tom seconded.

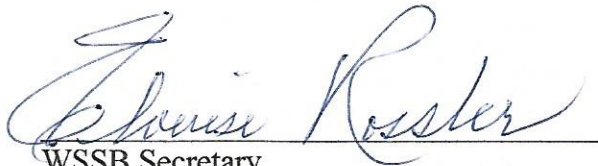
New Business:

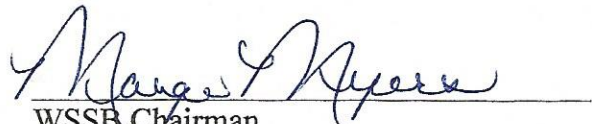
Beginning July 1st, 2020, the senior centers will receive WSSB funds on a quarterly basis. The first payments will include \$30,000 Basic Grant plus a quarter ($\frac{1}{4}$) of the Formula Grant as approved for each senior center by the WSSB at their March 2020 meeting. The remaining three (3) Formula grant payments will be paid quarterly based on actual expenditures made by each senior center and will be paid upon board approval of the previous quarter's reports. The changes are being made to improve the board's oversight of funds, and to increase the board's leverage for accurate and timely reporting. Terry moved to approve this decision; Julie seconded.

Tom mentioned the quality of reporting and the need for policies and procedures in order to improve accountability and announced the forthcoming letter regarding the duties of senior center boards.

The next meeting is to be determined and will be held either in January or February 2020.

Meeting adjourned at 11:45 a.m.


WSSB Secretary


WSSB Chairman