



Healthcare Financing Division
Developmental Disabilities
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BULLETIN

Date: March 13, 2020
To: All Supports and Comprehensive Waiver Providers
From: Lee Grossman, Developmental Disabilities Section Administrator *LG*
Subject: Temporary Modifications to Support and Comprehensive Waiver Requirements in Response to the Coronavirus Disease 2019 (COVID-19)
Ref: LG-2020-B01

Amid rising concerns surrounding the spread of the Coronavirus Disease 2019 (COVID-19), providers of Comprehensive and Supports Waiver (DD Waiver) services are obligated to provide person-centered services for the participants with whom they work. The Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO) have issued guidance on how to prevent infection and assist those who are sick, including taking everyday precautions to stay healthy and implementing social distancing measures.

The Division of Healthcare Financing (Division) is aware of the challenges that come with providing continuous services during times of local, national, and global health concerns. In response to the escalating situation, the Division will allow for the following temporary modifications to service delivery:

- Effective immediately, and until further notice, case managers may conduct individualized plan of care (IPC) development and monitoring activities, including plan of care team meetings, home visits, and service observations, by telephone or video conference as an alternative to in-person case management visits. The Division will accept required forms and program materials without the required signatures if the form includes documentation that the activity was conducted remotely (i.e., documentation of an email thread). Information on current expectations can be found in the [Comprehensive and Supports Waiver Service Index](#) (Service Index).
- Effective immediately, and until further notice, the Division will extend on-site visits for provider certifications and certification renewals. Additionally, the Division will limit on-site visits as a result of a complaint or incident to those for which participant health and safety concerns are identified.
- At this time providers are required to follow service definitions, as established in the Service Index, when delivering DD Waiver services. If situations arise that require a participant to add a different service to the IPC (i.e., Adult Day Services to allow the participant to receive day

services in the home), the team must meet and agree to the change, and the case manager must submit a modification to the IPC. The Division will prioritize the review of these modifications in order to assure continued and seamless services.

- For individuals with an acquired brain injury, the Division may extend current IPC dates beyond the required renewal date if the annual level of care evaluation (LT-101 assessment) cannot be conducted as a result of COVID-19 mitigation strategies.

The Developmental Disabilities Section has developed a COVID-19 webpage at <https://health.wyo.gov/healthcarefin/dd/covid-19-updates-for-dd-waiver-services/>. We will update this page as we receive guidance that directly affects participants and providers of home and community-based waiver services.

The Division requests that providers notify their Provider Support Specialist regarding any interruption to service delivery as a result of the ongoing COVID-19 response efforts. Obtaining this information will be vital in order for the Division to continue supporting providers and assessing temporary regulatory relief.

The Division will conduct a DD Waiver provider conference call on **Monday, March 16, 2020 at 3:00pm** to discuss these strategies and answer questions. We encourage you to join us using the following call-in information:

Join Zoom Meeting
<https://uwyo.zoom.us/j/435992000>
(669) 900-6833
Meeting ID: 435 992 000

If you have questions regarding the information contained in this bulletin, please contact your area Provider or Participant Support Specialist.