

COVID-19 Vaccination Reporting Data Elements Cheat Sheet

Please note the following definitions:

REQUIRED: Must be entered to meet reporting requirements and to send a successful message

REQUIRED BUT CAN BE EMPTY: Field must be available for data entry and this information must be completed if known. If the information is not applicable or unknown, field can be left blank.

Demographic Information	
First Name	Required
Middle Name	Required but can be empty
Last Name	Required
Date of Birth	Required
Sex	Required
Street Address	Required
Street Address 2	Required but can be empty
City	Required
County	Required but can be empty
State	Required but can be empty
Zip Code	Required but can be empty

Vaccine Administration Data	
Administration Date	Required
CVX Code: Vaccine Type	Required
NDC Number	Required but can be empty
MX Code: Vaccine Manufacturer	Required but can be empty*
Vaccine Lot Number	Required but can be empty*
Vaccine Expiration Date	Required but can be empty*
Vaccine Administration Site	Required but can be empty
Vaccine Administration Route	Required but can be empty
Dose Number	Required

**Although this field will not cause a message to fail, it will cause inventory issues if this element is missing. All COVID-19 doses must be accounted for in the WyIR and associated with an individual vaccination record.*

Data Reporting Reminders:

All doses of COVID-19 vaccine administered are to be entered into the WyIR within 72 hours of administration.

Vaccine inventory is to be accurately reflected in the WyIR at all times. If there are any discrepancies, please contact the WyIR HelpDesk at wyr.helpdesk@wyo.gov.

COVID-19 vaccine doses are not to be entered manually for any reason. All doses should be received into inventory via the receipt of a vaccine order or transfer in the WyIR.