

## Fee for Services

Chapter 14 Fees, Section 2 (a) Effective April 1, 2018	Fee Effective April 1, 2018	Surcharge Effective July 1, 2018
(i) A certified copy of a death certificate	\$10.00 for 1 <sup>st</sup> abstract copy \$5.00 for each additional copy	\$5.00 per certified copy
(ii) A certified copy of a birth, stillbirth, marriage, or divorce certificate	\$15.00 for each abstract copy	\$5.00 per certified copy
(iii) A certified copy of an Affidavit Acknowledging Paternity	\$15.00 for each copy	\$5.00 per certified copy
(iv) A verification of facts of birth, death, stillbirth, marriage, or divorce	\$15.00 for 1 <sup>st</sup> copy \$10.00 for each additional copy	\$5.00 per copy
(v) Correcting an error on a certificate	\$15.00 for correction \$10.00 for replacement certificate	\$5.00 per certified copy
(vi) A record search covering a five year period, when the event date is unknown.	\$20.00 for every five years searched (certified copy or verification is included in the search fee)	\$5.00 per search
(vii) Completing a delayed or court ordered action; e.g. adoptions (domestic or foreign born), court ordered paternitys, court ordered name changes, or any other court ordered change to a certificate.	\$40.00 (a certified copy is included in the fee)	\$5.00 per certified copy
(viii) An amendment to a certificate after an affidavit acknowledging paternity or court order of paternity has been processed	\$25.00 (includes one certified copy of amended certificate)	\$5.00 per certified copy
(ix) Opening a sealed file, not including issuing a certified copy or verification.	\$25.00 for opening \$15.00 for copy of contents of sealed file	
(x) A statistical report using existing data queries.	\$35.00 per hour, one hour minimum	
(xi) A statistical report, requiring system changes or updates	\$95.00 per hour, one hour minimum.	

\* For certified copies of an original (historic) certificate, please see the updated rules.

## CHAPTER 14

### FEES

#### Section 1. Advance Payment, Copies for Government Use, Replacement Copies

(a) Fees for services provided by Vital Statistics Services must be paid in advance.

(b) Vital Statistics Services may issue, free of charge, one (1) verification or certified copy to federal, state, and local government agencies for official purposes.

(c) Vital Statistics Services shall issue free of charge, a corrected copy of a birth certificate that has been corrected within the first year of the birth date.

#### Section 2. Fees

(a) The fees for copies, corrections, amendments, and searches of vital records are as follows:

(i) A computer abstract of a death certificate is \$10.00 for the first copy and \$5.00 for each additional copy within the same order. A certified copy of the original record is \$20.00.

(ii) A computer abstract of a birth, stillbirth, marriage, or divorce certificate is \$15.00. A certified copy of the original record is \$20.00.

(iii) A certified copy of an Affidavit Acknowledging Paternity (AAP) is \$15.00.

(iv) A verification of the facts of birth, death, stillbirth, marriage or divorce is \$15.00 and \$10.00 for each additional copy within the same order.

(v) Correcting an error on a certificate is \$15.00 and a replacement certificate issued following the correction is \$10.00.

(vi) A record search covering a five (5) year period, when the event date is unknown, is \$20.00. If a record is found, a certified copy or verification of the event is included in the record search fee.

(vii) Completing a delayed or court ordered action; e.g., adoptions (domestic and foreign born), court ordered paternitys, court ordered name changes, or any other court ordered change to a certificate is \$40.00. A certified copy of the certificate following the order is included in the fee.

(viii) An amendment to a certificate, as a result of an affidavit acknowledging paternity, or court order paternity including one (1) certified copy of the amended certificate is \$25.00. A certified copy following the amendment is included in the fee.

(ix) Opening a sealed file, not including issuing a certified copy or verification, is \$25.00. A copy of the contents of the sealed file is \$15.00.

(x) A statistical report using existing data queries is \$35 per hour with a one-hour minimum charge.

(xi) A statistical report, requiring system changes or updates, with an Enterprise Technology Services administrative fee is \$95 per hour with a one-hour minimum fee per request. Each request will be administered a 5% State of Wyoming Enterprise Technologies Fee.