

# Wyoming Substance Use Disorder Certification Program

Wyoming Department of Health

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<http://health.wyo.gov/behavioralhealth/mhsa/certification/>

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## IMPROV Provider Portal User Update

### Provider Renewal Applications for Re-certification

An updated online application process for “New” providers as well as “Renewal” providers seeking re-certification has been implemented. Provider Validation Numbers (PVNs) are no longer issued. Access to the remodeled electronic application within the Information Management for Providers (IMPROV) Provider Portal is “live” at: <https://health.wyo.gov/behavioralhealth/mhsa/certification/>. Division recommendation is that providers study the information provided at this website by selecting the appropriate toggle, or brown “box” for guidance, as well as access to the online certification application. Providers will set up a username and password, which will be retained for future use. Providers will receive [gsecure] email communication from the IMPROV system during the set-up process. Provider assistance during the set-up process is available through the Division if needed. Please call the Behavioral Health Division at 1-800-535-4006 and ask for either Colleen or Luke with the Knowledge, Management, Analysis, and Technology (KMAT) technical assistance with IMPROV user set up.

**Of significant importance:** Renewal applicant users must communicate with the Division via email to the certification program at [wdh-certification@wyo.gov](mailto:wdh-certification@wyo.gov), **providing the newly generated username (not the password), and the provider’s name.** This is necessary, only this first time, so that the Division may initially link created usernames with existing electronic provider certification files due to the recent system updates. Upon successful linkage, the Division responds back to providers via email confirming linkage so that successful renewal application work may begin. *Providers moving forward in the portal without securing the necessary linking to the appropriate provider’s existing file run the risk of electronic information not being received or of the application being rejected.*

Division email guidance for renewal providers is sent to the executive director or private business owner on file within IMPROV approximately ninety (90) days ahead of the provider’s expiration date. Please watch for this vital communication, and share with appropriate personnel. If within



## Rules and Regulations Corner



This newsletter spotlights client **confidentiality and consents.** Per current Wyoming Rules and Regulations for Substance Abuse Standards, Chapter 4, Section 2(a), *Programs shall ensure compliance with 42 CFR Part 2, 45 CFR Part 160 and 164, and other legal restrictions affecting confidentiality of alcohol, drug abuse and medical client records.* Providers with questions may contact SAMHSA at 1-877-726-4727. SAMHSA’s website specific to 42 CFR Part 2 is <https://www.samhsa.gov/about-us/who-we-are/laws-regulations/confidentiality-regulations-faqs>.

**Electronic versions of the rules and regulations may be found at:**

<https://health.wyo.gov/behavioralhealth/mhsa/rules-and-regulations/>.

ninety (90) days of current certification expiration, providers may start their renewal application within the IMPROV Provider Portal. This username and password will be retained for future use.

## *Electronic Communication in the Certification Process*

### Primary Certification Contact via Email for Conducting Business

**Electronic communication, via viable email, is necessary** to conduct the business of certification, including creating a new username and password for the Provider Portal. Please ensure you are able to receive the Division's emails. Certification emails may come from [no-reply.wdh@wyo.gov](mailto:no-reply.wdh@wyo.gov), [wdh-certification@wyo.gov](mailto:wdh-certification@wyo.gov), or [patricia.bacon@wyo.gov](mailto:patricia.bacon@wyo.gov). Password communication directly from the IMPROV system is sent to users via [gsecure]. Division recommendation is to regularly check your spam email folder(s) and/or add the above email addresses to your 'safe contacts' listings.

For more information, please refer to the guidance and resources provided at <https://health.wyo.gov/behavioralhealth/mhsa/certification/> or contact the substance use disorder certification program at [wdh-certification@wyo.gov](mailto:wdh-certification@wyo.gov) or 1-800-535-4006.

## *Naloxone for First Responder Entities*

### FREE NARCAN® Nasal Spray- OpiWyo.org

The Wyoming Department of Health (WDH), Public Health Division (PDH), Substance Abuse Prevention Program has received federal funding to supply first responder entities with NARCAN® (naloxone HCl) Nasal Spray and kits at NO COST to the entity. This medication is FDA-approved for the emergency treatment of a known or suspected opioid overdose. The WDH has been supplying statewide law enforcement and first responder agencies with NARCAN® Nasal Spray since November 2017.

The WDH PDH is looking to build further community resources by reaching out to agencies who will consider taking advantage of the naloxone distribution. Agencies could receive training, NARCAN® Nasal Spray, and kits all supplied at no cost. In accordance with State Statute § 35-4-904 and the Wyoming Administrative Rules, Chapter 1: Naloxone Policy and Reporting, entities would be required to create a policy regarding the carrying and administering naloxone, obtain a standing order/prescription from a health care provider, receive training, and agree to report any use of NARCAN® Nasal Spray to the WDH.

More information, from WDH, about opioid response efforts in Wyoming please visit [www.opiwyo.org](http://www.opiwyo.org). The website includes naloxone details and includes a recommended link to training on how to give someone naloxone, as well as an application form for entities interested in getting free naloxone through WDH. For more information, please go to **OpiWyo.org** or contact Missie Payne at [melissa.payne1@wyo.gov](mailto:melissa.payne1@wyo.gov) or 307-777-5017.

## *Substance Use Disorder (SUD) Provider Resources*

### SUD Provider Education and Training Resource Websites

Substance use disorder clinician professional development, including Driving Under the Influence/Minor In Possession (DUI/MIP) educator training, is not provided by the Division directly. The Division does not require submission of Continuing Education Unit (CEU) credits. Substance use disorder provider learning opportunities and

SUD training resources, **supplemental** to the State-approved DUI/MIP curricula training required for certified programs providing DUI/MIP education services, may be found at the following websites:

- Center for the Application for Substance Abuse Technologies – CASAT: <https://training.casat.org/products>
- American Society of Addiction Medicine – ASAM: <http://www.asam.org/>
- Addiction Technology Transfer Center Network – ATTC: <http://www.attcnetwork.org/calendar/search.aspx> and, the Mountain Plains ATTC for Region 8: <http://attcnetwork.org/regional-centers/?rc=mountainplains>
- SAMHSA-HRSA Center for Integrated Health Solutions: [http://www.integration.samhsa.gov/clinical-practice/substance\\_use/trainings](http://www.integration.samhsa.gov/clinical-practice/substance_use/trainings)
- SAMHSA's Health e Knowledge: <http://healthknowledge.org/>
- Hazelden Publishing – Marijuana Brief Intervention: [http://www.hazelden.org/OA\\_HTML/item/442137?Marijuana-Brief-Intervention-Collection&src\\_url=itemquest](http://www.hazelden.org/OA_HTML/item/442137?Marijuana-Brief-Intervention-Collection&src_url=itemquest)
- Hazelden Publishing – ASI-MV (Adult), BHI-MV (Adult), and CHAT (Adolescent) Assessment: <http://www.hazelden.org/web/public/asimvchat.page>
- The Change Companies – ASAM eTrainings including Module 1: Multidimensional Assessment and Module 2: From Assessment to Service Planning and Level of Care: <https://www.changecompanies.net/training/> (please scroll to the bottom of the page and click on ASAM Criteria Training)
- Prevention Research Institute – Prime Solutions Training: [https://www.primeforlife.org/Training/PRIME\\_Solutions](https://www.primeforlife.org/Training/PRIME_Solutions)

#### **DUI/MIP State-approved Curricula Provider Training Sites:**

- The Change Companies e-Learning [Click Here](#). “[Interactive Journaling Facilitation](#)” is the approved DUI/MIP education curriculum.
- The Prevention Research Institute’s [Click Here](#). “[Prime for Life](#)” is the approved DUI/MIP education curriculum.

## *Electronic Documentation Uploads Required*

### Online Applications Require Electronic Documentation

Providers must ensure ability to upload electronic copies of all required documentation within the electronic, online application process. Division recommendation is that providers, if possible, convert all electronic documentation to be uploaded into the online applications, into Portable Document Format (PDF). Portable Document Format is a file

format used to present and exchange documents reliably, independent of software, hardware, or operating system. For more information about PDF documents, please go to: <https://acrobat.adobe.com/us/en/acrobat/about-adobe-pdf.html>.

## *Provider Certification Web Resources*

### *State Certification Guidance, Access to Applications, and the Public Search Listing*

The most up-to-date substance use disorder services and community mental health and substance abuse center program certification information, guidance, and online application portal may be found online at <http://health.wyo.gov/behavioralhealth/mhsa/certification/>. The current listing of Wyoming certified substance use disorder services providers, including State-funded community substance use disorder centers, kept in real time with the Information Management for Providers (IMPROV) system, may be accessed at any time at <https://improv.health.wyo.gov/MHSAPublicProviderSearch.aspx?Map=T>. For best results, please narrow your search by city, county, or provider by using the down drop selection arrows on this web page.

*Please feel free to contact the Certification Program Manager with any concerns or questions and visit:*

<http://health.wyo.gov/behavioralhealth/mhsa/certification/>

*Tel: 1-800-535-4006 or email: [wdh-certification@wyo.gov](mailto:wdh-certification@wyo.gov)*

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