**Q1** (Oct-Dec) **Q2** (Jan-Mar) **Q3** (Apr-Jun) **Q4** (Jul-Sept)

**Grantee:** Click here to enter text.

*Based on Logic Models, CAP60 reports, and other programmatic information collected, please provide a narrative* ***for each program or Sub-grantee*** *listed on the FY 2020 contract Statement of Work (SOW) that details their performance to date. Add additional lines for programs if there is not sufficient space. The narrative MUST address:*

* *Is the program meeting the contract deliverables as stated in the contract SOW (i.e. what services are being provided)?*
* *Are the program’s numbers served to date on track with the total projected target number as listed in the contract SOW and CAP60? If not, please explain why. If numbers served are under projected target rate, is there a plan in place to increase services provided?*
* *Is the program on track to spend their allocated funds as listed in the contract SOW in a timely manner? If no, why not, and is there a plan in place to either spend the funds or reallocate such to a new line item or another program or sub-grantee?*
* *Does the board have plans to issue any Corrective Action Plans (CAPL) or Quality Improvement Plans (QIP)?*
* *Do the programs or Sub-grantees need any training and technical assistance, and if so, in what areas? How will programs receive this T/TA?*
* *\*If completing for Quarter 2, will you need to complete a contract amendment (e.g. expenditure reallocation total has exceeded that of 20% of the total allocation amount, scope of work has changed, etc.)?*

Program Name 1: Click here to enter text.

Program Name 2: Click here to enter text.

Program Name 3: Click here to enter text.

Program Name 4: Click here to enter text.

Program Name 5: Click here to enter text.

Program Name 6: Click here to enter text.

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Board Chair Date