

I. State Information

State Information

Plan Year

Federal Fiscal Year 2021

State Identification Numbers

DUNS Number 8099157960000

EIN/TIN 83-0208667

I. State Agency to be the Grantee for the PATH Grant

Agency Name Wyoming Department of Health

Organizational Unit Behavioral Health Division

Mailing Address 122 West 25th Street, Herschler 2 West, Suite B

City Cheyenne

Zip Code 82002

II. Authorized Representative for the PATH Grant

First Name Michael

Last Name Ceballos

Agency Name Wyoming Department of Health

Mailing Address 401 Hathaway Building

City Cheyenne

Zip Code 82002

Telephone 3077777656

Fax 3077777439

Email Address wdh.federalgrants@wyo.gov

III. Expenditure Period

From 10/1/2020

To 9/30/2021

IV. Date Submitted

NOTE: this field will be automatically populated when the application is submitted.

Submission Date 4/21/2021 12:53:56 PM

Revision Date 4/21/2021 12:54:08 PM

V. Contact Person Responsible for Application Submission

First Name Erica

Last Name Mathews

Telephone (307) 777-3364

Fax (307) 777-5849

Email Address erica.mathews1@wyo.gov

Footnotes:

Secondary:

Megan

Norfolk

307 - 777 - 7903

307 - 777 - 5849

megan.norfolk1@wyo.gov

I. State Information

Assurances - Non-Construction Programs

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standard or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standard for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetland pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C.

§470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

HHS Assurances of Compliance (HHS 690)

ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 504 OF THE REHABILITATION ACT OF 1973, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE DISCRIMINATION ACT OF 1975, AND SECTION 1557 OF THE AFFORDABLE CARE ACT

The Applicant provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts or other Federal financial assistance from the U.S. Department of Health and Human Services.

THE APPLICANT HEREBY AGREES THAT IT WILL COMPLY WITH:

1. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
2. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified individual with a disability in the United States shall, solely by reason of her or his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Title IX of the Education Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
5. Section 1557 of the Affordable Care Act (Pub. L. 111-148), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92), to the end that, in accordance with Section 1557 and the Regulation, no person in the United States shall, on the ground of race, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any health program or activity for which the Applicant receives Federal financial assistance from the Department.

The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

The grantee, as the awardee organization, is legally and financially responsible for all aspects of this award including funds provided to sub-recipients in accordance with 45 CFR ? 75.351-75.352, Subrecipient monitoring and management.

Name

Michael A. Ceballos

Title

Director

Organization

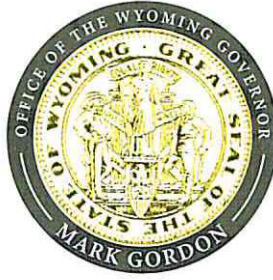
Wyoming Department of Health

Signature:

Date:

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:



June 21, 2019

Elinore F. McCance-Katz, M.D., Ph.D.
Assistant Secretary from Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
5600 Fishers Lane
Rockville, MD 20857

Dear Dr. McCance-Katz:

Projects for Assistance in Transition from Homelessness Formula Grant

This delegation of authority has been requested by the Wyoming Department of Health, Behavioral Health Division, Mental Health and Substance Abuse Services Section. The purpose of this delegation is for the Projects for Assistance in Transition from Homelessness (PATH) Formula Grant application, which pursuant to Section 529 of the Public Health Services Act, requires that each funding agreement is made through certification from the Chief Executive Officer of a state.

I hereby delegate authority to Michael A. Ceballos, Director of the Wyoming Department of Health, to execute funding agreements and certification, provide assurances of compliance to the Assistant Secretary of the Substance Abuse and Mental Health Services Administration, and to perform similar acts relevant to the administration of the PATH Formula Grant. This delegation of authority shall remain in place until such time it is rescinded in writing.

Sincerely,

Mark Gordon
Governor

MG/MAC/DS/jg

c: Michael A. Ceballos, Director, Wyoming Department of Health

Title

Director

Organization

Wyoming Department of Health

Signature:



Date:

04/18/2021

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

I. State Information

Certifications

1. Certification Regarding Debarment and Suspension

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 2 CFR part 180, and its principals:

- a. Agrees to comply with 2 CFR Part 180, Subpart C by administering each lower tier subaward or contract that exceeds \$25,000 as a "covered transaction" and verify each lower tier participant of a "covered transaction" under the award is not presently debarred or otherwise disqualified from participation in this federally assisted project by:
 - a. Checking the Exclusion Extract located on the System for Award Management (SAM) at <http://sam.gov>
 - b. Collecting a certification statement similar to paragraph (a)
 - c. Inserting a clause or condition in the covered transaction with the lower tier contract

2. Certification Regarding Drug-Free Workplace Requirements

The undersigned (authorized official signing for the applicant organization) certifies that the applicant will, or will continue to, provide a drug-free workplace in accordance with 2 CFR Part 182by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's work-place and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing an ongoing drug-free awareness program to inform employees about--
 1. The dangers of drug abuse in the workplace;
 2. The grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
- d. Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will--
 1. Abide by the terms of the statement; and
 2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency in writing within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted?
 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

3. Certifications Regarding Lobbying

Per 45 CFR 75.215, Recipients are subject to the restrictions on lobbying as set forth in 45 CFR part 93. Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non- appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs. The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering

into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. Certification Regarding Program Fraud Civil Remedies Act (PFCRA) (31 U.S.C ? 3801- 3812)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

5. Certification Regarding Environmental Tobacco Smoke

Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, daycare, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such Federal funds. The law does not apply to children's services provided in private residence, portions of facilities used for inpatient drug or alcohol treatment, service providers whose sole source of applicable Federal funds is Medicare or Medicaid, or facilities where WIC coupons are redeemed.

Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.

By signing the certification, the undersigned certifies that the applicant organization will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.

The applicant organization agrees that it will require that the language of this certification be included in any subawards which contain provisions for children's services and that all subrecipients shall certify accordingly.

The Public Health Services strongly encourages all grant recipients to provide a smoke-free workplace and promote the non-use of tobacco products. This is consistent with the PHS mission to protect and advance the physical and mental health of the American people.

Name

Michael A. Ceballos

Title

Director

Organization

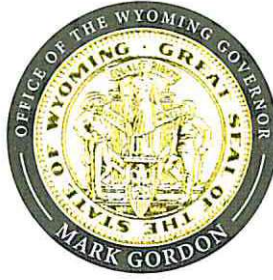
Wyoming Department of Health

Signature:

Date:

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:



June 21, 2019

Elinore F. McCance-Katz, M.D., Ph.D.
Assistant Secretary from Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
5600 Fishers Lane
Rockville, MD 20857

Dear Dr. McCance-Katz:

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Sincerely,

Mark Gordon
Governor

MG/MAC/DS/jg

c: Michael A. Ceballos, Director, Wyoming Department of Health

into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
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Name

Michael A. Ceballos

Title

Director

Organization

Wyoming Department of Health

Signature:



Date:

04/18/2021

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

I. State Information

Funding Agreement

FISCAL YEAR 2021

PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS (PATH) AGREEMENT

I hereby certify that the State/Territory of Wyoming agrees to the following:

Section 522(a). Amounts received under the PATH Formula Grant Program will be expended solely for making grants to political subdivisions of the State, and to nonprofit private entities (including community-based veterans organizations and other community organizations) for the purpose of providing the services specified in Section 522(b) to individuals who:

- Are suffering from serious mental illness; or
- Are suffering from serious mental illness and from a substance use disorder; and
- Are homeless or at imminent risk of becoming homeless.

Section 522(b). Entities receiving grants under the PATH Formula Grant Program will expend funds for the following services:

- Outreach;
- Screening and diagnostic treatment;
- Habilitation and rehabilitation;
- Community mental health;
- Alcohol or drug treatment;
- Staff training, including the training of individuals who work in shelters, mental health clinics, substance abuse programs, and other sites where homeless individuals require services;
- Case management services, including:
 - Preparing a plan for the provision of community mental health services to the eligible homeless individual involved, and reviewing such plan not less than once every 3 months;
 - Providing assistance in obtaining and coordinating social and maintenance services for the eligible homeless individuals, including services relating to daily living activities, personal financial planning, transportation services, and habilitation and rehabilitation services, prevocational and vocational services, and housing;
 - Providing assistance to the eligible homeless individual in obtaining income support services, including housing assistance, food stamps, and supplemental security income benefits;
 - Referring the eligible homeless individual for such other services as may be appropriate; and
 - Providing representative payee services in accordance with Section 1631(a) (2) of the Social Security Act if the eligible homeless individual is receiving aid under Title XVI of such act and if the applicant is designated by the Secretary to provide such services.
- Supportive and supervisory services in residential settings;
- Referrals for primary health services, job training, education services and relevant housing services;
- Housing services [subject to Section 522(h)(1)] including:
 - Minor renovation, expansion, and repair of housing;
 - Planning of housing;
 - Technical assistance in applying for housing assistance;
 - Improving the coordination of housing services;
 - Security deposits;
 - The costs associated with matching eligible homeless individuals with appropriate housing situations;
 - One-time rental payments to prevent eviction; and
- Other appropriate services, as determined by the Secretary.

Section 522(c). The State will make grants pursuant to Section 522(a) only to entities that have the capacity to provide, directly through arrangements, the services specified in Section 522(b), including coordinating the provision of services in order to meet the needs of eligible homeless individuals who are both mentally ill and suffering from a substance abuse disorder.

Section 522(d). In making grants to entities pursuant to Section 522(a), the State will give special consideration to entities with a demonstrated effectiveness in serving homeless veterans.

Section 522(e). The state agrees that grants pursuant to Section 522(a) will not be made to any entity that:

- Has a policy of excluding individuals from mental health services due to the existence or suspicion of a substance use disorder; or
- Has a policy of excluding individuals from substance use services due to the existence or suspicion of mental illness.

Section 522(f). Not more than four (4) percent of the payments received under the PATH Formula Grant Program will be expended for administrative expenses regarding the payments.

Section 522(h). The State agrees that not more than 20 percent of the payments will be expended for housing services under section 522(b)(10); and the payments will not be expended for the following:

- To support emergency shelters or construction of housing facilities;
- For inpatient psychiatric treatment costs or inpatient substance use treatment costs; or
- To make cash payments to intended recipients of mental health or substance use services.

Section 523(a). The State will make available, directly or through donations from public or private entities, non-Federal contributions toward such costs in an amount that is not less than \$1 for each \$3 of funds provided in such payments. The amount of non-Federal contributions shall be determined in accordance with Section 523(b).

Section 523(c). The State will not require the entities to which grants are provided pursuant to Section 522(a) to provide non-Federal contributions in excess of the non-Federal contributions described in Section 523(a).

Section 526. The State has attached hereto a Statement that does the following:

- Identifies existing programs providing services and housing to eligible homeless individuals and gaps in the delivery systems of such programs;
- Includes a plan for providing services and housing to eligible homeless individuals, which:
 - Describes the coordinated and comprehensive means of providing services and housing to homeless individuals; and
 - Includes documentation that suitable housing for eligible homeless individuals will accompany the provision of services to such individuals;
- Describes the source of the non-Federal contributions described in Section 523;
- Contains assurances that the non-Federal contributions described in Section 523 will be available at the beginning of the grant period;
- Describes any voucher system that may be used to carry out this part; and
- Contains such other information or assurances as the Secretary may reasonably require.

Section 527(a)(1), (2), and (3). The State has attached hereto a description of the intended use of PATH Formula grant amounts for which the State is applying. This description shall:

- Identify the geographic areas within the State in which the greatest numbers of homeless individuals with a need for mental health, substance use, and housing services are located; and
- Provide information relating to the program and activities to be supported and services to be provided, including information relating to coordinating such programs and activities with any similar programs and activities of public and private entities.

Section 527(a)(4). The description of intended use for the fiscal year of the amounts for which the State is applying will be revised throughout the year as may be necessary to reflect substantial changes in the programs and activities assisted by the State pursuant to the PATH Formula Grant Program.

Section 527(b). In developing and carrying out the description required in Section 527(a), the State will provide public notice with respect to the description (including any revisions) and such opportunities as may be necessary to provide interested clients, such as family members, consumers and mental health, substance use, and housing agencies, an opportunity to present comments and recommendations with respect to the description.

Section 527(c)(1)(2). The services to be provided pursuant to the description of the intended use required in Section 527(a), have been considered in the preparation of, have been included in, and are consistent with the State Plan for Comprehensive Community Mental Health Services under P.L. 102-321.

Section 528(a). The State will, by January 31, 2022, prepare and submit a report providing such information as is necessary for the following:

- To secure a record and description of the purposes for which amounts received under the PATH Formula Grant Program were expended during fiscal year 2018 and of the recipients of such amounts; and
- To determine whether such amounts were expended in accordance with the provisions of Part C – PATH.

Section 528(b). The State further agrees that it will make copies of the reports described in Section 528(a) available for public inspection.

Section 529. Payments may not be made unless the State agreements are made through certification from the chief executive officer of the State.

Charitable Choice Provisions:

The State will comply, as applicable, with the Substance Abuse and Mental Health Services Administration's (SAMHSA) Charitable Choice statutes codified at sections 581-584 and 1955 of the Public Health Service Act (42 U.S.C. §§290kk, et seq., and 300x-65) and their governing regulations at 42 C.F.R. part 54 and 54a respectively.

Governor/Designee Name

Michael A. Ceballos

Title

Director

Organization

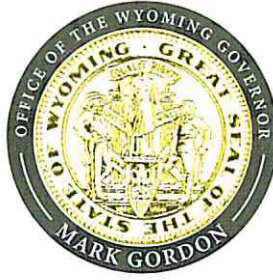
Wyoming Department of Health

Signature:

Date:

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:



June 21, 2019

Elinore F. McCance-Katz, M.D., Ph.D.
Assistant Secretary from Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
5600 Fishers Lane
Rockville, MD 20857

Dear Dr. McCance-Katz:

Projects for Assistance in Transition from Homelessness Formula Grant

This delegation of authority has been requested by the Wyoming Department of Health, Behavioral Health Division, Mental Health and Substance Abuse Services Section. The purpose of this delegation is for the Projects for Assistance in Transition from Homelessness (PATH) Formula Grant application, which pursuant to Section 529 of the Public Health Services Act, requires that each funding agreement is made through certification from the Chief Executive Officer of a state.

I hereby delegate authority to Michael A. Ceballos, Director of the Wyoming Department of Health, to execute funding agreements and certification, provide assurances of compliance to the Assistant Secretary of the Substance Abuse and Mental Health Services Administration, and to perform similar acts relevant to the administration of the PATH Formula Grant. This delegation of authority shall remain in place until such time it is rescinded in writing.

Sincerely,

Mark Gordon
Governor

MG/MAC/DS/jg

c: Michael A. Ceballos, Director, Wyoming Department of Health

Governor/Designee Name Michael A. Ceballos
Title Director
Organization Wyoming Department of Health

Signature:



Date:

04/18/2021

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

I. State Information

Disclosure of Lobbying Activities

Are there lobbying activities pursuant to 31 U.S.C. 1352 to be disclosed? Yes ☐ No ☒

To View Standard Form LLL, Click the link below (This form is OPTIONAL).

[Standard Form LLL \(click here\)](#)

Name: Michael A. Ceballos

Title: Director

Organization: Wyoming Department of Health

Signature: _____

Date Signed: _____

mm/dd/yyyy

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

Please see the signed paged titled "17 MC-2021.04.18 Lobby Activities".

I. State Information

Disclosure of Lobbying Activities

Are there lobbying activities pursuant to 31 U.S.C. 1352 to be disclosed? Yes ☐ No ☒

To View Standard Form LLL, Click the link below (This form is OPTIONAL).

[Standard Form LLL \(click here\)](#)

Name: Michael A. Ceballos

Title: Director

Organization: Wyoming Department of Health

Signature:



Date Signed:

04/18/2021

mm/dd/yyyy

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

I. State Information

State PATH Regions

Name	Description	Actions
Basin	The Basin region is comprised of four counties lying centrally along the northern border of the state. This is the least populated and smallest region of the state. The four counties, their population and size are Big Horn: 11,790 (3,137 sq. mi.), Hot Springs: 4,413 (2,004 sq. mi.), Park: 29,194 (6,942 sq. mi.), Washakie: 7,805 (2,238 sq. mi.). There is not a PATH provider in this region.	
Central	The Central region is comprised of four counties that run through the middle of the state. The four counties and their population and size are Converse: 13,822 (4,255 sq. mi.), Fremont: 39,261 (9,184 sq. mi.), Natrona: 79,858 (5,340 sq. mi.), Niobrara: 2,356 (2,626 sq. mi.) The Wind River Indian Reservation (WRIR) 26,180 (3,053 sq. mi.) is included in Fremont County statistics. A PATH provider serves Natrona County. A PATH provider serves the WRIR.	
Northeast	This region is comprised of five counties across the northeast corner of the state. Population and size of each county in the region are Campbell: 46,341 (4,803 sq. mi.), Crook: 7,584 (2,854 sq. mi.), Johnson: 8,445 (4,154 sq. mi.), Sheridan: 30,485 (2,524 sq. mi.), Weston: 6,927 (2,398 sq. mi.) A PATH provider is located in Campbell County.	
Southeast	This region is comprised of five counties located in the southeast corner of the state. The five counties, their population and size are Albany: 38,880 (4,274 sq. mi.), Carbon: 14,800 (7,898 sq. mi.), Goshen: 13,211 (2,225 sq. mi.), Laramie: 99,500 (2,686 sq. mi.), Platte: 8,393 (2,084 sq. mi.). A PATH provider is located in Laramie County.	
Southwest	This region is comprised of five counties located in the southwest corner of the state. This region is large in size, including Yellowstone National Park, one of the most visited places in the United States. The five counties, their population and size are Lincoln: 19,830 (4,076 sq. mi.), Sublette: 9,831 (4,887 sq. mi.), Sweetwater: 42,343 (10,427 sq. mi.), Teton: 23,464 (3,995 sq. mi.), and Uinta: 20,226 (2,081 sq. mi.). A PATH provider is located in Sweetwater County.	
Statewide	Statewide is comprised off all regions and the counties. Wyoming's overall population is 578,759. Occupying 97,914 square miles of mountains, rolling plains, and barren desert.	

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Footnotes:

Basin:

<https://www.census.gov/quickfacts/fact/table/washakiecountywyoming,parkcountywyoming,hotspringscountywyoming,bighorncountywyoming/PST045219>

Central:

<https://www.census.gov/quickfacts/fact/table/WY,niobraracountywyoming,natronacountywyoming,fremontcountywyoming,conversecountywyoming/PST045219>

WRIR:

<https://censusreporter.org/profiles/06000US5601393742-wind-river-reservation-ced-fremont-county-wy/>

Northeast:

<https://www.census.gov/quickfacts/fact/table/westoncountywyoming,sheridancountywyoming,johnsoncountywyoming,crookcountywyoming,campbellcountywyoming,WY/PST045219>

Southeast:

<https://www.census.gov/quickfacts/fact/table/plattecountywyoming,laramiecountywyoming,goshencountywyoming,carboncountywyoming,albanycountywyoming,WY/PST045219>

Southwest:

<https://www.census.gov/quickfacts/fact/table/uintacountywyoming,tetoncountywyoming,sweetwatercountywyoming,sublettecountywyoming,lincolncountywyoming,WY/PST045219>

II. Executive Summary

1. State Summary Narrative

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to provide an overview of the state's PATH program with key points that are expanded upon in the State Level Sections of WebBGAS.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☐ No ☒

If No, please upload documentation with changes for FY 2021.

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Footnotes:

Inclusion of Technical Assistance Funds in the first table "PATH (Remaining) TA Funds" for a total of \$1,188.00

State Summary Narrative

The State of Wyoming, Wyoming Department of Health, Behavioral Health Division (Division) proposes to utilize Projects for Assistance in Transition from Homelessness (PATH) funds for contracts with five (5) Subgrantees and minimal administration costs allocated to the Division. Federal PATH funds are matched by Subgrantees with a mix of donations, in-kind, and cash from fundraisers, city, county, or other sources at a 3:1 ratio. The Division utilizes state general funds for the state match.

Organization	County Served	PATH Amount*	Matching Funds*
Community Action Partnership of Natrona County	Natrona	\$ 76,389.59	\$ 25,463.20
Eastern Shoshone Recovery Program	Wind River Indian Reservation	\$ 48,339.78	\$ 16,113.26
Recover Wyoming	Laramie	\$ 76,389.59	\$ 25,463.20
Sweetwater Family Resource Center	Sweetwater	\$ 48,339.78	\$ 16,113.26
Youth Emergency Services, Inc.	Campbell	\$ 48,339.78	\$ 16,113.26
Behavioral Health Division	Statewide	\$ 2,201.48	\$ 733.82
Total		\$300,000.00	\$100,000.00

*PATH and PATH Match amounts listed above are based on provider applications and are subject to change as a result of contract negotiations prior to execution.

The above is a proposal. The State budget has been reduced by two thousand, seven hundred ninety-eight dollars and fifty-two cents (\$2,798.52) to assist Subrecipient in further training, education, conferences, payroll, case management, and related staffing services. This also increased the Subgrantee's match requirements.

Each Wyoming PATH Subrecipient provides street outreach, PATH Case Management, staff and community training, housing assistance as designated in PATH regulations, and a Housing First approach. These Subrecipients serve individuals with serious mental illness and or co-occurring substance use disorder who are homeless or at significant risk of homelessness. The following is the projected number of individuals who will receive PATH assistance in FFY22.

Organization	Contacted Outreach	PATH Enrolled	# Trained in SOAR	Expected # to Complete SOAR Training	# Assisted through SOAR
Community Action Partnership	70	50	2	0	10
Eastern Shoshone Recovery	36	18	0	2	10
Recover Wyoming	106	72	2	2	5
Sweetwater Family Resource	30	10	1	1	3

State Summary Narrative

Y.E.S. House	50	30	1	1	5
Statewide Total	292	180	6	6	33

Wyoming PATH Programs prioritize individuals with serious mental illness, including those with co-occurring substance abuse disorder who have experienced chronic homelessness, and veterans who are homeless. Alliances with criminal justice and other institutional settings provide better practices for housing individuals entering and leaving care. Mental health and substance use disorder treatment and recovery services are available with PATH case managers who facilitate entry into low or no-cost treatment services.

The Division and the PATH Program continue to champion the expansion of Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) Outreach, Access, and Recovery (SOAR) including efforts to adopt recommendations from the SOAR Leadership Academy (SOAR-LA). Alliance with Wyoming's Housing and Urban Development (HUD), HUD Continuum of Care (CoC), the Wyoming Homeless Collaborative (WHC), continues to improve utilization of the Homeless Management Information System (HMIS), completion of the annual Point in Time (PIT) count and PATH's participation in a coordinated entry, which is designed to prioritize the people served through PATH. Each PATH provider is encouraged to seek collaboration with CoC. State-level staff diligently provide programmatic and fiscal guidance and oversight to ensure outputs and outcomes are achieved while adhering to rules and regulations.

II. Executive Summary

2. State Budget

Planning Period From 10/1/2020 to 9/30/2021

* Indicates a required field

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments	
a. Personnel	0.00	0.00	0.00		
No Data Available					
Category	Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
b. Fringe Benefits	0.00 %	\$ 0.00	\$ 0.00	\$ 0.00	
Category	Federal Dollars	Matched Dollars	Total Dollars	Comments	
c. Travel	\$ 1,711.00	\$ 570.33	\$ 2,281.33	Annual PATH Conference	
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments	
Annual PATH Conference	\$ 1,711.00	\$ 570.33	\$ 2,281.33	Out of State Travel (Housing or Homelessness Conference or PATH Meeting) One traveler and one trip: Registration: \$450.00 6 days per diem @ \$62.00 = \$372.00 5 nights hotel @ \$135.00 = \$675.00 Ground transportation 300 miles @ \$0.545 = \$164.00 Shuttle/Taxi: \$50.00 Airfare: \$1,000.00 Total: \$1,711.00. \$1,711.00/3 = \$570.34 *Due to COVID, may not be possible*	
d. Equipment	\$ 0.00	\$ 0.00	\$ 0.00		
No Data Available					
e. Supplies	\$ 0.00	\$ 0.00	\$ 0.00		
No Data Available					
f1. Contractual (IUPs)	\$ 297,798.52	\$ 99,266.18	\$ 397,064.70		
f2. Contractual (State)	\$ 0.00	\$ 0.00	\$ 0.00		
No Data Available					
Category	Percentage	Federal Dollars	Matched Dollars	Total Dollars	Comments
PATH housing costs are limited to 20% and can only be PATH allowable costs. Personnel who are considered to be a housing cost should be entered here and not included in the Personnel line item. For questions, call your Program Officer.					
g1. Housing (IUPs)	18.60 %	\$ 55,796.00	\$ 26,440.00	\$ 82,236.00	
g2. Housing (State)		\$ 0.00	\$ 0.00	\$ 0.00	
No Data Available					
Category	Federal Dollars	Matched Dollars	Total Dollars	Comments	
h. Construction (non-allowable)					
i. Other	\$ 0.00	\$ 0.00	\$ 0.00		
No Data Available					
j. Total Direct Charges (Sum of a-i minus g1)	\$ 299,509.52	\$ 99,836.51	\$ 399,346.03		
Category	Federal Dollars *	Matched Dollars *	Total Dollars	Comments	
k. Indirect Costs (Administrative Costs)	\$ 490.48	\$ 163.49	\$ 653.97	Indirect costs at 21.5%: \$2,281.33*21.5% = 490.48595 or \$490.49 3:1 Ratio: 490.49:163.49667	
l. Grand Total (Sum of j and k)	\$ 300,000.00	\$ 100,000.00	\$ 400,000.00		
Allocation of Federal PATH Funds	\$ 300,000	\$ 100,000	\$ 400,000		

Source(s) of Match Dollars for State Funds:
Match dollars come from the state general fund.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

II. Executive Summary

3. Intended Use Plans

Expenditure Period Start Date: **10/01/2020**

Expenditure Period End Date: **09/30/2021**

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS. For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

Primary IUP Provider	Provider Type	Geographic Service Area	Allocations	Matching Funds	Estimated # to Contact	Estimated # to Enroll	# Trained in SOAR	# Assisted through SOAR
Community Action Partnership of Natrona County	Social service agency	Central	\$76,389.59	\$25,463.20	70	50	2	10
Eastern Shoshone Recovery	Other (please specify)	Central	\$48,339.78	\$16,113.26	36	18	0	10
Recover Wyoming	Other (please specify)	Southeast	\$76,389.59	\$25,463.20	106	72	2	5
Sweetwater Family Resource Center	Social service agency	Southwest	\$48,339.78	\$16,113.26	30	10	1	3
Youth Emergency Services, Inc.	Social service agency	Northeast	\$48,339.78	\$16,113.26	50	30	1	5
Grand Total			\$297,798.52	\$99,266.18	292	180	6	33

* IUP with sub-IUPs

Footnotes:

Community Action Partnership of Natrona County

800 Werner Court, Suite 201
Casper, WY 82601

Contact: Marilyn Dymond Wagner

Email Address: mdymondwagner@capnc.org

Provider Type: Social service agency

PDX ID: WY-014

State Provider ID:

Contact Phone #: 307-232-0124

- **Local Provider Description** – Provide a brief description of the provider organization receiving PATH funds, including name, type of organization, region served, and the amount of PATH funds the organization will receive.
- **Collaboration with HUD Continuum of Care (CoC) Program** – Describe the organization's participation with local HUD Continuum of Care (CoC) recipient(s) and other local planning activities and program coordination initiatives, such as coordinated entry activities. If the organization is not currently working with the Continuum(s) of Care, briefly explain the approaches to be taken by the organization to collaborate with the CoC(s) in the areas where PATH operates.
- **Collaboration with Local Community Organizations** – Provide a brief description of partnerships and activities with local community organizations that provide key services (e.g., outreach teams, primary health, mental health, substance use disorder, housing, employment) to PATH-eligible clients, and describe the coordination of activities and policies with those organizations. Provide specific information about how coordination with other outreach teams will be achieved.
- **Service Provision** – Describe the organization's plan to provide coordinated and comprehensive services to PATH-eligible clients, including:
 - How the services to be provided using PATH funds will align with PATH goals and maximize serving the most vulnerable adults who are literally and chronically homeless, including those with serious mental illness who are veterans and experiencing homelessness, to obtain housing and mental/substance use disorder treatment services and community recovery supports necessary to assure success in long-term housing;
 - Any gaps that exist in the current service systems;
 - A brief description of the current services available to clients who have both a serious mental illness and a substance use disorder; and
 - A brief description of how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented for PATH enrolled clients.
- **Data** – Describe the provider's participation in HMIS and describe plans for continued training and how providers will support new staff. For any providers not fully participating in HMIS, please describe plans to complete HMIS implementation.
- **Housing** – Indicate the strategies that will be used for making suitable housing available for PATH clients (i.e., indicate the type of housing provided and the name of the agency).
- **Staff Information** – Describe how staff providing services to the population of focus will be sensitive to age, gender, disability, lesbian, gay, bisexual, and transgender, racial/ethnic, and differences of clients. Describe the extent to which staff receive periodic training in cultural competence and health disparities.
- **Client Information** – Describe the demographics of the client population, the projected number of adult clients to be contacted and enrolled, and the percentage of adult clients to be served using PATH funds who are literally homeless.
- **Consumer Involvement** – Describe how individuals who experience homelessness and have serious mental illnesses, and family members will be meaningfully involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether individuals who are PATH-eligible are employed as staff or volunteers or serve on governing or formal advisory boards.
- **Budget Narrative** – Provide a budget narrative that includes the local-area provider's use of PATH funds.

I certify that the responses to this Narrative Question in the FY 2020 PATH Application are still accurate. Yes ☐ No ☒

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS.

For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

* Indicates a required field

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments			
a. Personnel	31,469.00	2,257.00	33,726.00				
Position *	Annual Salary *	% of time spent on PATH *	PATH-Funded FTE	PATH-Funded Salary *	Matched Dollars *	Total Dollars	Comments
Case Manager	52,907.00	80.00 %	0.50	26,454.00	0.00	26,454.00	Lead PATH Case Manager responsible for the PATH grants services and requirements.
Case Manager	42,000.00	9.00 %	0.00	0.00	0.00	0.00	SOAR Case Manager - On site advocate. Responsibilities include day-to-day contact with housed participants. Community advocacy including SOAR data project.
Other (Describe in Comments)	45,140.00	11.00 %	0.11	5,015.00	2,257.00	7,272.00	Outreach and PATH case management.
Category	Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments		
b. Fringe Benefits	55.17 %	\$ 18,608.00	\$ 560.00	\$ 19,168.00	FICA, Medicare, Unemployment, Worker's Comp, Retirement, and Health Insurance		
Category	Federal Dollars	Matched Dollars	Total Dollars	Comments			
c. Travel	\$ 2,482.00	\$ 0.00	\$ 2,482.00				
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Mileage Reimbursement	\$ 1,221.00	\$ 0.00	\$ 1,221.00	Local Mileage			
Other (Describe in Comments)	\$ 761.00	\$ 0.00	\$ 761.00	Out of state training (national housing or homelessness conference) Travel will exceed the \$761 federal PATH funds. Other required funds will come from other funding.			
Other (Describe in Comments)	\$ 500.00	\$ 0.00	\$ 500.00	Training for Community and/or Clients			
d. Equipment	\$ 0.00	\$ 0.00	\$ 0.00				
No Data Available							
e. Supplies	\$ 5,615.00	\$ 1,007.00	\$ 6,622.00				
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Office: Supplies	\$ 5,615.00	\$ 1,007.00	\$ 6,622.00	General office supplies includes: grant supplies, office rent, staff phone, cell, internet, copying/printing, and other.			
f. Contractual	\$ 0.00	\$ 0.00	\$ 0.00				
No Data Available							
g. Housing	\$ 12,796.00	\$ 20,000.00	\$ 32,796.00				
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Other (Describe in Comments)	\$ 12,796.00	\$ 20,000.00	\$ 32,796.00	PATH allowed housing costs include necessary minor renovation, security deposits, one-time eviction prevention rent, short term leveraged rent expenses, and matching with housing: rental application, modest furnishing, moving expenses, satisfy debt that keeps from being able to rent.			
h. Construction (non-allowable)							
i. Other	\$ 889.59	\$ 296.20	\$ 1,185.79				
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Staffing: Other (Describe in Comments)	\$ 889.59	\$ 296.20	\$ 1,185.79	Training, conference, education, travel reimbursement, consultant fees, case management, payroll, etc.			
j. Total Direct Charges (Sum of a-i)	\$ 71,859.59	\$ 24,120.20	\$ 95,979.79				
Category	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
k. Indirect Costs (Administrative Costs)	\$ 4,530.00	\$ 1,343.00	\$ 5,873.00	De minimus indirect costs at 6%.			

I. Grand Total (Sum of j and k)	\$	76,389.59	\$	25,463.20	\$	101,852.79
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Source(s) of Match Dollars for State Funds:						
In kind and cash match from City of Casper and Natrona County, fundraisers, and donations.						
Estimated Number of Persons to be Contacted:	70	Estimated Number of Persons to be Enrolled:				50
Estimated Number of Persons to be Contacted who are Literally Homeless:	56					
Number staff trained in SOAR in grant year ending in 2020:	2	Number of PATH-funded consumers assisted through SOAR:				10

Intended Use Plan, FFY 2020, Wyoming

Community Action Partnership of Natrona County (CAP-NC)

Address: 800 Werner Ct. Suite 352, Casper, WY 82601

DUNS Number: 009620530

EIN: 86-1065210

SAM.gov expiration date: 11/25/2020

Phone Number: (307) 232-0124

Fax: (307) 232-0145

Contact Person and Title: Marilyn Dymond Wagner, Executive Director
mdymondwagner@capnc.org

A. Local Provider Description

Community Action Partnership of Natrona County (CAPNC) has provided human services to Natrona County for over 37 years. Our mission is to empower individuals to become self-sufficient by reducing poverty and homelessness and promoting physical and mental health in collaboration with other human service agencies. We are the human service arm of the Natrona County through the Board of County Commissioners. Our local officials have charged us and our community to conduct regular needs assessments and determine which human services are needed to support local citizens. In response to the needs assessments, we have developed a total program that,, in addition to the Projects for Assistance in Transition from Homelessness (PATH) program, provides the following: primary medical care, mental health services, emergency rental assistance, permanent supportive housing, employment preparedness (interview skills, resume/application skills), financial and budgeting education, and Supplemental Security Income (SSI) and Social Disability Insurance (SSDI) assistance by a SSI/SSDI Outreach, Access, and Recovery (SOAR) trained representative. We collaborate with other organizations when we cannot provide the service directly, such as dental care, vision care, and substance use disorder services. Historically, CAPNC serves 1,300 unduplicated individuals a year.

CAP-NC will provide PATH services in the Central Region of Wyoming, specifically within Natrona County; population 79,556.

Amount Requested: \$75,500.00	Federal PATH
Match Amount: \$24,160.00	Cash and In-kind

B. Collaboration with HUD Continuum of Care (CoC) Program

CAP-NC is a member of Wyoming's Continuum of Care (COC) and Wyoming Homeless Collaborative. Staff actively participates in all meetings and is part of the WY COC

System Performance Data Committee. The Data Committee is responsible for the oversight of the HMIS Lead for data quality. They review data quality reports, work with the HMIS Lead to identify steps necessary to correct data. Most importantly, the staff helps identify training needs and reports progress to the COC Board. Quarterly meetings are scheduled to make sure the COC is in full compliance with HUD requirements.

CAPNC staff is actively involved with the HMIS Coordinated Entry Process. Initially, our agency was one of two organizations who participated; however, over the last few years the process has been expanded to include Sheridan, Gillette, Sweetwater County, Recovery Wyoming, and the VA.

C. Collaboration with Local Community Organizations

Partner Organization	What the partner organization gains from your organization	What PATH participants gain from the partner organization	Describe coordination of activities and policies with the partner
Probation and Parole	Transportation to 12 th St. Clinic for low-income, easy access primary health care services, including mental health and medication management.	Support and referrals including rental assistance, intensive joint case management, champion partner for Point-in-Time count in Natrona County.	Agreement to transport Probation and Parole participants two times per month to the 12 th St. Clinic, continuation of collaboration with referrals of appropriate participants.
Wyoming Rescue Mission	Collaboration with participants who fit PATH criteria	Emergency Shelter	Annual contract in place
Central Wyoming Counseling Center (CWCC)	Financial assistance for clients needing emergency assistance, employment support, or housing placement.	In-patient substance use disorder services, mental health services, medication management	Interagency monthly meetings to coordinate activities
WY Food Bank of the Rockies	Continued agency wide support, financial assistance for food	Food through numerous food pantries in Natrona County	Coordination on special activities, mobile food pantries – Midwest/Edgerton
Salvation Army	Financial assistance for clients,	Breakfast and dinner meals	Collaboration and referral system with

	employment support, or housing placement		additional onsite outreach
Brain Injury Alliance	Client referrals	Access to a payee who manages Social Security Benefits	Mutual referral system for participants needing specialized services

A key partnership we have in our community is with Wyoming Rescue Mission. In order to address the needs of the homeless we need to have access to them. Often, this population is hesitant to seek help. Once a week we send an outreach coordinator and a medical provider to see residents of the mission on site. This is to both treat immediate issues as well as begin building a relationship of trust allowing them to seek our services as they work to transition from the mission to the community. The goal is to assist them with their health issues, as well, as address employment, housing, mental health, and substance abuse obstacles. We also work closely with the Wyoming Food Bank. We have collaborated with them by providing funding to support their efforts. In addition to Wyoming Food Bank, we work with Poverty Resistance. They provide food support. Because protein is often an issue at our local pantries, we provide funding to Poverty Resistance with a focus on purchasing protein to support the health of low-income individuals in our community.

CAP-NC Outreach Team consists of two client advocates. Our team meets one (1) day per week near or at the Wyoming Rescue Mission, where homeless individuals congregate for meals. CAPNC meets the homeless in the Natrona County Library parking lot on Wednesday afternoons. Additionally, Lisa Scroggins, Executive Director of the Natrona County Library, has afforded CAPNC a dedicated conference room to meet and interview people living on the street. Poverty Resistance serves 200+ meals per day and outreach is conducted inside and, more specifically, outside where people gather. Many of Casper's homeless can be found outside of Salvation Army's building where we conduct our street outreach as well. Additionally, people struggling with homelessness are found at the bus station, in Washington and City parks in Casper, along the railroad tracks west of Casper, and behind abandon buildings in Casper.

D. Service Provision

a. Alignment with PATH goals:

Street outreach and community outreach are conducted at least weekly. Outreach efforts are funded via the Emergency Solutions grant but are closely aligned with PATH. The VI SPDAT is utilized to identify adults who are literally homeless and those who are chronically homeless. Clients who are eligible for PATH are given top priority with regard to case management and other services offered by CAPNC. PATH personnel funds are expended only on PATH case management and essential grant management tasks such as reporting. Each individual's

situation is considered to determine what level of housing is required. PATH case management is utilized to quickly address the housing situation and help participants stay housed. PATH funds are limited for PATH approved housing costs, which, generally, are used for security deposits.

b. Gaps that exist in the current service systems:

People struggling from mental illness are often unable to stay at local emergency homeless shelters due to behavior issues within the facility resulting from not having a prescribed mental health medication or from failing to regularly take prescribed medication. Individuals struggling with substance use issues in Natrona County can have similar issues, as they do not remain clean while staying at the emergency shelter, which results in being removed from the shelter. Depending on the severity of the issue, these individuals may be admitted to the local hospital, Wyoming Medical Center. Upon discharge from Wyoming Medical Center, it is often essential to refer clients immediately to an in-patient program. In-patient treatment programs traditionally have lengthy wait lists.

The lack of affordable and attainable mental health and substance use treatment services continue to hinder the well-being and recovery of many PATH participants. Many mental health centers have faced budget cuts, resulting in fewer and fewer available services, as well as cuts to Medicare and Medicaid Programs, which are utilized by the majority of the participants.

A shortage of affordable housing is a significant barrier, especially for those who suffer from mental health and substance abuse issues. Our typical PATH clients have sporadic employment history and therefore, do not have stable housing options. The best options are Permanent Supportive Housing program and HUD Section 8 vouchers.

c. A brief description of the current services available to clients who have both a SMI and SUD.

CWCC provides the most extensive therapeutic modalities to assist participants struggling with serious mental illness and substance use disorders. Additionally, Wyoming Behavioral Institute provides in-patient psychiatric care for the treatment of mental illness.

d. PATH eligibility, enrollment, and documentation:

Engagement occurs with an interactive, purposeful, informal assessment to see if the person meets PATH eligibility. Enrollment occurs if the PATH eligible person agrees to enroll. Eligibility and enrollment are recorded in the HMIS Data Entry System.

In order to receive services, individuals must be homeless or at imminent risk of homelessness. Additionally, the individual must have a mental illness or have a history of mental health issues. Individual can have a co-occurring substance use disorder. Individuals are enrolled in PATH when the PATH eligibility criteria are met and there is a mutual agreement that services will be provided.

We employ three options for establishing homeless status: (1) The homeless individual must obtain written documentation from a 3rd Party establishing their homeless status; (2) Intake worker observes homelessness, and (3) self-certification of homelessness.

E. Data

Wyoming PATH providers use the HMIS PATH module. It is a requirement of all PATH providers to enter every PATH encounter within five business days and to enter all HMIS information with 100% accuracy and 100% completion.

CAPNC PATH staff members will use HMIS strictly in accordance with policies and procedures. Staff members attend annual security training in addition to the required general HMIS trainings. Every project report will be run on a monthly, quarterly and annual basis. Data will be entered in a timely manner. Data entered will accurately represent information on the clients being served.

If the need to train new staff does arise, CAPNC will ensure the new staff member(s) completes all necessary requirements to access HMIS, as well as complete basic competency training with the Institute for Community Alliance Staff.

F. Housing

Type of Housing	How subsidized or affordable or strategy to make affordable	Partner
Apartment	Negotiated rent reduction with owner	Casper Rental Agency
Apartment	CAPNC subleased apartments to HF clients	Casper Rental Agency
Apartment/House	Coordinating for vouchers	Casper Housing Authority

First, CAPNC has developed a Housing First Program to permanently house chronically homeless individuals, who usually meet PATH eligibility. PATH clients are prioritized. This program is especially effective for PATH eligible clients, as the program includes intensive case management and support, such as weekly home visits, transportation assistance to Healthcare for the Homeless or other medical appointments, and transportation to food banks. Second, we collaborate with Casper Housing Authority to

assist PATH eligible client's access Section 8 vouchers. Once a client has a voucher, CAPNC uses other funding, such as Community Service Block Grant funds to pay the required deposit, which can often inhibit clients from using the Section 8 voucher. Third, CAPNC collaborates with several landlords within Natrona County who work directly with our agency. Outreach Program Manager and Housing First Program Manager conduct apartment walk-throughs with a checklist as they review and approve each unit. They also work with us to ensure the housing is affordable for PATH clients.

G. Staff Information

Wyoming PATH utilizes the National Standards for Culturally and Linguistically Appropriate Services (CLAS) in Health and Health Care.

CAPNC is an established organization with well-developed and utilized policies and practices designed to ensure cultural competency and services are provided with sensitivity to age, gender, disability, lesbian, gay, bisexual, and transgender, racial/ethnic, and differences of participants.

CAPNC is obligated by contract: "The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, et seq.), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, et seq., and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract."

H. Client Information

PATH Direct Services: Estimated Numbers for FFY2021	Outreached	Served via PATH Case Management
Numbers to be Served	70	50
By Race/Ethnicity		
• Native American/Alaska Native	3	1
• Asian/Pacific Island		
• Black or African American	4	1
• White	51	42
• Hispanic or Latino	7	1
• Two or more races	5	5
By Gender		
• Female	30	20
• Male	40	30
• Transgender		
By Economic Status¹		
A. Lacks medical insurance	N/A	40
B. Lacks an income source at intake	N/A	45

¹ Estimated from Wyoming FY2017 Path Annual Report (PDX).

By Environmental Disadvantage		
C. Literally homeless	N/A	>80% ²
D. Chronically homeless		
E. Imminent danger of homelessness		<20% ³
F. FY22 PATH enrollees who are housed within 90 days of enrollment ⁴	18	80%
G. FY 22 PATH enrollees till housed 6 months after initially served	N/A	8
H. Lives in a mental health and health professional shortage area	100%	100%
I. Percentage of PATH local staff who self-identify as PATH related consumer	0	
By Health Disparity		
J. Persons served who have an SMI diagnosis ⁴	N/A	100%

I. Consumer Involvement

CAPNC is organized with a tri-partite board that is responsible for providing both financial and programmatic governance. As a tri-partite board, our member composition cannot be less than 1/3 of members from the consumer population. In our by-laws, those board members must be currently from the low-income community or have been from the low-income community. Additionally, they are elected to the board by a community wide election and only those who are from the low-income community can vote in the election. This process allows the low-income community as a whole assist the agency in determining who can best represent their experiences and needs as decisions on funding and programs are evaluated for our agency. These board members then provide the whole board feedback and guidance from the perspective of the consumer of human services targeted at individuals who are experiencing financial instability, housing and food insecurity, as well as mental health and substance abuse services. As this is a requirement in our by-laws, we will continue to utilize this type of consumer involvement.

J. Budget Narrative

Budget is available via the WebBGAS. Sources of non-federal match and how the match is obtained: CAPNC was appointed as the human service arm of the Board of County Commissioners in Natrona County in 1983. As a part of our duties, we are instructed to allocate the one cent (\$0.01) funds that the County Commissioners designate for human service activities. With the Commissioners authorization, we allocate a portion of those funds to support the Housing First Project that the PATH grant helps support with Case Management Services. These one cent funds are the matching dollars listed in the PATH budget.

Eastern Shoshone Recovery

PO Box 638

Fort Washakie, WY 82514

Contact: Kellie Webb

Email Address:

Provider Type: Other (please specify)

PDX ID:

State Provider ID:

Contact Phone #: 307-335-1169

- **Local Provider Description** – Provide a brief description of the provider organization receiving PATH funds, including name, type of organization, region served, and the amount of PATH funds the organization will receive.
- **Collaboration with HUD Continuum of Care (CoC) Program** – Describe the organization's participation with local HUD Continuum of Care (CoC) recipient(s) and other local planning activities and program coordination initiatives, such as coordinated entry activities. If the organization is not currently working with the Continuum(s) of Care, briefly explain the approaches to be taken by the organization to collaborate with the CoC(s) in the areas where PATH operates.
- **Collaboration with Local Community Organizations** – Provide a brief description of partnerships and activities with local community organizations that provide key services (e.g., outreach teams, primary health, mental health, substance use disorder, housing, employment) to PATH-eligible clients, and describe the coordination of activities and policies with those organizations. Provide specific information about how coordination with other outreach teams will be achieved.
- **Service Provision** – Describe the organization's plan to provide coordinated and comprehensive services to PATH-eligible clients, including:
 - How the services to be provided using PATH funds will align with PATH goals and maximize serving the most vulnerable adults who are literally and chronically homeless, including those with serious mental illness who are veterans and experiencing homelessness, to obtain housing and mental/substance use disorder treatment services and community recovery supports necessary to assure success in long-term housing;
 - Any gaps that exist in the current service systems;
 - A brief description of the current services available to clients who have both a serious mental illness and a substance use disorder; and
 - A brief description of how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented for PATH enrolled clients.
- **Data** – Describe the provider's participation in HMIS and describe plans for continued training and how providers will support new staff. For any providers not fully participating in HMIS, please describe plans to complete HMIS implementation.
- **Housing** – Indicate the strategies that will be used for making suitable housing available for PATH clients (i.e., indicate the type of housing provided and the name of the agency).
- **Staff Information** – Describe how staff providing services to the population of focus will be sensitive to age, gender, disability, lesbian, gay, bisexual, and transgender, racial/ethnic, and differences of clients. Describe the extent to which staff receive periodic training in cultural competence and health disparities.
- **Client Information** – Describe the demographics of the client population, the projected number of adult clients to be contacted and enrolled, and the percentage of adult clients to be served using PATH funds who are literally homeless.
- **Consumer Involvement** – Describe how individuals who experience homelessness and have serious mental illnesses, and family members will be meaningfully involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether individuals who are PATH-eligible are employed as staff or volunteers or serve on governing or formal advisory boards.
- **Budget Narrative** – Provide a budget narrative that includes the local-area provider's use of PATH funds.

I certify that the responses to this Narrative Question in the FY 2020 PATH Application are still accurate. Yes ☒ No ☐

Planning Period From 10/1/2020 to 9/30/2021

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS.

For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

* Indicates a required field

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
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a. Personnel

33,400.00 12,744.00 46,144.00

Position *	Annual Salary *	% of time spent on PATH *	PATH-Funded FTE	PATH-Funded Salary *	Matched Dollars *	Total Dollars	Comments
Case Manager	35,417.50	80.00 %	0.80	28,334.00	10,344.00	38,678.00	Lead PATH Case Manager is responsible for day to day tasks for the PATH grant. This position is also funded through other funds and will be full time on PATH.
Other (Describe in Comments)	25,330.00	20.00 %	0.20	5,066.00	0.00	5,066.00	PATH outreach and other direct client interactions. The remainder of this salary is paid via other funds.
Other (Describe in Comments)	9,200.00	100.00 %	0.00	0.00	2,400.00	2,400.00	Mental Health Provider will be a contracted time

Category	Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
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b. Fringe Benefits

0.00 % \$ 0.00 \$ 0.00 \$ 0.00

Fringe benefits and taxes are approximately 30% of total salary. These costs will be paid with other funds.

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
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c. Travel

\$ 2,500.00 \$ 906.00 \$ 3,406.00

Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Other (Describe in Comments)	\$ 1,500.00	\$ 406.00	\$ 1,906.00	Training for Community and/or Clients
Other (Describe in Comments)	\$ 500.00	\$ 0.00	\$ 500.00	In State travel expenses
Other (Describe in Comments)	\$ 500.00	\$ 500.00	\$ 1,000.00	Out of State Travel

d. Equipment

\$ 0.00 \$ 0.00 \$ 0.00

No Data Available

e. Supplies

\$ 2,500.00 \$ 2,350.00 \$ 4,850.00

Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
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Client: Outreach Supplies/Hygiene kits/Misc.	\$	1,500.00	\$	500.00	\$	2,000.00	General outreach supplies, including: screening and diagnostic services, client transportation, CoC, HMIS, other dues and licenses, client outreach supplies, and other (pre-approved). Supplies for outreach for the direct benefit of people who are experiencing homelessness
Office: Supplies	\$	1,000.00	\$	1,850.00	\$	2,850.00	General office supplies includes: grant supplies, office rent, staff phone, cell, internet, copying/printing, and other.

f. Contractual	\$	0.00	\$	0.00	\$	0.00	
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No Data Available							
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g. Housing	\$	9,600.00	\$	0.00	\$	9,600.00	
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Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Other (Describe in Comments)	\$ 9,600.00	\$ 0.00	\$ 9,600.00	PATH allowed housing costs include necessary minor renovation, security deposits, one-time eviction prevention rent, short term leveraged rent expenses, and matching with housing: rental application, modest furnishing, moving expenses, satisfy debt that keeps from being able to rent.

h. Construction (non-allowable)							
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i. Other	\$	339.78	\$	113.26	\$	453.04	
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Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Staffing: Other (Describe in Comments)	\$ 339.78	\$ 113.26	\$ 453.04	Training, conference, education, travel reimbursement, consultant fees, case management, payroll, etc.

j. Total Direct Charges (Sum of a-i)	\$	48,339.78	\$	16,113.26	\$	64,453.04	
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Category	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
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k. Indirect Costs (Administrative Costs)	\$	0.00	\$	0.00	\$	0.00	No indirect requested
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l. Grand Total (Sum of j and k)	\$	48,339.78	\$	16,113.26	\$	64,453.04	
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Source(s) of Match Dollars for State Funds:

Match funds are provided by the Eastern Shoshone Tribe via in kind use of office space, vehicles, office costs, and supplies. Note that the Behavioral Health Division is providing \$63,000 annual state general funds for this PATH project; however, these funds are not declared as match.

Estimated Number of Persons to be Contacted: 36 Estimated Number of Persons to be Enrolled: 18

Estimated Number of Persons to be Contacted who are Literally Homeless: 29

Number staff trained in SOAR in grant year ending in 2020: 0 Number of PATH-funded consumers assisted through SOAR: 10

Recover Wyoming

122 West Lincolnway

Cheyenne, WY 82001

Contact: Dawn Cranmore

Email Address: dawn.cranmore@recoverwyoming.org

Provider Type: Other (please specify)

PDX ID: WY-012

State Provider ID:

Contact Phone #: 307-421-7261

- Local Provider Description** – Provide a brief description of the provider organization receiving PATH funds, including name, type of organization, region served, and the amount of PATH funds the organization will receive.
- Collaboration with HUD Continuum of Care (CoC) Program** – Describe the organization's participation with local HUD Continuum of Care (CoC) recipient(s) and other local planning activities and program coordination initiatives, such as coordinated entry activities. If the organization is not currently working with the Continuum(s) of Care, briefly explain the approaches to be taken by the organization to collaborate with the CoC(s) in the areas where PATH operates.
- Collaboration with Local Community Organizations** – Provide a brief description of partnerships and activities with local community organizations that provide key services (e.g., outreach teams, primary health, mental health, substance use disorder, housing, employment) to PATH-eligible clients, and describe the coordination of activities and policies with those organizations. Provide specific information about how coordination with other outreach teams will be achieved.
- Service Provision** – Describe the organization's plan to provide coordinated and comprehensive services to PATH-eligible clients, including:
 - How the services to be provided using PATH funds will align with PATH goals and maximize serving the most vulnerable adults who are literally and chronically homeless, including those with serious mental illness who are veterans and experiencing homelessness, to obtain housing and mental/substance use disorder treatment services and community recovery supports necessary to assure success in long-term housing;
 - Any gaps that exist in the current service systems;
 - A brief description of the current services available to clients who have both a serious mental illness and a substance use disorder; and
 - A brief description of how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented for PATH enrolled clients.
- Data** – Describe the provider's participation in HMIS and describe plans for continued training and how providers will support new staff. For any providers not fully participating in HMIS, please describe plans to complete HMIS implementation.
- Housing** – Indicate the strategies that will be used for making suitable housing available for PATH clients (i.e., indicate the type of housing provided and the name of the agency).
- Staff Information** – Describe how staff providing services to the population of focus will be sensitive to age, gender, disability, lesbian, gay, bisexual, and transgender, racial/ethnic, and differences of clients. Describe the extent to which staff receive periodic training in cultural competence and health disparities.
- Client Information** – Describe the demographics of the client population, the projected number of adult clients to be contacted and enrolled, and the percentage of adult clients to be served using PATH funds who are literally homeless.

- **Consumer Involvement** – Describe how individuals who experience homelessness and have serious mental illnesses, and family members will be meaningfully involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether individuals who are PATH-eligible are employed as staff or volunteers or serve on governing or formal advisory boards.
- **Budget Narrative** – Provide a budget narrative that includes the local-area provider's use of PATH funds.

I certify that the responses to this Narrative Question in the FY 2020 PATH Application are still accurate. Yes ☐ No ☒

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS. For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

* Indicates a required field

Category		Federal Dollars	Matched Dollars	Total Dollars	Comments		
a. Personnel		52,000.00	12,000.00	64,000.00			
Position *	Annual Salary *	% of time spent on PATH *	PATH-Funded FTE	PATH-Funded Salary *	Matched Dollars *	Total Dollars	Comments
Case Manager	49,000.00	100.00 %	0.82	40,000.00	6,000.00	46,000.00	The PATH Case Manager is responsible for direct client contact and day-to-day PATH tasks.
PATH Administrator	6,000.00	10.00 %	0.00	0.00	3,000.00	3,000.00	PATH administrative tasks including fiscal.
Other (Describe in Comments)	17,250.00	50.00 %	0.70	12,000.00	3,000.00	15,000.00	PATH case management, outreach, and other PATH specific duties.
Category		Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments	
b. Fringe Benefits		0.00 %	\$ 0.00	\$ 0.00	\$ 0.00		
Category		Federal Dollars	Matched Dollars	Total Dollars	Comments		
c. Travel		\$ 2,100.00	\$ 430.00	\$ 2,530.00			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Mileage Reimbursement	\$ 300.00	\$ 0.00	\$ 300.00	Local Mileage			
Other (Describe in Comments)	\$ 1,000.00	\$ 0.00	\$ 1,000.00	Out of state travel			
Other (Describe in Comments)	\$ 500.00	\$ 430.00	\$ 930.00	In state travel expenses			
Other (Describe in Comments)	\$ 300.00	\$ 0.00	\$ 300.00	Training for Community and/or Clients			
d. Equipment		\$ 0.00	\$ 0.00	\$ 0.00			
No Data Available							
e. Supplies		\$ 3,300.00	\$ 8,710.00	\$ 12,010.00			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Client: Outreach Supplies/Hygene kits/Misc.	\$ 800.00	\$ 700.00	\$ 1,500.00	General outreach supplies, including: screening and diagnostic services, client transportation, CoC, HMIS, other dues and licenses, client outreach supplies, and other (pre-approved).			
Office: Supplies	\$ 2,500.00	\$ 8,010.00	\$ 10,510.00	General office supplies includes: grant supplies, office rent, staff phone, cell, internet, copying/printing, and other.			
f. Contractual		\$ 0.00	\$ 0.00	\$ 0.00			
No Data Available							
g. Housing		\$ 15,100.00	\$ 3,020.00	\$ 18,120.00			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Other (Describe in Comments)	\$ 15,100.00	\$ 3,020.00	\$ 18,120.00	PATH allowed housing costs include necessary minor renovation, security deposits, one-time eviction prevention rent, short term leveraged rent expenses, and matching with housing: rental application, modest furnishing, moving expenses, satisfy debt that keeps from being able to rent.			
h. Construction (non-allowable)							
i. Other		\$ 889.59	\$ 296.20	\$ 1,185.79			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Staffing: Other (Describe in Comments)	\$ 889.59	\$ 296.20	\$ 1,185.79	Training, conference, education, travel reimbursement, consultant fees, case management, payroll, etc.			

j. Total Direct Charges (Sum of a-i)		\$	73,389.59	\$	24,456.20	\$	97,845.79	
Category		Federal Dollars *		Matched Dollars *		Total Dollars		Comments
k. Indirect Costs (Administrative Costs)		\$	3,000.00	\$	1,007.00	\$	4,007.00	De minimus 6% indirect costs
l. Grand Total (Sum of j and k)		\$	76,389.59	\$	25,463.20	\$	101,852.79	

Source(s) of Match Dollars for State Funds:						
Estimated Number of Persons to be Contacted:	106	Estimated Number of Persons to be Enrolled:				72
Estimated Number of Persons to be Contacted who are Literally Homeless:	78					
Number staff trained in SOAR in grant year ending in 2020:	2	Number of PATH-funded consumers assisted through SOAR:				5

Sweetwater Family Resource Center

233 C Street

Rock Springs, WY 82901

Contact: Brian Kaumo

Email Address:

Provider Type: Social service agency

PDX ID: WY-015

State Provider ID:

Contact Phone #: 307-362-6549

Local Provider Description

Collaboration with HUD Continuum of Care (CoC) Program

Collaboration with Local Community Organizations

Service Provision

Data

Housing

Staff Information

Client Information

Consumer Involvement

Budget Narrative

Provide a brief description of the provider organization receiving PATH funds, including name, type of organization, region served, and the amount of PATH funds the organization will receive.

Describe the organization's participation with local HUD Continuum of Care (CoC) recipient(s) and other local planning activities and program coordination initiatives, such as coordinated entry activities. If the organization is not currently working with the Continuum(s) of Care, briefly explain the approaches to be taken by the organization to collaborate with the CoC(s) in the areas where PATH operates.

Provide a brief description of partnerships and activities with local community organizations that provide key services (e.g., outreach teams, primary health, mental health, substance use disorder, housing, employment) to PATH-eligible clients, and describe the coordination of activities and policies with those organizations. Provide specific information about how coordination with other outreach teams will be achieved.

Describe the organization's plan to provide coordinated and comprehensive services to PATH-eligible clients, including:

How the services to be provided using PATH funds will align with PATH goals and maximize serving the most vulnerable adults who are literally and chronically homeless, including those with serious mental illness who are veterans and experiencing homelessness, to obtain housing and mental/substance use disorder treatment services and community recovery supports necessary to assure success in long-term housing;

Any gaps that exist in the current service systems;

A brief description of the current services available to clients who have both a serious mental illness and a substance use disorder; and

A brief description of how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented for PATH enrolled clients.

Describe the provider's participation in HMIS and describe plans for continued training and how providers will support new staff. For any providers not fully participating in HMIS, please describe plans to complete HMIS implementation.

Indicate the strategies that will be used for making suitable housing available for PATH clients (i.e., indicate the type of housing provided and the name of the agency).

Describe how staff providing services to the population of focus will be sensitive to age, gender, disability, lesbian, gay, bisexual, and transgender, racial/ethnic, and differences of clients. Describe the extent to which staff receive periodic training in cultural competence and health disparities.

Describe the demographics of the client population, the projected number of adult clients to be contacted and enrolled, and the percentage of adult clients to be served using PATH funds who are literally homeless.

Describe how individuals who experience homelessness and have serious mental illnesses, and family members will be meaningfully involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether individuals who are PATH-eligible are employed as staff or volunteers or serve on governing or formal advisory boards.

Provide a budget narrative that includes the local-area provider's use of PATH funds.

I certify that the responses to this Narrative Question in the FY 2020 PATH Application are still accurate. Yes No

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS. For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

* Indicates a required field

Category		Federal Dollars	Matched Dollars	Total Dollars	Comments		
a. Personnel		28,800.00	0.00	28,800.00			
Position *	Annual Salary *	% of time spent on PATH *	PATH-Funded FTE	PATH-Funded Salary *	Matched Dollars *	Total Dollars	Comments
Case Manager	15,876.00	35.00 %	0.91	14,400.00	0.00	14,400.00	The PATH case manager provides the required services and overall day-to-day management of the PATH grant.
PATH Administrator	15,876.00	35.00 %	0.91	14,400.00	0.00	14,400.00	PATH administration including fiscal.
Category		Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments	
b. Fringe Benefits		0.00 %	\$ 0.00	\$ 0.00	\$ 0.00		
Category		Federal Dollars	Matched Dollars	Total Dollars	Comments		
c. Travel		\$ 0.00	\$ 0.00	\$ 0.00			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Mileage Reimbursement	\$ 0.00	\$ 0.00	\$ 0.00	Local Mileage			
d. Equipment		\$ 0.00	\$ 0.00	\$ 0.00			
No Data Available							
e. Supplies		\$ 9,120.00	\$ 13,440.00	\$ 22,560.00			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Client: Outreach Supplies/Hygene kits/Misc.	\$ 500.00	\$ 500.00	\$ 1,000.00	General outreach supplies, including: screening and diagnostic services, client transportation, CoC, HMIS, other dues and licenses, client outreach supplies, and other (pre-approved).			
Office: Supplies	\$ 8,620.00	\$ 12,940.00	\$ 21,560.00	General office supplies includes: grant supplies, office rent, staff phone, cell, internet, copying/printing, and other.			
f. Contractual		\$ 0.00	\$ 0.00	\$ 0.00			
No Data Available							
g. Housing		\$ 9,600.00	\$ 1,920.00	\$ 11,520.00			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Other (Describe in Comments)	\$ 9,600.00	\$ 1,920.00	\$ 11,520.00	PATH allowed housing costs include necessary minor renovation, security deposits, one-time eviction prevention rent, short term leveraged rent expenses, and matching with housing: rental application, modest furnishing, moving expenses, satisfy debt that keeps from being able to rent.			
h. Construction (non-allowable)							
i. Other		\$ 339.78	\$ 113.26	\$ 453.04			
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments			
Staffing: Other (Describe in Comments)	\$ 339.78	\$ 113.26	\$ 453.04	Training, conference, education, travel reimbursement, consultant fees, case management, payroll, etc.			
j. Total Direct Charges (Sum of a-i)		\$ 47,859.78	\$ 15,473.26	\$ 63,333.04			
Category		Federal Dollars *	Matched Dollars *	Total Dollars	Comments		
k. Indirect Costs (Administrative Costs)		\$ 480.00	\$ 640.00	\$ 1,120.00	De minimus 6% indirect costs.		
l. Grand Total (Sum of j and k)		\$ 48,339.78	\$ 16,113.26	\$ 64,453.04			

Number staff trained in SOAR in grant year ending in 2020:

1 Number of PATH-funded consumers assisted through SOAR:

3

Email Address:

Contact Phone #: (307) 686-0669

- **Local Provider Description** – Provide a brief description of the provider organization receiving PATH funds, including name, type of organization, region served, and the amount of PATH funds the organization will receive.
- **Collaboration with HUD Continuum of Care (CoC) Program** – Describe the organization's participation with local HUD Continuum of Care (CoC) recipient(s) and other local planning activities and program coordination initiatives, such as coordinated entry activities. If the organization is not currently working with the Continuum(s) of Care, briefly explain the approaches to be taken by the organization to collaborate with the CoC(s) in the areas where PATH operates.
- **Collaboration with Local Community Organizations** – Provide a brief description of partnerships and activities with local community organizations that provide key services (e.g., outreach teams, primary health, mental health, substance use disorder, housing, employment) to PATH-eligible clients, and describe the coordination of activities and policies with those organizations. Provide specific information about how coordination with other outreach teams will be achieved.
- **Service Provision** – Describe the organization's plan to provide coordinated and comprehensive services to PATH-eligible clients, including:
 - How the services to be provided using PATH funds will align with PATH goals and maximize serving the most vulnerable adults who are literally and chronically homeless, including those with serious mental illness who are veterans and experiencing homelessness, to obtain housing and mental/substance use disorder treatment services and community recovery supports necessary to assure success in long-term housing;
 - Any gaps that exist in the current service systems;
 - A brief description of the current services available to clients who have both a serious mental illness and a substance use disorder; and
 - A brief description of how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented for PATH enrolled clients.
- **Data** – Describe the provider's participation in HMIS and describe plans for continued training and how providers will support new staff. For any providers not fully participating in HMIS, please describe plans to complete HMIS implementation.
- **Housing** – Indicate the strategies that will be used for making suitable housing available for PATH clients (i.e., indicate the type of housing provided and the name of the agency).
- **Staff Information** – Describe how staff providing services to the population of focus will be sensitive to age, gender, disability, lesbian, gay, bisexual, and transgender, racial/ethnic, and differences of clients. Describe the extent to which staff receive periodic training in cultural competence and health disparities.
- **Client Information** – Describe the demographics of the client population, the projected number of adult clients to be contacted and enrolled, and the percentage of adult clients to be served using PATH funds who are literally homeless.
- **Consumer Involvement** – Describe how individuals who experience homelessness and have serious mental illnesses, and family members will be meaningfully involved at the organizational level in the planning, implementation, and evaluation of PATH-funded services. For example, indicate whether individuals who are PATH-eligible are employed as staff or volunteers or serve on governing or formal advisory boards.
- **Budget Narrative** – Provide a budget narrative that includes the local-area provider's use of PATH funds.

I certify that the responses to this Narrative Question in the FY 2020 PATH Application are still accurate. Yes ☐ No ☒

The state can either enter all the IUPs and associated budgets as in prior years, or they may allow IUP users to enter their own information into WebBGAS. For more information on allowing IUP users to enter their own details, please see the tutorial under the Training Tab in WebBGAS that instructs states and IUP providers on this new process.

* Indicates a required field

Category		Federal Dollars	Matched Dollars	Total Dollars	Comments		
a. Personnel		33,230.00	9,200.00	42,430.00			
Position *	Annual Salary *	% of time spent on PATH *	PATH-Funded FTE	PATH-Funded Salary *	Matched Dollars *	Total Dollars	Comments
Case Manager	36,759.10	22.00 %	0.22	8,087.00	0.00	8,087.00	The PATH Case Manager is responsible for case management tasks for the PATH grant.
PATH Administrator	74,000.00	3.00 %	0.03	2,220.00	9,200.00	11,420.00	Project Director, Project oversight for the PATH grant including direct client contact, project administration, and fiscal.
Other (Describe in Comments)	112,373.33	15.00 %	0.20	22,923.00	0.00	22,923.00	Combined outreach and PATH case management on behalf of the PATH grant.

Category	Percentage	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
b. Fringe Benefits	0.00 %	\$ 0.00	\$ 0.00	\$ 0.00	

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
c. Travel	\$ 2,200.00	\$ 2,100.00	\$ 4,300.00	
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Other (Describe in Comments)	\$ 1,500.00	\$ 600.00	\$ 2,100.00	In state travel including PATH meetings, CoC, and other. Six days Per diem @ \$51/day (\$306) Hotel @ \$91/day (\$465) Mileage \$ \$0.545/mile x 420 miles (\$229)
Other (Describe in Comments)	\$ 700.00	\$ 1,500.00	\$ 2,200.00	Out of state travel (Conference on homelessness) Two travelers and 6 days each Per diem @ \$64/day (\$768) Hotel at \$137/day (\$1,370) Registration: \$227 Airfare: \$1,100

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
d. Equipment	\$ 0.00	\$ 0.00	\$ 0.00	
No Data Available				

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
e. Supplies	\$ 3,870.00	\$ 3,200.00	\$ 7,070.00	
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Client: Outreach Supplies/Hygiene kits/Misc.	\$ 850.00	\$ 500.00	\$ 1,350.00	Outreach supplies for PATH for direct participant use. General outreach supplies, including: screening and diagnostic services, client transportation, CoC, HMIS, other dues and licenses, client outreach supplies, and other (pre-approved).
Office: Supplies	\$ 3,020.00	\$ 2,700.00	\$ 5,720.00	General office supplies

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
f. Contractual	\$ 0.00	\$ 0.00	\$ 0.00	
No Data Available				

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
g. Housing	\$ 8,700.00	\$ 1,500.00	\$ 10,200.00	
Line Item Detail *	Federal Dollars *	Matched Dollars *	Total Dollars	Comments
Other (Describe in Comments)	\$ 8,700.00	\$ 1,500.00	\$ 10,200.00	Housing is limited to PATH approved categories and will primarily be used for security deposits and one time rent to prevent imminent eviction. Y.E.S. House will utilize other (non-match) funds for other housing expenditures. PATH allowed housing costs include necessary minor renovation, security deposits, one-time eviction prevention rent, short term leveraged rent expenses, and matching with housing: rental application, modest furnishing, moving expenses, satisfy debt that keeps from being able to rent.

Category	Federal Dollars	Matched Dollars	Total Dollars	Comments
h. Construction (non-allowable)				

i. Other	\$	339.78	\$	113.26	\$	453.04	
Line Item Detail *	Federal Dollars *		Matched Dollars *		Total Dollars		Comments
Staffing: Other (Describe in Comments)	\$	339.78	\$	113.26	\$	453.04	Training, conference, education, travel reimbursement, consultant fees, case management, payroll, etc.

j. Total Direct Charges (Sum of a-i)	\$	48,339.78	\$	16,113.26	\$	64,453.04	
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Category	Federal Dollars *		Matched Dollars *		Total Dollars		Comments
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k. Indirect Costs (Administrative Costs)	\$	0.00	\$	0.00	\$	0.00	No indirect requested
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l. Grand Total (Sum of j and k)	\$	48,339.78	\$	16,113.26	\$	64,453.04	
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Source(s) of Match Dollars for State Funds:							
City of Gillette Cash Match							
Estimated Number of Persons to be Contacted:	50	Estimated Number of Persons to be Enrolled:					30
Estimated Number of Persons to be Contacted who are Literally Homeless:	36						
Number staff trained in SOAR in grant year ending in 2020:	1	Number of PATH-funded consumers assisted through SOAR:					5



Section II. Executive Summary

PATH Intended Use Plans Descriptions: Youth Emergency Services Foundation (Y.E.S. House)

Behavioral Health Division
Mental Health and Substance Abuse Section
Phone: (307) 777-5817
Fax: (307) 777-5849

Intended Use Plan, FFY 2022, Wyoming

Youth Emergency Services, Inc. (Y E S HOUSE)

Address: **905 N. Gurley Ave, Gillette, WY**

DUNS Number: **106582992**

EIN: 83-0230126

SAM.gov expiration date: 02/24/2022

Phone Number: (307) 686-0669

Fax Number: (307) 686-2121

Contact Person: Tatyana Walker, Development Director

twalker@yeshouse.org

A. Local Provider Description

Youth Emergency Services, Inc. (Y.E.S. House) is a nonprofit human services organization with the mission of “Empowering youth and families to achieve lifelong success.” The agency provides twelve (12) different programs to children, youth and young adults in Northeast Wyoming. It is an agency that has been on the frontline of researching and implementing innovative, effective and high-quality programs for the last forty-five (45) years. In 1976, the Y.E.S. House started the Crisis Shelter for homeless and runaway youth. Throughout the years, the Y.E.S. House has implemented additional services to strengthen outcomes for homeless young people: mentorship program - matching a young person with positive adult role models, WyPrep – an evidence-based pregnancy prevention program, counseling, life skills groups and referral services, to name a few.

The Y.E.S. House has a great background of knowledge and experience in working with homeless young people of different race/ethnic groups, young people with trauma, LGBTG population, youth victims of human trafficking, and what works in order for them to transition to healthy permanency and become self-sufficient. Furthermore, a close partnerships with various community entities such as employment providers, private apartment complexes, legal entities, educational institutions, and health services providers are essential elements that contribute to the quality of the Y.E.S. House programs for homeless young adults.

The Y.E.S. House has a solid reputation in Northeast Wyoming and in the state overall because of its quality programs. Y.E.S. House staff are required to fulfill fifty (50) hours of in-house training before they start working for the agency and twenty (20) more hours of annual training. The Y.E.S. House is successful in recruiting and retaining qualified and dedicated employees. The Executive Director has been with the Y.E.S. House for twenty-nine (29) years and has thirty-seven (37) years in health and human services.



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Recover Wyoming will provide PATH services in the Northeast Region of Wyoming, specifically within Campbell County; population 46,341.

Amount Requested: \$48,000.00 Federal PATH
Match Amount: \$16,000.00 Cash and In-kind

B. Collaboration with HUD Continuum of Care (CoC) Program

The Y.E.S. House works closely with Council of Community Services and HUD to provide Section 8 housing, runs the Soup Kitchen and emergency Shelter. The agency also works closely with GARF (Gillette Abuse Refuge Foundation) – a domestic violence shelter and reaches out to the domestic violence victims who are literally homeless.

C. Collaboration with Local Community Organizations

Partner organization	What the partner organization gains from your organization	What PATH participants gain from the partner organization	Describe coordination of activities and policies with the partner
Council of Community Services	Coordinate referrals, partners in PIT count, organize the Day of Hope, outreach to homeless individuals in Campbell County, housing	Coordination of services; greater availability of resources; financial assistance; opportunity to for low cost permanent supportive housing	Serve and work together on state and local social services committees such as CARE Board, McKinney-Vento, PIT count and CoC
Gillette Workforce Center	The Y.E.S. House partners with the Workforce center on providing job experiences to young people who are homeless	Opportunity to gain work experience, acquire skills to write resumes, handle job interviews and acquire computer literacy skills	A work experience agreement between Y.E.S. House and Workforce to provide on the job training at the Y.E.S. campus for young people
Campbell County School District (CCSD) #1 (some young adults are still	Help young people to finish high school either through the Y.E.S. House school or CCSD Westwood alternative school. Coordinate referrals, collaborative	Get academic and therapeutic support and financial assistance to graduate from high school	MOUs between the Y.E.S. House and CCSD outline the responsibilities of both entities in serving homeless students, students from low-income families, and students that

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in school at ages 18-19)	grants writing, disseminate resources		are at-high risk of dropping out of school
Gillette College	Partners in coordinating HiSet/GED services to clients that have not finished high school as well as to pursue post-secondary education if clients are interested	Opportunity to receive high school equivalent education/certificate; and receive financial assistance to go to college	Y.E.S. case managers work with the College instructors to help participants prepare for and pass a HiSet/GED exam, and sign up for college classes and financial aid
Fairway Estates and Brook Street Apartment complexes	This partnership allows the Y.E.S. House to place clients into permanent housing units	Opportunity to have a permanent place of their own due to the Y.E.S. House negotiation and reputation	The Y.E.S. House negotiates rental agreements
Department of Family Services	DFS case managers communicate with the Y.E.S. House when young people are getting released from state custody. A collaborative support team is built	Provide a safety net for young people ages 18 and 19 by connecting them to the independent living support staff and thus preventing young people from being released into the streets	The Y.E.S. House case managers work with DFS in creating support and independent living plans

The Y.E.S. House works closely with Council of Community Services which provides HUD Section 8 housing, runs the soup kitchen and emergency shelter. The agency also works closely with GARF (Gillette Abuse Refuge Foundation), a domestic violence shelter, and reaches out to the domestic violence victims who are literally homeless.

The Council of Community Services and the Y.E.S. House work closely to coordinate their efforts to help homeless young people reach stability and build a constructive life. These are the only two entities in Campbell County that receive federal funds to serve homeless people. Both organizations' representatives serve on the local CARE Board (board oversees the CSBG funds); are recipients of the ESG funding, and provide their input on trends of homelessness, and what this vulnerable population needs. Due to the collaborative efforts in the community, the Behavioral Health Division under the local hospital were able to open a psychiatric unit in 2017. This effort has dramatically reduced the number of detained individuals with serious mental health issues.



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The Y.E.S. House works closely in collaboration with courts, the local detention center, Campbell County Attorney's office, housing programs, DVR, Workforce Center, mental health/substance abuse providers, and health care providers in-order-to make sure the PATH young adults under Title 25 and or with criminal histories receive the services they need. The Attorney's Office is aware of the Y.E.S. House's services and contacts us when there is a young adult that needs our services. Both entities work together to find alternative living arrangements in order to prevent detaining a person with mental health issues. Our community mental health providers also work closely with the Y.E.S. House to ensure that high-risk individuals receive proper treatment and involuntary hospitalizations are minimized.

Case managers frequently visit our local detention center to build relationships with clients as they are reentering the community as well as when they have further incarceration after joining the Young people embrace this level of support. The detention staff work closely with the PATH staff to ensure that those vulnerable youth have housing options and support upon their discharge to reduce re-entry. PATH staff also routinely visit Wyoming Boys School and Wyoming Girls School, as these youth exiting detention at age 18 experience homelessness at a rate of 60% in the first two years after their release. Detention Center's staff know to call Y.E.S. House staff, and we work on finding housing options for those young adults that have nowhere to go upon leaving the centers.

The majority of PATH eligible young people with criminal backgrounds need a broad range of services in order to thrive in society. Staff develop an individual case plan for each person. Case plans set goals and specific steps to achieve them. These are individualized plans based on clients' needs for their future. Path young people are provided with Service-Learning opportunities monthly so they learn the importance of serving others and giving back to their community. Obtaining employment and stable housing are most often goals for the PATH clients. Life skills groups provide support and education which help clients acclimate to society, and provide a deeper sense of community with other individuals in similar situations while building a support network. Clients with criminal histories feel integrated into a social setting where there is no judgment, and only support and skill building.

Sixty-five percent (65%) of clients that PATH services have had a juvenile justice or adult justice system involvement in 2020; 80% of them are living independently in their own place, working or going to school.

The strong partnership that has developed among collaborative entities that serve young people is the key to the success of our outreach. In order to ensure that we reach out to the majority of young people that need our services, program staff connect weekly with the Campbell County School District, Gillette Abuse Refuge Foundation (domestic violence shelter), Gillette Police Department, Campbell County Health, a McKinney-Vento liaison, Workforce Center, and Juvenile Detention Center to make sure that services are offered to young people that not only



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seek services through the Y.E.S. House, but through other agencies, associations, peer groups, etc.

The following outreach strategies are utilized by PATH case managers in order to ensure that young people that need the PATH grant assistance are reached: social media such as Facebook, word-of-mouth, public presentations and distribution of informational cards in local businesses, churches and clubs, and participation in Point-In-Time count. The Y.E.S. House has found that “street-outreach” is effective in connecting with young people and disseminating information that they can take to their friends and peer groups. Additionally, the program’s brochures, flyers, information on the Y.E.S. House’s website further enhance our outreach efforts. Every year, the Y.E.S. House participates in community outreach events and fairs where we exhibit our services. Furthermore, the involvement of alumni and Youth Action Board members in the outreach process is another important contributor in making outreach successful.

The goal for the PATH outreach efforts for 2020-2021 year is fifty (50). As of September 2019- March 2020, the staff outreached to thirty-three (33) homeless young people. We are on target.

D. Service Provision

a. Alignment with PATH goals:

The Y.E.S. House focuses its outreach and case management on young people aged 18-24 who are literally homeless, chronically homeless, and have a serious mental illness. By working with homeless young people for four decades, the Y.E.S. House has found that certain approaches work better than others. For example, street-outreach strategies are effective in connecting with young people and disseminating information that they can take to their friends and peer groups. Weekly case managers conduct street-outreach by going in pairs to locations where young people are gathering. The case managers talk to young people, give them backpacks that contain blankets, hygiene items, socks, protein bars, contact cards, and hotline information and talk to them about services.

Intensive case management is provided based on the needs of every young person. The Y.E.S. House case managers work with young people to connect them to services and resources. If they are in need of counseling, substance use intervention, or treatment services, the program either provides such services (Y.E.S. House employs eight (8) mental health/addiction counselors) or refers young people to other providers.

The Y.E.S. House owns OUR (Opportunity Understanding Responsibility) House that is designated to provide permanent housing to young people. The agency also partners



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with apartment complexes to provide permanent housing to young people that seek more independence and a place of their own.

The PATH case managers work with young people to help them to identify career barriers and develop a plan for overcoming those barriers. The Y.E.S. House offers apprenticeship/on-the job training positions at the agency for young people to build employment skills, their resume and experience success of being employed. The agency partners with the state employment services and private businesses to assist young people with career exploration, internships, vocational training, job placement and retention. The partnerships with the Workforce Center and Department of Vocational Rehabilitation has been beneficial to the clients in utilizing services and programs under the Workforce Innovation and Opportunity Act as well as reducing barriers for youth with significant mental illnesses and other barriers to obtaining employment. Youth are learning computer skills, participating in mock interviews, resume writing classes and obtaining a GED/HiSet.

The Y.E.S. House works with young people to obtain a high school diploma, GED/HiSet and provides preparation for post-secondary training and education. To encourage program graduates to pursue post-secondary or vocational education, the Y.E.S. House offers a scholarship program to pay for their tuition, books, computers, notebooks, etc. Case managers are trained in the intensive case management and use evidence-based practices, such as Positive Youth Development and Motivational Interviewing. The team works with the youth to help identify support networks and grow them within the community through connections. This is an essential foundation for clients in order to obtain and sustain their housing opportunities long-term. Case managers teach independent living weekly sessions to assist young people with building self-sustaining life skills.

b. Gaps that exist in the current service systems:

The agency's biggest challenge continues to be finding affordable, permanent housing for Path eligible young people if they choose the option of permanent residency outside the Y.E.S. House OUR Home. Average monthly rent in Gillette is \$771 plus per one bedroom. The housing issue is ongoing, and the staff continually try to accommodate the needs of clients. Many resources are required to help clients out with high rent, deposits, basic essentials, and utility bills.

Another gap that people who are experiencing homelessness face in Campbell County is the lack of access to the reliable public transit system. The only form of public transportation in Gillette is taxi and Uber. In order to meet transportation needs of clients, the Y.E.S. House has purchased two vehicles for PATH staff to use to transport clients. Local businesses also donate bicycles for clients to use.



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The program also provides taxi punch cards that the clients can earn by making progress towards their PATH transition goals.

The third gap has to do with the make-up of Gillette. It is an expensive community to live in and \$8 per hour would not pay monthly bills in this area. Most of the clients that the Y.E.S. House works with have very limited employment skills that would qualify for jobs that pay \$15 per hour. This is why the Y.E.S. House offers an apprenticeship/on-the-job training program in order to help young people build employment skills and their resume.

- c. A brief description of the current services available to clients who have both a SMI and SUD.

Young people with co-occurring disorders have access to the Women's Resource Center that helps women with unexpected pregnancies to gain support and resources in order to take care of themselves and their baby. The Council of Community Services provides food, shelter, and transitional and permanent housing options to eligible individuals. Campbell County Health provides psychiatric units, physiological and psychiatric assessments and counseling. The Y.E.S. House also works closely with GARF (Gillette Abuse Refuge Foundation), a domestic violence shelter, and reaches out to the domestic violence victims who are literally homeless. The Y.E.S. House works closely with the local hospital's behavioral health department and private counseling firms to offer additional services.

- d. PATH eligibility, enrollment, and documentation:

The Y.E.S. House uses the TAY-VISPDAT assessment to assess the risk of the youth experiencing homelessness. In addition to this, medical documentation serves as verification. This is provided after screening, but before to PATH enrollment, to ensure eligibility based on SMI.

E. Data

Wyoming PATH providers use the HMIS PATH module. It is a requirement of all PATH providers to enter every PATH encounter within five business days and to enter all HMIS information with 100% accuracy and 100% completion.

Wyoming PATH is fully utilizing HMIS for PATH services. The Y.E.S. House holds six HMIS licenses and utilizes the system to report on services/clients served through the PATH funding. Four staff are trained in HMIS, and the agency is committed to continuing to train new staff when they come on board. An annual refresher HMIS training is open to all PATH staff. PATH staff are required to enter client's information within five days of each encounter

and be 100% accurate in their data entry. The Y.E.S. House is committed to participating in HMIS and training staff.

F. Housing

Type of Housing	How subsidized or affordable or strategy to make affordable	Partner
OUR (Opportunity Understanding Responsibility) House at 700 Longmont, permanent housing	Rent is a sliding scale which varies. Clients earn rent credit by working through their plan, i.e. attending groups, therapy, school, job, community service. This structure allows youth to utilize supports and work towards their goals.	Case managers assist in filling out applications for Section 8 Housing Vouchers as well as applications for income-based rentals.
Section 8 voucher or income-based permanent housing	Rent is based on the income of the individual and their needs.	Case managers assist in filling out applications for Section 8 Housing Vouchers as well as applications for income-based rentals.
Fairway Estates & Brook Street Apartments, permanent housing	Market rate is \$771.00.	Allow young people with poor credit history/on no credit history to rent apartments if it is a Y.E.S. House client. Collaborate with case managers to maintain steady permanent housing.

Y.E.S. House utilizes a Housing First approach and a scattered apartment model. A congregate housing model, the OUR House, is used when appropriate. PATH and other funds are utilized to leverage other resources with the goal to quickly and permanently house participants.

G. Staff Information

Wyoming PATH utilizes the National Standards for Culturally and Linguistically Appropriate Services (CLAS) in Health and Health Care.

Tatyana Walker serves on the WHC/Continuum of Care Program (CoC), participates in development of the WHC strategic plans, helps with writing different sections of the state's CoC grant application that relate to youth homelessness, and services. Tatyana oversees for CoC the HUD driven Youth Homelessness Demonstration Program in northeast



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Fax: (307) 777-5849

Wyoming, development and review of the Wyoming 10-year plan to end homelessness. Has developed official WHC board, policies and procedures; governance charter; improved HMIS system and date input; improved Point In Time (PIT) data accuracy. Strives to strengthen the CoC application by developing and implementing strategies/projects to end youth homelessness in Wyoming.

Casey Starr recruits Y.E.S. House staff to participate in PIT count and submits all required paperwork to the state. Is a member of the WY Coordinated Entry Team and serves on the WHC Board of Directors. Casey coordinates for CoC the HUD driven Youth. Casey participates in quality assurance for the PIT count and improvement of the WY Coordinated Entry process; incorporation of homeless youth into Coordinated Entry. Casey is an active agent in ending youth homelessness in Wyoming. Casey is developing and implementing strategies/projects to end youth homelessness in Wyoming.

Y.E.S. House is obligated by contract: "The Subrecipient shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, et seq.), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, et seq., and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract."

H. Client Information

PATH Direct Services: Estimated Numbers for FFY 2021	Outreached (contracted)	Served via PATH Case Management (enrolled)
Numbers to be Served	50	30
By Race/Ethnicity		
• Native American/Alaska Native	5	3
• Asian/Pacific Island	0	0
• Black or African American	3	1
• White	36	22
• Hispanic or Latino	4	3
• Two or more races	2	1
By Gender		
• Female	26	17
• Male	20	11
• Transgender	4	2
By Economic Status		
• Lacks medical insurance	N/A	26
• Lacks an income source at intake	N/A	30
By Environmental Disadvantage		

Section II. Executive Summary

PATH Intended Use Plans Descriptions: Youth Emergency Services Foundation (Y.E.S. House)

Behavioral Health Division
Mental Health and Substance Abuse Section
Phone: (307) 777-5817
Fax: (307) 777-5849

• Literally homeless	N/A	>80%
• Chronically homeless		
• Imminent danger of homelessness		<20%
• FY21 PATH enrollees who are housed within 90 days of enrollment	91 clients since 2018	80%
• FY21 PATH enrollees till housed 6 months after initially served	N/A	6
• Lives in a mental health and health professional shortage area	100%	100%
• Percentage of PATH local staff who self-identify as PATH related consumer	1 person	
By Health Disparity		
• Persons served who have an SMI diagnosis	N/A	100%

I. Consumer Involvement

The goal was to continue engaging young people in the Youth Action Board and promote involvement in WY CoC. In 2020, six (6) PATH clients were engaged in the Youth Action Board. Youth developed a Coordinated Community Plan to end youth homelessness in the northeast Wyoming region. Some of the strategies they identified are in the process of being implemented. For example, one of the strategies is to develop apprenticeship opportunities that are meaningful to them. The Y.E.S. House is partnering with the Workforce Center and a faith-based community to set up an apprenticeship program that young people identified. Another strategy is to train employers in Trauma-Informed Care and Adverse Childhood Experiences (ACEs) so that employers have a better understanding of struggles that young people are faced with on the daily basis. Currently, a young adult is in the process of submitting her application to serve on the WY CoC Board.

J. Budget Narrative

Budget is available via the WebBGAS. Non-federal match will be obtained by City of Gillette 1% Tax.

III. State Level Information

A. Operational Definitions

Term	Definition
Individual Experiencing Homelessness:	The state PATH-related operational definition for an individual experiencing homelessness must be as least restrictive as defined by the PHS Act Section 330(h)(5)(A): "an individual who lacks housing (without regard to whether the individual is a member of a family), including an individual whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations, and an individual who is a resident in transitional housing."
Imminent Risk of Becoming Homeless:	The definition of imminent risk of homelessness commonly includes one or more of the following criteria: doubled-up living arrangements where the individual's name is not on a lease, living in a condemned building without a place to move, having arrears in rent/utility payments, receiving an eviction notice without a place to move, living in temporary or transitional housing that carries time limits, and/or being discharged from a health care or criminal justice institution without a place to live.
Serious Mental Illness:	Refers to adults, 18 years of age or older, with a diagnosable mental disorder of such severity and duration as to result in functional impairment that substantially interferes with or limits major life activities.
Co-occurring Disorders:	Refers to individuals who have at least one serious mental illness and a substance use disorder, where the mental disorder and substance use disorder can be diagnosed independently of each other.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

B. Collaboration

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how the state will implement a collaborative relationship with the department/office responsible for providing housing to qualifying residents. Describe how PATH funds supporting care and treatment of the homeless or marginally housed seriously mentally ill population will be served such that there is coordination of service provision to address needs impacted by serious mental illness and provision of permanent housing for those being served with grant funds is prioritized and assured.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

C. Veterans

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how the state gives consideration in awarding PATH funds to entities with demonstrated effectiveness in serving veterans experiencing homelessness.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

D. Alignment with PATH Goals

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how the services to be provided using PATH funds will target street outreach and case management as priority services and maximize serving the most vulnerable adults who are literally and chronically homeless.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

E. Alignment with State Comprehensive MH Services Plan

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how the services to be provided using PATH funds are consistent with the State Comprehensive Mental Health Services Plans.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

F. Process for Providing Public Notice

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe the process for providing public notice to allow interested parties (e.g., family members; individuals who are PATH-eligible; mental health, substance use disorder, and housing agencies; the general public) to review the proposed use of PATH funds including any subsequent revisions to the application. Describe opportunities for these parties to present comments and recommendations prior to submission of the state PATH application to SAMHSA.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☐ No ☒

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

F. Process for Providing Public Notice

Describe the process for providing public notice to allow interested parties the opportunity to review the proposed use of PATH funds including any subsequent revisions to the application. Describe opportunities for these parties to present comments and recommendations prior to submission of the PATH application to SAMHSA.

The Behavioral Health Division (Division) posts the draft PATH Grant application and mini-application on the Division web page. This notices included an email to partners such as, Wyoming Behavioral Health Advisory Council, consumer and family organizations, mental health and substance use treatment providers, and the Wyoming Homelessness Collaborative.

The website URL is <https://health.wyo.gov/behavioralhealth/mhsa/grants/>

An example of the web page is below:



F. Process for Providing Public Notice

Describe the process for providing public notice to allow interested parties the opportunity to review the proposed use of PATH funds including any subsequent revisions to the application. Describe opportunities for these parties to present comments and recommendations prior to submission of the PATH application to SAMHSA.

The Behavioral Health Division (Division) posts the draft PATH Grant application and mini-application on the Division web page. Individuals are given the opportunity to contact the Division for further questions, comments, and/or suggestions.

The website URL is: <https://health.wyo.gov/behavioralhealth/mhsa/grants/>

An example of the web page is below:



III. State Level Information

G. Programmatic and Financial Oversight

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how the state will provide necessary programmatic and financial oversight of PATH-supported providers, such as site visits, evaluation of performance goals, audits, etc. In cases where the state provides funds through intermediary organizations (i.e., County agencies or regional behavioral health authorities), describe how these organizations will monitor the use of PATH funds.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

H. Selection of PATH Local-Area Providers

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe the method(s) used to allocate PATH funds to areas and providers with the greatest number of individuals who experience homelessness with serious mental illnesses or co-occurring substance use disorders (i.e., through annual competitions, distribution by formula, data driven or other means).

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☐ No ☒

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

H. Selection of PATH Local-Area Providers

Describe how PATH funds are allocated to areas and providers with the greatest number of individuals who experience homelessness with serious mental illnesses or co-occurring substance use disorders (i.e., through annual competitions, distribution by formula, or other means).

A State PATH RFA was distributed in April 2020, utilizing a statewide competitive grant process. Notification was given to all previous providers, including the Eastern Shoshone Recovery Program (ESRP). Notice was sent to a person inquiring about the services and was posted on the Division web page.

The Behavioral Health Division (Division) received five (5) PATH application, all of which were from previous PATH providers. All five (5) providers have experience in providing services to persons experiencing homelessness and who have a serious mental illness or co-occurring substance use disorder. Applications were also received from the ESRP.

These providers represent Wyoming's five largest counties (about fifty-three (53%) of the State's population). The combined applications report numbers that demonstrate their commitment to outreach and enrolling persons who are homeless and who have a serious mental illness or co-occurring substance use disorder.

	<i>Number of People</i>
Homeless in Wyoming	548*
Estimated PATH outreach services FFY20	304
Estimated PATH enrolled FFY20	161

* PIT count preliminary, sheltered and unsheltered counted on January 22, 2019.

The Division proposes to fund five (5) providers with PATH funds. MHBG funds, totaling \$100,000 over two years, to help support mental health services and case management services. ESRP serves tribal members who live near or on the Wind River Indian Reservation. The PATH funds will be distributed among all five (5) agencies, three (3) applied for small population coverage and two (2) applied for large population coverage.

It should be noted, due to State budget cuts there has been a removal of the State General Funds to each of these provider's contracts. The overall amount removed totals fifty thousand dollars (\$50,000.00), meaning ten thousand dollars (\$10,000.00) has been removed from each contract at the start of the next contract period (September 1, 2021 – August 31, 2022). State General Funds are no longer available for the PATH Program, at this time.

H. Selection of PATH Local-Area Providers

Describe how PATH funds are allocated to areas and providers with the greatest number of individuals who experience homelessness with serious mental illnesses or co-occurring substance use disorders (i.e., through annual competitions, distribution by formula, or other means).

A State PATH Request For Application was distributed in April 2020, using a statewide competitive grant process. The notification was provided to all previous Subrecipients, including the Eastern Shoshone Recovery Program (ESRP). Notice was sent to an additional individual inquiring about the services. The notice was posted on the Division web page.

The Wyoming Department of Health, Behavioral Health Division (Division) received five (5) PATH applications, all of which were from previous PATH Subrecipients. All five (5) Subrecipients have familiarity with providing services to individuals experiencing homelessness and who have a serious mental illness or co-occurring substance use disorder.

Applicant Subrecipients represent Wyoming's five (5) largest counties (about fifty-three percent (53%) of the State's population). The combined provider applications report numbers that demonstrate their commitment to outreach and enrolling persons who are homeless and who have a serious mental illness or co-occurring substance use disorder.

	<i>Number of People</i>
Homeless in Wyoming	548*
Estimated PATH outreach services FFY20	304
Estimated PATH enrolled FFY20	161

** PIT count preliminary, sheltered and unsheltered counted on January 22, 2019.*

The Division proposes funding the five (5) applicant Subrecipients with PATH funds and supplement funding with Mental Health Block Grant (MHBG) funds, totaling \$100,000 over two (2) years, to help support mental health services and case management services. PATH funds will be distributed among all five (5) Subrecipients, three (3) applied for small population coverage and two (2) applied for large population coverage.

Due to State budget cuts, State General Funds will no longer be utilized to supplement PATH related activities.

III. State Level Information

I. Location of Individuals with Serious Mental Illnesses who are Experiencing Homelessness

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to indicate the number of individuals with serious mental illnesses experiencing homelessness by each region or geographic area of the entire state. Indicate how the numbers were derived and where the selected providers are located on a map.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

J. Matching Funds

Narrative Question:

Describe the sources of the required PATH match contributions and provide assurances that these contributions will be available at the beginning of the grant period.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

J. Matching Funds

Describe the sources of the required PATH match contributions and provide assurances that these contributions will be available at the beginning of the grant period.

PATH Provider	Match Narrative	Match Amount Available*
1. Recover Wyoming	Cash match from organizational fundraising and undesignated donations by individuals and corporations and in-kind.	\$ 25,463.20
2. Youth Emergency Services, Inc.	Cash match from City of Gillette one-cent sales tax and in-kind.	\$ 16,113.26
3. Community Action Partnership of Natrona County	Cash match from City of Casper and Natrona County one-cent sales tax and in-kind.	\$ 25,463.20
4. Sweetwater Family Resource Center	Cash match from multiple sources such as United Way, the City of Green River in-kind office space, and Sweetwater County.	\$ 16,113.26
5. Eastern Shoshone Recovery Program	In-kind from the Eastern Shoshone Tribe.	\$ 16,113.26
6. Behavioral Health Division	State general funds.	\$ 733.82
TOTAL MATCHING FUNDS		\$ 100,000.00

The five (5) PATH Subrecipients are required through State contracts to ensure that matching funds must be available on the day their State contract is fully executed. PATH Subrecipients are also required to provide a monthly accounting of PATH match expenditures throughout their contract terms.

*Match amounts listed above are based on provider applications and are subject to change as a result of contract negotiations prior to execution.

III. State Level Information

K. Other Designated Fundings

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to indicate whether the mental health block grant, substance abuse block grant, or general revenue funds are designated specifically for serving people who experience homelessness and have serious mental illnesses.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☐ No ☒

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

K. Other Designated Funding

Indicate whether the mental health block grant, substance abuse block grant or general revenue funds are designated specifically for serving people who experience homelessness and have serious mental illnesses.

The Mental Health Block Grant (MHBG) funding is used to support five (5) of the PATH Housing First projects. Each PATH provider will receive MHBG funds in the amount of ten thousand dollars (\$10,000.00) used for PATH Case Management services and mental health-related services.

Due to the Coronavirus 2019 (COVID-19) impacts, including reduced gas, oil, and coal production, available State General Funds (SGF) will be greatly reduced in the coming fiscal year. Therefore, the PATH Program will not be able to allocate the planned supplemental SGF in the upcoming contracts starting September 1, 2021.

The Behavioral Health Division (Division) supports the statewide SSI/SSDI Outreach, Access, and Recovery (SOAR) initiative. The Division has an internal SOAR specialist Subrecipients may reach out to. Four (4) of the five (5) local PATH Subrecipients have at least one (1) SOAR trained staff member, and two (2) of those PATH Subrecipients have staff who have completed the SOAR-LA.

The Division plans to provide Eastern Shoshone Recovery Program (ESRP) technical assistance funds to complete SOAR training. One challenge ESRP has identified is the lack of funding provided for the time and effort to complete SOAR training. Their efforts focus on outreach and other payable services. When submitting their IUP Budget, training for SOAR was not included. The Division also provided a SOAR contact person for the provider to reach out to if needed, along with information on how to find and complete the training.

The Division was granted nineteen thousand, one hundred and seventy-six dollars (\$19,176.00) in technical assistance funds for the PATH Program. These funds will be used for technical assistance and training activities related to serving the PATH eligible homeless persons who are: 1) suffering from serious mental illness or suffering from serious mental illness and a substance use disorder, and 2) homeless or at imminent risk of becoming homeless.

Seven thousand, four hundred and ninety-five dollars (\$7,495.00) in technical assistance funds have been obligated to five (5) current PATH Subrecipients. Also, seven (7) Mental Health and Substance Abuse Centers currently contracting with the Division are receiving an allocation totaling ten thousand, four hundred and ninety-three dollars (\$10,493.00) for time and effort in obtaining and completing SOAR training.

The remaining one thousand, one hundred and eighty-eight dollars (\$1,188.00) will go to ESRP for SOAR training in the next round of contracts, starting September 1, 2021. Funds will be obligated in our Wyoming Online Fiscal System before the September 1, 2021 start date.

The Division also received COVID-19 Relief Funds for both the Community Mental Health and Substance Abuse Prevention and Treatment (SAPT) Block Grants (BG). Wyoming is requesting approval to use the SAPT BG COVID Relief Funds for targeted housing costs through the global revision request. Currently, one hundred thousand dollars (\$100,000.00) is allocated for assistance in covering Housing First support that may be reduced due to Wyoming budget constraints. Funds

K. Other Designated Funding

will be distributed over two (2) years, each Subgrantees will receive ten thousand dollars (\$10,000.00) between September 1, 2021, or the effective date of their contracts, whichever is later, through August 31, 2022; and ten thousand dollars (\$10,000.00) between September 1, 2022, or the contract effective date, whichever is later, through March 14, 2023.

III. State Level Information

L. Data

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe the state's and providers' participation in HMIS and describe plans for continued training and how the state will support new local-area providers. For any providers not fully participating in HMIS, please include a transition plan with an accompanying timeline for collecting all PATH data in HMIS.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

M. Supplemental Security Income/Social Security Disability Insurance (SSI/SSDI) Outreach, Access, Recovery (SOAR)

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how the state encourages provider staff to be trained in SOAR. Indicate the number of PATH providers who have at least one trained SOAR staff. If the state does not use SOAR, describe state efforts to ensure client applications for mainstream benefits are completed, reviewed, and a determination made in a timely manner.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

III. State Level Information

N. PATH Eligibility and Enrollment

Narrative Question:

Answer the Yes/No question below. If you check "No" please provide any updates to describe how PATH eligibility is determined, when enrollment occurs, and how eligibility is documented.

I certify that the response to this Narrative Question in the FY 2020 PATH Application is still accurate. Yes ☒ No ☐

If No, please upload documentation with changes for FY 2021.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

PATH Reported Activities

Charitable Choice for PATH

Does your state use PATH funds to fund religiously-affiliated providers to provide substance use treatment services? Yes ☒ No ☐

If "Yes" is selected please list providers in text box below and complete the rest of the table

Volunteers of America of the Northern Rockies (VOA). VOA is a subrecipient of the Mental Health Block Grant and is not a subrecipient of the PATH. Please note that the letter attached is showing compliance, that if there were religious affiliated PATH subrecipients, the letter would be sent to them as well. There are no religious affiliated PATH subrecipients.

Expenditure Period Start Date: 10/1/2021 Expenditure Period End Date: 9/30/2022

Notice to Program Beneficiaries - Check all that apply

- ☐ Used model notice provided in final regulation.
- ☒ Used notice developed by State (please attach a copy to the Report).
- ☒ State has disseminated notice to religious organizations that are providers.
- ☒ State requires these religious organizations to give notice to all potential beneficiaries.

Referrals to Alternative Services - Check all that apply

- ☐ State has developed specific referral system for this requirement.
- ☐ State has incorporated this requirement into existing referral system(s).
- ☒ SAMHSA's Treatment Facility Locator is used to help identify providers.
- ☐ Other networks and information systems are used to help identify providers.
- ☐ State maintains record of referrals made by religious organizations that are providers.
- ☒ Enter total number of referrals necessitated by religious objection to other substance abuse providers ("alternative providers"), as defined above, made in previous fiscal year. Provide total only; no information on specific referrals required.

Brief description (one paragraph) of any training for local governments and faith-based and community organizations on these requirements.

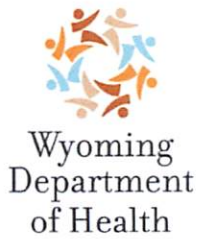
No trainings have been provided.

FY 2021 PATH FOA Catalog No.: 93.150 FOA No.: SM-20-F2 Approved: 03/09/2020

Footnotes:

Volunteers of America - Northern Rockies web page states they are a religious-based organization. Services include: Homeless, Adult Re-entry, Affordable Housing, Community Enhancement, Health Care Services, Veteran Services, and Youth Services Programs.

Please see attachment labeled "015" - this is the notice sent to the provider over Charitable Choice.



Behavioral Health Division
122 W 25th Street, Herschler 2 West, Suite B
Cheyenne, WY 82002
(307) 777-6494 • 800-535-4006
Fax (307) 777-5849 • www.health.wyo.gov



Michael A. Ceballos
Director

Mark Gordon
Governor

February 16, 2021

Ref.: JS-21-015

Volunteers of America Northern Rockies

Jeff Holsinger
1876 South Sheridan Ave
Sheridan, Wyoming 82801

Charitable Choice

Dear Jeff Hosinger,

The Wyoming Department of Health, Behavioral Health Division (Division) is required to provide this dissemination notice of Charitable Choice to your organization, as your organization is a Subrecipient of Substance Abuse Prevention and Treatment Block Grant funds through a current contract with the Division.

Under Charitable Choice Provisions; Final Rule (42 CFR Part 54), states, local governments, and religious organizations, including Substance Abuse and Mental Health Service Administration (SAMHSA) grant recipients, must:

- (1) ensure religious organizations that provide services to all potential and actual program beneficiaries (services recipients) are notified of their right to alternative services;
- (2) ensure that religious organizations that provide services refer program beneficiaries to alternative services; and
- (3) fund and/or provide alternative services.

“Alternative services” means services determined by the State to be accessible and comparable and provided within a reasonable period of time by another substance abuse provider (alternative provider) to which the program beneficiary (services recipient) has no religious objection.

An acknowledgement of receipt is required. Allowable acknowledgements include email response or formal letter by the Director or Executive Director. Acknowledgement must be sent to Joy Segal at joy.segal@wyo.gov by Friday, February 26, 2021. Upon approval of receipt, the Division will place the acknowledgement within the Subrecipient’s contract file.

Formal letters may be addressed to:

Joy Segal, M.P.A.
Behavioral Health Division
Wyoming Department of Health
122 W 25th Street, Herschler 2W, Suite B
Cheyenne, WY 82002

Sincerely,