



c/o Aging Division, Community Living Section
Wyoming Department of Health
6101 Yellowstone Road, Suite 186A
Cheyenne, WY 82002
(307)777-7986
<http://www.health.wyo.gov/aging/wssb/>

POLICY NOTICE

Reference: Board Elections

Policy Number: WSSB-092211-13

Effective Date: October 1, 2011

This policy provides guidance to all Wyoming Senior Services Board (WSSB) members regarding the election of the WSSB Chairperson, Vice-Chairperson, and Secretary and the appointment of the Emergency Grant Coordinator.

Policy:

- The selection of Chairperson and Vice-Chairperson shall be made by a majority of voting members at the first full Board meeting of each odd number fiscal year.
- The board shall select one (1) of its voting members to serve as Chairperson and one (1) voting member to serve as Vice-Chairman.
- The board may select one (1) voting member to serve as Secretary.
- The board Chairperson shall appoint one (1) voting member to serve as Emergency Grant Coordinator.

The initial policy was approved by the Wyoming Senior Services Board at the meeting on September 23, 2011.

The policy was amended by the Wyoming Senior Services Board at the meeting on September 10, 2014.