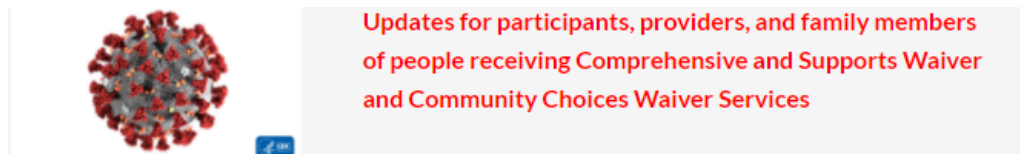


Home and Community Based Services (HCBS) Section Website Map – 2/19/2021

The HCBS Section Website Map is intended to help the reader navigate the HCBS Section website. Some visual examples are included, but not for every section of the website. The website is designed to provide most, if not all, of the information that individuals interested in waiver services, current participants of waiver services, and case managers, providers, and other stakeholders may need, including contact information for questions and concerns that aren't addressed. If you have questions about the website, please contact Jeff Oliver (jeff.oliver2@wyo.gov) or Shirley Pratt (shirley.pratt@wyo.gov).

- **HCBS Section Home Page** <https://health.wyo.gov/healthcarefin/hcbs/>
 - Link to COVID-19 Updates for HCBS – includes flexibilities documents and Appendix K approvals



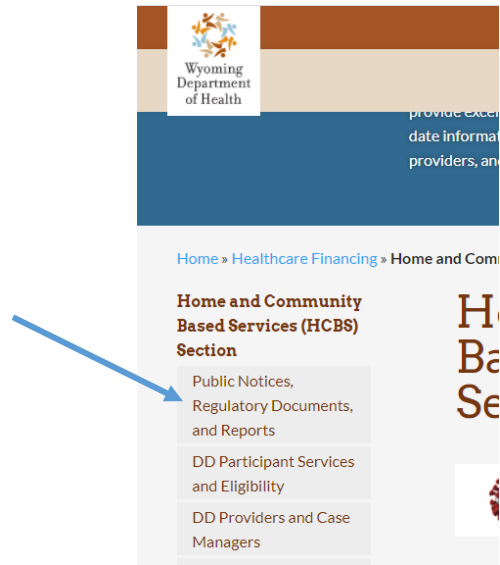
- Links to the incident and complaint reporting portals for both CCW and DD Waivers:

A screenshot of two stacked boxes. The top box is titled "CCW Critical Incidents and Complaints" and contains two lines of text: "To Report a Community Choices Waiver critical incident, click [here](#)." and "To Report a Community Choices Waiver complaint, click [here](#)." A blue arrow points from the word "Link" to the first "here" link. The bottom box is titled "DD Critical Incidents and Complaints" and contains two lines of text: "To Report a Developmental Disabilities Waiver critical incident, click [here](#)." and "To Report a Developmental Disabilities Waiver complaint, click [here](#)."

- Searchable provider and case manager lists for both programs

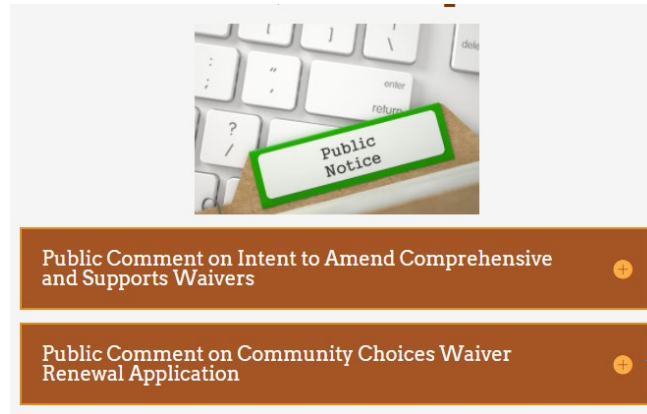
Two side-by-side screenshots of search pages. The left screenshot shows hands typing on a laptop keyboard with the text "CCW Provider and Case Manager Search" below it. The right screenshot shows hands typing on a laptop keyboard with the text "DD Provider and Case Manager Search" below it.

- Left side menu, shown below, will provide a quick link to each of the following bulleted pages:



Additional Pages

- **Public notices, regulatory documents, and reports** <https://health.wyo.gov/healthcarefin/hcbs/hcbs-public-notice/>
 - Public Notices



Click Here

- Expand toggle to read public notice. Supporting documentation, such as copies of draft documents published for public comment, will be found at the bottom of the toggle box.

Public Comment on Community Choices Waiver Renewal Application

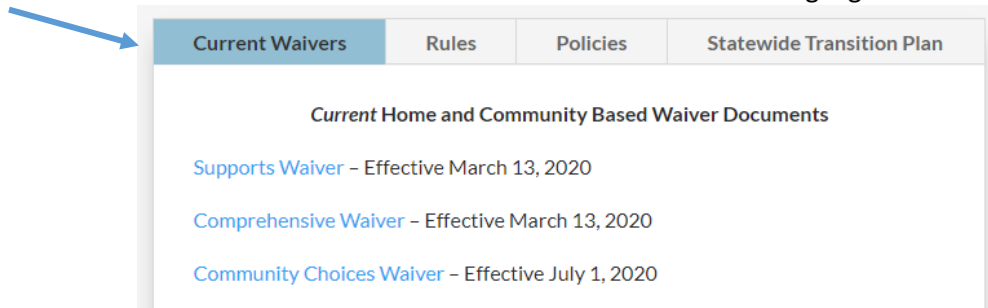


PUBLIC NOTICE

Intent to Renew Community Choices Waiver Wyoming Department of Health

The Wyoming Department of Health, Division of Healthcare Financing (Division) accepted public comment on the renewal application for the Wyoming Medicaid Home and Community Based Services Community Choices Waiver (CCW) from December 7,

- Statistics and Reports
 - Section includes relevant reports, such as the DD Annual Report and NCI Staff Stability Survey
 - Once available, the CCW Provider Rate Rebasing Survey Report will be located in this section.
- Current Policies and Regulatory Documents
 - Click on tabs to review each section. The active tab is highlighted blue.

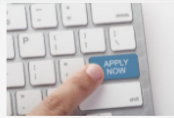


- **CCW Participant Services and Eligibility** <https://health.wyo.gov/healthcarefin/hcbs/ccw-participant-services-and-eligibility/>
 - Initial and Ongoing Eligibility Requirements and information on dependents of qualified military service members

Applying for the Community Choices Waiver

If you are interested in applying for the Community Choices Waiver, please complete the following steps:

1. Review the [Participant Handbook](#), which for additional eligibility information, as well as information about the LT101 institutional level of care assessment.
2. Contact the [Benefits and Eligibility Specialist](#) in your area
3. Complete the Community Choices Waiver [application](#)
4. A Public Health Nurse (PHN) will contact you or your representative to schedule an appointment for the LT101 level of care institutional assessment. Please be available to meet with the PHN.



Blue wording links to a form or other important information

- Resources for Participant Rights
- Participant Direction Section
 - Rights Information
 - Directions on how to access required participant forms

- **DD Participant Services and Eligibility** <https://health.wyo.gov/healthcarefin/hcbs/dd-participant-services-and-eligibility/>
 - Initial and Ongoing Eligibility Requirements and information on dependents of qualified military service members

First Steps

1. Review the [Application Guide for the Supports Waiver](#), which lists eligibility requirements ([Spanish Translation](#))
2. Contact the [Benefits and Eligibility Specialist](#) in your area
3. Complete the [Application for Supports Waiver Services](#)
4. [Select a Case Manager](#) and complete the [Case Management Selection Form](#)
5. Once you receive a funding letter, review the [Initial Funding Letter Fact Sheet](#)

Blue wording links to a form or other important information

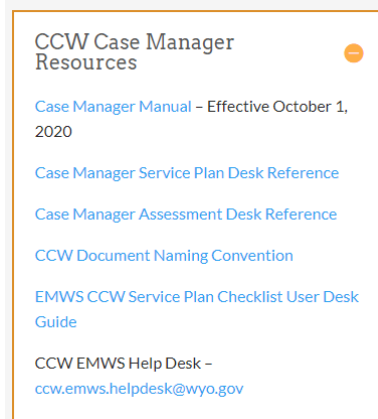
- Other important information
 - Information for qualifying dependents of military service members
 - Information on participant rights
 - Information on participant-directed services

- **CCW Providers and Case Managers** <https://health.wyo.gov/healthcarefin/hcbs/ccw-providers-and-case-managers/>
 - Prospective CCW provider and case manager information, including the initial and certification renewal contact link and information on how to sign up for ongoing Division communications

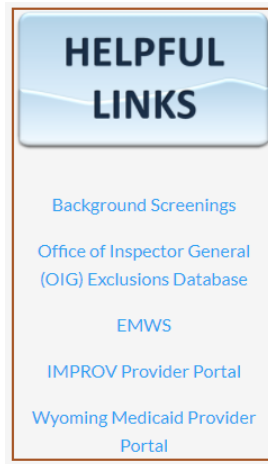
If you are interested in becoming a CCW case manager or provider and have questions about the initial or renewal certification process, please email wdh-hcbs-credentialing@wyo.gov.

To receive communication as a CCW case manager or provider for the Community Choices Waiver please complete a request [here](#).

- CCW Case Manager Resource Documents
 - All other tools, forms, and examples can be found on the Forms and Reference Library page



- Program Bulletins
- CCW case manager and provider call notes
- Helpful Links



- **DD Providers and Case Managers** <https://health.wyo.gov/healthcarefin/hcbs/dd-providersandcasemanagers/>
 - Prospective DD provider and case manager information, including the initial and certification renewal contact link and information on how to sign up for ongoing Division communications

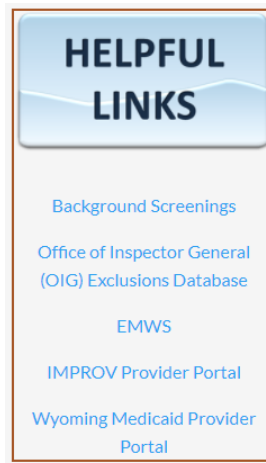
If you are interested in becoming a DD Waiver provider, please email the Initial Application Provider Support Specialist at wdh.hcbs-intcert@wyo.gov. for more information.

If you have questions regarding provider certification renewal, please email wdh-hcbs-credentialing@wyo.gov.

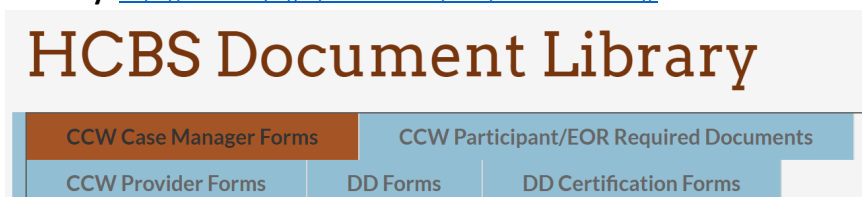
To receive important and ongoing communications from the Division please contact jeff.oliver2@wyo.gov.

- Current project information (currently 2.5% reduction implementation)
- DD case manager and provider reference information
 - All other tools, forms, and examples can be found on the Forms and Reference Library page
- DD case manager training consultant information

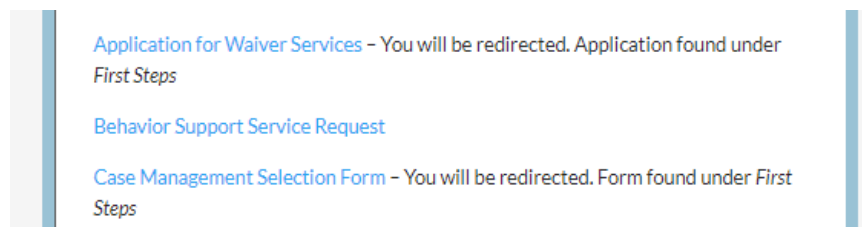
- Case manager and provider support call notes
- Program bulletins
- Helpful Links



- **Service Definitions and Rates** <https://health.wyo.gov/healthcarefin/hcbs/servicesandrates/>
 - Service Definitions for DD Waiver programs
 - Fee Schedules for CCW and DD Waiver programs
 - DD Remote Support Frequently Asked Questions
 - Please note – A service index for CCW services is in development
- **HCBS Document Library** <https://health.wyo.gov/healthcarefin/hcbs/document-library/>



- Documents are categorized by CCW or DD - Alphabetically
- Please be advised that all forms, templates, and reference materials will be located on this page. In rare instances, a form or manual may be found on a different page (i.e., desk references found on the *CCW Providers and Case Managers* page, Application for Supports Waiver Services found on the *DD Participant Services and Eligibility* page). Forms available through EMWS will not be available on the website.



- **Contacts and Important Links** <https://health.wyo.gov/healthcarefin/hcbs/contacts-and-important-links/>
 - Benefits and Eligibility Unit Information
 - A map that shows the Benefits and Eligibility Specialist for the different areas of the state is included.

- Provider Support Unit Information
 - A map that shows the Incident Management Specialist for the different areas of the state is included.
 - Please note that questions related to provider initial certification and ongoing provider credentialing should be routed to the provider credentialing email address.
- Other resources and links
- **LT101 Assessment** <https://health.wyo.gov/healthcarefin/hcbs/level-of-care-assessment/>
 - LT101 information and frequently asked questions
 - LT101 bulletins
- **Training** <https://health.wyo.gov/healthcarefin/hcbs/hcbs-training/>
 - Separated into CCW (left) and DD (right) training categories
 - Within each category, trainings are separated into case manager and provider trainings
 - Medication Assistance Training (DD only) <https://health.wyo.gov/healthcarefin/hcbs/hcbs-training/mat-training/>
 - Student schedule and registration
 - Train the Instructor schedule and registration
- **DD Advisory Council** <https://health.wyo.gov/healthcarefin/hcbs/dd-advisory-council/>
 - Meeting Notices and Agendas
 - Meeting Dates and Minutes
 - Member Information
 - Member Application
 - By-laws
- **Suggestion Box** <https://health.wyo.gov/healthcarefin/hcbs/suggestion-box/>
 - Submit feedback or offer suggestions that would improve services for program participants by clicking on the HCBS Suggestion Box.