

Entering Additional Doses Beyond the Five Pfizer and Ten Moderna Doses In the Multi-dose Vials

Please utilize the screen shots on the following pages to enter the extra doses into inventory. The steps are as follows:

1. Log into the [WyIR](#)
2. Click on “Lot Numbers” on the left side menu
3. Click “Reconciliation”
4. In the Physical Inventory column, enter the total number of doses, including the extra doses to be added
 - a. For example, if the WyIR is showing 145 doses in the Quantity on Hand column and you need to add 6 extra doses, you would put 151 in the Physical Inventory column.
5. In the Category column, select “Order Received” from the drop down menu.
6. In the Reason column, select “Dose County Variance Multi-dose Vial” from the drop down menu.
7. At the bottom right of the screen, click “Save”.
 - a. You may get a notification that says that the inventory has been saved but not submitted to the State. Just press OK to continue.

If you have any questions or need assistance with this, please contact Loree Sanchez at Loree.Sanchez2@wyo.gov.



Organization/Facility: CHEYENNE-LARAMIE CO HEALTH DEPARTMENT (28) / CHEYENNE LARAMIE COUNTY HEALTH DEPARTMENT

Date: December 23, 2020

Facility Display Name:

- Main
 - Home
 - Logout
 - Select Application
 - Select Organization
 - Select Facility
 - Select VFC Pin
 - Document Center
 - Help
- Dashboard
- Message
- Favorites
- Patient
- Waitlist
- Vaccinations
- Exec. Dashboard
- Organization
- Facilities
- Physicians & Vaccinators
- Lot Numbers
 - Reconciliation
 - Aggregate Vaccine Counts
 - Search/Add
 - Search Results
 - Detail
 - Correct Decrementing
- Orders/Transfers

Patient Search

Click here to use the 'advanced' search

First Name or Initial:	<input type="text"/>	ID:	<input type="text"/>
Last Name or Initial:	<input type="text"/>	SIIS Patient ID / Bar Code:	<input type="text"/>
Birth Date:	<input type="text" value="mm/dd/yyyy"/>	Chart Number:	<input type="text"/>
Family and Address Information:			
Guardian First Name:	<input type="text"/>	Mother's Maiden Name:	<input type="text"/>
Street:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text" value="Select..."/>
Zip Code:	<input type="text"/>	Phone Number:	<input type="text"/>
Country:	<input type="text" value="United States of America"/>		

Note: When searching by First and Last Name, you may use the wildcard character % to replace multiple characters and _ to replace a single character.

Check here if adding a new patient.

Add Anonymous

Clear

Search



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Zip Code:	<input type="text"/>	Phone Number:	<input type="text"/>
Country:	<input type="text" value="United States of America"/>		

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Check here if adding a new patient.

Add Anonymous Clear Search



Logged in: KRISTY WESTFALL

Organization/Facility: CHEYENNE-LARAMIE CO HEALTH DEPARTMENT (28) / CHEYENNE LARAMIE COUNTY HEALTH DEPARTMENT

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Reconcile Inventory

Vaccine	Lot Number	Exp Date	Quantity on Hand	Physical Inventory	Adjustment (+/-)	Category	Reason	Funding Source	Inactive	Add Row
COVID-19, mRNA, LNP-S, PF, 30 mcg/0.3 mL dose	EH9899	03/31/2021	410	412	2.0	Order Received	Dose Count Variance Multi-dose Vial	PUB	<input type="checkbox"/>	+
DTaP (Infanrix)	49TM3	05/28/2022	10		0.0	--No Category Required	--No Reason Required--	PRVT	<input type="checkbox"/>	+
DTaP (Infanrix)	K92A4	02/09/2021	7		0.0	--No Category Required	--No Reason Required--	PRVT	<input type="checkbox"/>	+
DTaP (Infanrix)	K92A4	02/09/2021	6		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP (Infanrix)	YK2SS	05/28/2022	10		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-Hep B-IPV (Pediarix)	2KD4D	05/08/2022	10		0.0	--No Category Required	--No Reason Required--	PRVT	<input type="checkbox"/>	+
DTaP-Hep B-IPV (Pediarix)	934NJ	12/10/2021	13		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-Hib-IPV (Pentacel)	UJ129AAA	11/03/2020	0		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-Hib-IPV (Pentacel)	UJ206ACA	03/09/2021	7		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-Hib-IPV (Pentacel)	UJ340AA	06/22/2021	4		0.0	--No Category Required	--No Reason Required--	PRVT	<input type="checkbox"/>	+
DTaP-Hib-IPV (Pentacel)	UJ348AAA	06/22/2021	10		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-IPV (Quadracel or Kinrix)	D24G7	06/04/2022	10		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-IPV (Quadracel or Kinrix)	PP9L5	10/16/2021	3		0.0	--No Category Required	--No Reason Required--	PUB	<input type="checkbox"/>	+
DTaP-IPV (Quadracel or Kinrix)	YZ97N	08/26/2022	10		0.0	--No Category Required	--No Reason Required--	PRVT	<input type="checkbox"/>	+

