



Wyoming Public Health Laboratory  
Public Health Division  
6101 Yellowstone Road, Suite 420  
Cheyenne, WY 82002  
(307) 777-7431 | Fax (307) 777-6422  
<https://health.wyo.gov/publichealth/lab/>



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Michael A. Ceballos  
Director

Mark Gordon  
Governor

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December 31, 2019

Re. Discontinuation of Courier Services  
Priority: **Immediate Release**

Dear Clients,

Due to the discontinuation of courier services, the Wyoming Public Health Laboratory (WPHL) continues to find shipping methods to get samples from the clinic sites to the WPHL in Cheyenne, WY.

Starting immediately, please utilize **Appendix A** for the shipping conditions of samples to the WPHL. All specimens should be shipped using FedEx Priority Overnight. These include the Metal Double Mailers and Orange Screwcap Plastic Canister. Cold packs, ice packs, boxes, canisters, double mailers, UN3373 stickers, and other supplies may be ordered from the WPHL ([https://health.wyo.gov/wp-content/uploads/2019/03/Supply\\_Order\\_Form\\_Fillable-Version-1.8-.pdf](https://health.wyo.gov/wp-content/uploads/2019/03/Supply_Order_Form_Fillable-Version-1.8-.pdf)). Additionally, if you have a FedEx account, you can order Clinical Paks from FedEx that meets the specifications for Category B shipments, these are free of charge. Boxes and canisters will be returned to your site upon receipt of your samples at the WPHL. Because FedEx does not guarantee storage conditions, please do not ship temperature-sensitive samples before a weekend or holiday.

You may request a FedEx Priority Overnight label pre-addressed to the WPHL at:

[FedEx Priority Overnight Label Request](#) or [www.tinyurl.com/WPHLFEDEX](http://www.tinyurl.com/WPHLFEDEX)

Please note that this interface is meant for e-commerce, so some language may not be specific for our use. We do ask that you provide the facility name in the request. Since what you put in the request is printed on the label, please do not include any PHI or PII.

Clients who previously dropped off samples at courier pick-up sites will no longer be able to do so. Instead, all clients should arrange for pick up via FedEx and ship accordingly.

We realize that some areas of the state may not be served by FedEx. We are working to get UPS services set up in a similar fashion and will update this letter once that is completed. Should your area not be served by FedEx, please send an email to Noah Hull ([noah.hull@wyo.gov](mailto:noah.hull@wyo.gov)) to discuss options.

Should you have a sample being sent to the Preparedness / Bioterrorism Laboratory, please contact Preparedness Laboratory Supervisor: Shawna Dereemer 307-777-3735 to obtain shipping information.

You may contact the Microbiology Laboratories with any questions:

Manager: Noah Hull 307-777-6053

Supervisor: Claudia Rogers 307-777-8222

Accessioning: Brandi Jones 307-777-2832

Please also refer to our website for up-to-date information and further clarification, <https://health.wyo.gov/publichealth/lab/>. For information on FedEx Category B shipments, please see [https://www.fedex.com/content/dam/fedex/us-united-states/services/UN3373\\_fxcom.pdf](https://www.fedex.com/content/dam/fedex/us-united-states/services/UN3373_fxcom.pdf).

For Newborn Screening or the Medication Donation program, please contact them directly for shipping directions. Labels printed with our link are not meant for Newborn Screening or Medication Donation program.

Respectfully,

A handwritten signature in blue ink, appearing to read "Noah Hull".

Noah Hull, MPH, PhD  
Microbiology Program Manager  
Wyoming Public Health Laboratory  
Wyoming Department of Health  
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Cell: 307-275-1231  
Email: Noah.hull@wyo.gov

**Appendix A:**

<b>Disease / Sample</b>	<b>Time</b>	<b>Shipping Conditions</b>	<b>Notes</b>
Bacterial Identification	Dependent	Dependent	Ship in a manner to ensure the survival of the isolate.
Carbapenem-Resistant Enterobacteriaceae (CRE)	Dependent	Dependent	Ship in a manner to ensure the survival of the isolate.
Chlamydia and Gonorrhea	Within 30 Days	Ambient Temperature	None
Hepatitis	1-3 Days	Ambient Temperature	Serum only, if you can't separate serum by centrifugation, then must be sent within 24 hours of collection via FedEx.
HIV	Overnight or within seven days	Overnight: Ambient Temperature; Within 7 Days: 2-8°C (Cold Packs)	Centrifuged / Separated serum
Influenza	Overnight	2-4°C (Cold Packs)	Only ship Monday - Thursday, must arrive at the lab 24-48 hours of collection
Norovirus	Overnight	2-4°C (Cold Packs)	None
Pertussis	1- 3 Days	Ambient Temperature	If submitting nasal aspirate, send on cold packs for arrival within 24 hours of collection. Notify the laboratory before the submission of aspirates.
QFT/IGRA	1-3 Days	Ambient Temperature	Samples must be spun down after incubation.
Respiratory Panel	Dependent	Dependent	If shipped within three days of collection ship at 4°C (Cold-Packs), if shipped after three days, ship frozen specimens on ice packs.
Syphilis	1-3 Days	Ambient Temperature	Serum only, if you can't separate serum, then must be sent within 24 hours of collection via FedEx.
Tuberculosis	Overnight	Ambient Temperature	None
Vaccine-Preventable Diseases	Within 14 Days of Collection	Ambient Temperature	Serum only, if you can't separate serum, then must be sent within 24 hours of collection via FedEx.
West Nile Virus	Overnight	2-4°C (Cold Packs)	None
Whole Genome Sequencing	Dependent	Dependent	Ship in a manner to ensure the survival of the isolate.
Zika IgM	Overnight	2-8°C (Cold Packs)	None