Members Present**:** Rob Johnston, Donna Sedey, Brenda Stout, Carolyn Yeaman, Kyle Gamroth, Jessi Westling, Jo Ann Numoto, Paul Demple, Sherry Mercer

Members Excused: Laura Griffith, Carol Day, Karen Aurand

Members Absent: Cheri Kreitzman, Tammy Cooley, Sunny Goggles, Kelly Webb, Jeff Wasserburger, Karl Cline, Scott Erickson, Sam Borbely, Sue Wilson, Martin Kury, Kim Hair, Nicky Harper, Lori Burns

Others Present: Marla Smith, Dani Sullivan

1. Rob Johnston called the meeting to order at 2:05 p.m.
2. Dani took attendance as people called into the conference line.
3. Rob started the application review and it was discussed in the following order:
	1. Table 2, State Agency Planned Expenditures [MH]. Rob asked a clarifying question on the total amount of the block grant award. Dani responded that the total award is estimated to be $616, 825 and that the numbers listed in column A represent the required set asides for grant administration and treatment funding.
	2. Table 4, SABG Planned Expenditures. Dani explained that the estimated federal award is $4,225,064 which is slightly higher than the award for F Y2018. She also spoke about the required set-aside funds for primary prevention, tuberculosis services, early intervention services for HIV (designated states only) and administration. Dani explained that Wyoming is not an HIV-designated state so that is why that figure is $0. Carolyn asked about the tuberculosis set-aside because she was told that those tests may be going away because of the decrease in the prevalence of tuberculosis. Dani explained that it is a requirement of the block grant and the money is sent to the Public Health Division, Tuberculosis program. Paul Demple asked if there were requirements for the block grant dollars listed in Category 1
	3. Table 5a, SABG Primary Prevention Planned Expenditures. Dani explained that this table is completed by the staff in the Prevention unit in Public Health. She also stated that the application instructions allow for states to complete either Table 5a or 5b, and Prevention staff chose to complete 5b. This is due to the transition from contracting with the Prevention Management Organization (PMO) and to now contracting directly with the counties. Kyle Gamroth asked if there were any timelines that the Counties needed to meet for the prevention money. Rob responded that since the Prevention unit is contracting with each county individually, there would likely be a large variety of plans and timelines. Dani said she would ask the Prevention unit for additional information on that topic. Rob mentioned that it may be good to have someone from the Prevention unit present at the next Council meeting.
	4. Table 5b, SABG Primary Prevention Planned Expenditures by IOM Category. Jo Ann Numoto asked if the FY 2018 SA Block Grant Award amount listed should match the number on page 21. Dani responded that yes, the amounts should match and that in order to give the Council members enough time to review the information before the end of the public comment period, it was necessary to send out the draft application prior to the number being corrected. She assured the group that the number has since been fixed in the application draft.
	5. Table 5c – SABG Planned Primary Prevention Targeted Priorities. Dani reviewed this table as another that is completed by the staff in the Prevention unit. Carolyn inquired on why prescription drugs was not chosen as a targeted substance. Rob echoed the inquiry also wondering why tobacco wasn’t also chosen. Dani was not sure of the answer to the question and said she would request additional information from the Prevention unit and then send the response to the Council members.
	6. Table 6 – Categories for Expenditures for System Development /Non-Direct Service Activities. Rob asked if the table was correct in showing the FY 2019 dollar amount allotted to Planning Council Activities is less than the amount allotted in FY 2018. Dani responded that it was correct. Dani thought it was reduced to be in line with the amount expended in FY 2018.
	7. Section 22 – State Behavioral Health Planning/Advisory Council and Input on the Mental Health/Substance Abuse Block Grant.
		1. Dani explained how the response for question 1a) was written using information from the previous year’s application along with updated information from the survey she sent to advisory council members. Rob stated that he would look at this section to incorporate more of the survey responses into this section.
		2. Jo Ann asked about the remainder of the statement listed in 1b) as it is cut off in the application draft. Dani explained that it was due to an issue with the web-based application system when you generate the draft. She found the exact language and read it out loud.
		3. There were no questions or comments for question 2.
		4. Question three brought up a lot of discussion about the priorities of the Council. Carolyn thought that the decision to focus on jail/correctional population as a target group should be included in the narrative about the Council. Rob will look at this section as well and provide suggested wording.
	8. Table of Advisory Council members – Rob asked Dani to change the Agency name for Lori Burns to the Casper Housing Authority. The table showing the Council’s composition by member type was discussed next. No comments or concerns were noted.
	9. Section 24 – Public Comment on State Plan – Dani reviewed the information and no comments or concerns were noted.

**Next meeting: Friday, August 24th, in Casper, Central Wyoming Counseling Center.**