Entering Additional Doses Beyond the Five Pfizer and Ten Moderna Doses In the Multi-dose Vials

Please utilize the screen shots on the following pages to enter the extra doses into inventory. The steps are as follows:

- 1. Log into the WyIR
- 2. Click on "Lot Numbers" on the left side menu
- 3. Click "Reconciliation"
- 4. In the Physical Inventory column, enter the total number of doses, including the extra doses to be added
 - a. For example, if the WyIR is showing 145 doses in the Quantity on Hand column and you need to add 6 extra doses, you would put 151 in the Physical Inventory column.
- 5. In the Category column, select "Order Received" from the drop down menu.
- 6. In the Reason column, select "Dose County Variance Multi-dose Vial" from the drop down menu.
- 7. At the bottom right of the screen, click "Save".
 - a. You may get a notification that says that the inventory has been saved but not submitted to the State. Just press OK to continue.

If you have any questions or need assistance with this, please contact Loree Sanchez at Loree.Sanchez2@wyo.gov.

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Logged in: KRISTY WESTFALL

Organization/Facility: CHEYENNE-LARAMIE CO HEALTH DEPARTMENT (28) / CHEYENNE LARAMIE COUNTY HEALTH DEPARTMENT

Date: December 23, 2020

Facility Display Name:

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Home	Reconcile Inventory	(-					-		
Logout	Vaccine	Lot Number	Exp Date	Quantity	Physical	Adjustment	Category	Reason	Funding	ve Rov	
Select Application Select Organization Select Facility	COVID-19, mRNA, LNP-S, PF, 30 mcg/0.3 mL dose	EH9899	03/31/2021	410	412	2.0	Order Received	Dose Count Variance Multi-dose Vial	PUB		+
Select VFC Pin	DTaP (Infanrix)	49TM3	05/28/2022	10		0.0	No Category Required V	No Reason Required V	PRVT		+
Document Center	DTaP (Infanrix)	K92A4	02/09/2021	7		0.0	No Category Required V	No Reason Required V	PRVT		+
Dashboard	DTaP (Infanrix)	K92A4	02/09/2021	6		0.0	No Category Required 🗸	No Reason Required V	PUB		+
Message	DTaP (Infanrix)	YK2SS	05/28/2022	10		0.0	No Category Required 🗸	No Reason Required 🗸 🗸	PUB		+
Favorites Patient	DTaP-Hep B-IPV (Pediarix)	2KD4D	05/08/2022	10		0.0	No Category Required V	No Reason Required	PRVT		+
Waitlist	DTaP-Hep B-IPV (Pediarix)	934NJ	12/10/2021	13		0.0	No Category Required V	No Reason Required	PUB		+
Exec. Dashboard	DTaP-Hib-IPV (Pentacel)	UJ129AAA	11/03/2020	0		0.0	No Category Required V	No Reason Required	PUB		+
Organization Facilities	DTaP-Hib-IPV (Pentacel)	UJ206ACA	03/09/2021	7		0.0	No Category Required V	No Reason Required	PUB		+
Physicians &	DTaP-Hib-IPV (Pentacel)	UJ340AA	06/22/2021	4		0.0	No Category Required V	No Reason Required	PRVT		+
Lot Numbers	DTaP-Hib-IPV (Pentacel)	UJ348AAA	06/22/2021	10		0.0	No Category Required V	No Reason Required	PUB		+
Reconciliation Aggregate Vaccine	DTaP-IPV (Quadracel or Kinrix)	D24G7	06/04/2022	10		0.0	No Category Required V	No Reason Required	PUB		+
Counts Search/Add	DTaP-IPV (Quadracel or Kinrix)	PP9L5	10/16/2021	3		0.0	No Category Required V	No Reason Required	PUB		+
Search Results	DTaP-IPV (Quadracel or Kinrix)	YZ97N	08/26/2022	10		0.0	No Category Required V	No Reason Required V	PRVT		+

wyir.health.wyo.gov/wysiis/reconciliation/load.do2 \rightarrow C \leftarrow

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Td (adult), 5 Lf tetanus toxoid, preservative free, adsorbed (Tenivac or Decavac)	U6603AA	03/05/2022	5	0.0	No Category Required V	No Reason Required	PRVT	+
Tdap (Adacel or Boostrix)	5E43J	08/30/2022	1	0.0	No Category Required \checkmark	No Reason Required	PRVT	+
Tdap (Adacel or Boostrix)	C5661AA	08/08/2021	0	0.0	No Category Required V	No Reason Required	PRVT	+
Tdap (Adacel or Boostrix)	C5661AA	08/08/2021	26	0.0	No Category Required V	No Reason Required	PUB	+
Tdap (Adacel or Boostrix)	X99KA	10/28/2022	10	0.0	No Category Required V	No Reason Required	PRVT	+
TST-PPD intradermal	340554	04/30/2021	20	0.0	No Category Required V	No Reason Required	PRVT	+
TST-PPD intradermal	340690	04/30/2021	13	0.0	No Category Required V	No Reason Required	PRVT	+
typhoid, ViCPs (Typhim Vi)	R1B743M	03/23/2021	29	0.0	No Category Required V	No Reason Required	PRVT	+
varicella (Varivax)	S019461	06/24/2021	0	0.0	No Category Required V	No Reason Required	PUB	+
varicella (Varivax)	S019461	06/24/2021	3	0.0	No Category Required 🗸	No Reason Required V	PRVT	+
varicella (Varivax)	S020464	07/02/2021	10	0.0	No Category Required V	No Reason Required	PUB	+
varicella (Varivax)	S030243	09/26/2021	10	0.0	No Category Required 🗸	No Reason Required	PRVT	+
varicella (Varivax)	T020651	06/16/2022	8	0.0	No Category Required V	No Reason Required	PUB	+
zoster recombinant (Shingrix)	34K57	03/05/2022	0	0.0	No Category Required V	No Reason Required	PRVT	+
zoster recombinant (Shingrix)	AG7M9	05/06/2022	1	0.0	No Category Required V	No Reason Required	PRVT	+
zoster recombinant (Shingrix)	XH2DF	05/07/2022	10	0.0	No Category Required V	No Reason Required	PRVT	+

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Print Reset Save

Submit Monthly Inventory

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Inventory Last Submitted: 12/02/2020

