

Wyoming Public Vaccine Programs Emergency Plan for Vaccine Relocation

This Plan is to be posted in a clearly visible location on each public vaccine storage unit.

BEGIN HERE: Following proper vaccine transfer protocols outlined in the facility's Vaccine Management Plan, a Vaccine Coordinator or designee will move vaccine(s) to the designated primary backup location specified below. If the primary backup location does not have power, or cannot properly store the vaccines for any reason, vaccines will be moved to the designated secondary backup location specified below.

A calibrated data logger thermometer will be relocated with the vaccines and temperatures of the backup storage unit will be monitored as required.



Primary Backup Location: _____
Address: _____
Contact Name & Title: _____
Contact Phone: _____
Alternate Phone: _____



Secondary Backup Location: _____
Address: _____
Contact Name & Title: _____
Contact Phone: _____
Alternate Phone: _____



IMPORTANT: Contact the Wyoming Immunization Program immediately following the relocation of vaccines to determine viability and to report the change in storage location:
Immunization Program Main Line: 307-777-7952

Contact the Wyoming Immunization Program for further guidance if necessary:

Wyoming Immunization Program

Main Line: 307-777-7952

www.immunizewyoming.com

Vaccine Coordinator
Name: _____
Phone #1: _____
Phone #2: _____

Vaccine Coordinator
Name: _____
Phone #1: _____
Phone #2: _____

Person who completed this Vaccine Emergency Plan:
Name: _____
Title: _____
Signature: _____
Date: _____
Note: Vaccine Emergency Plans must be updated at least annually or as content changes occur. Backup locations should be contacted at least every six months to verify the location's status as a backup facility for public vaccine storage.