

LogTag® Data Logger Software Installation & Configuration Guide

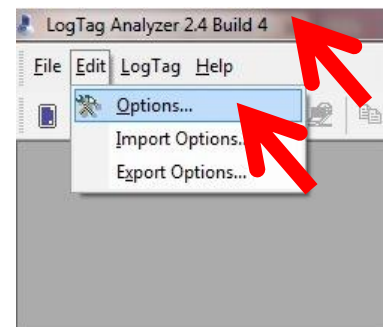
Software Installation

1. Insert the LogTag® Analyzer software installation CD that came with the device.
 - a) If you do not have the software CD or if you need to update the software currently installed on your computer (see #2 in the next section if you are unsure if the software is up to date), you can download the software at no cost at: <http://www.vfcdataloggers.com/>.
 - i. Click “LogTag® Software Download” at the top left side of the screen. The download should start immediately. If prompted to run the “.exe” file, click “run.”
2. The software will go through the installation process, including language selection and creation of a shortcut icon on the desktop.
3. Plug the LogTag® docking station into a USB slot on your computer.
 - a) Do not plug the docking station into a USB port on a monitor; it must be plugged directly into the computer.
4. After the software and docking station have been successfully installed, open the LogTag® Analyzer software program, if not already open.
 - a) DO NOT put the LogTag® device in the docking station at this time.

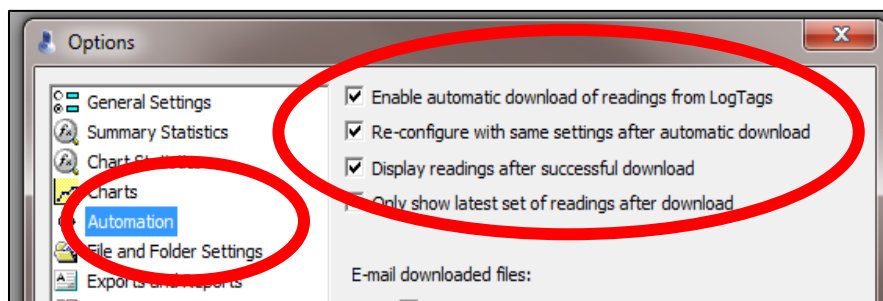
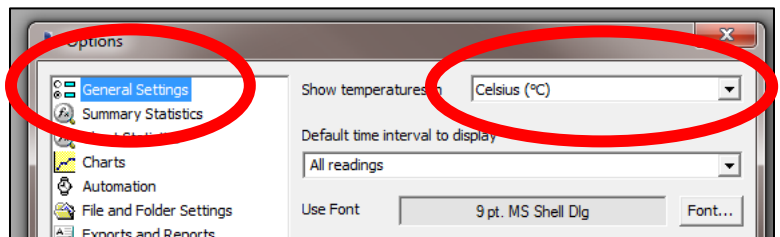
Software Configuration

At this time, the LogTag® device should **NOT** be in the docking station.

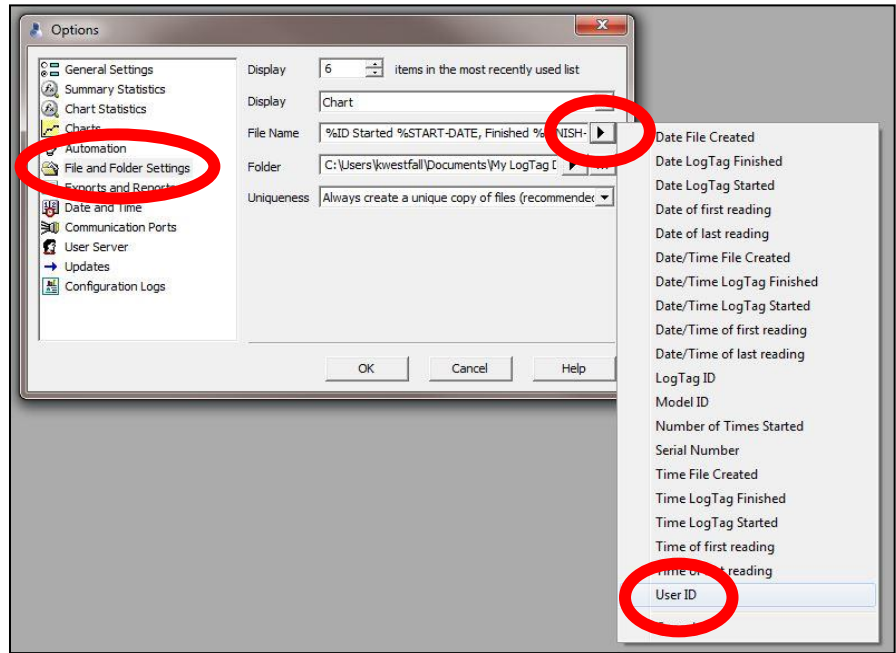
1. Open the LogTag® Analyzer software, if not already open.
2. The top left corner of the screen should read: “LogTag® Analyzer 2.4 Build 4” (or higher).
 - a. If it does not, refer to step 1a in the “Software Installation” section of this guide to update the software to the most current version.
 - b. Otherwise, proceed to step 3.



3. At the top of the screen, click “Edit” and then “Options.”
4. In “General Settings”, verify that Celsius (°C) is selected next to “Show temperatures in.”
5. Click “Automation” from the list on the left side of the box.
6. In the “Automation” settings put a check next to the first three boxes only; no other boxes on the page should be checked.



7. Click “File and Folders Settings” from the list on the left side of the box.
8. Click the “▶” next to the “File Name” box.
9. Click “User ID” at the bottom of the list.



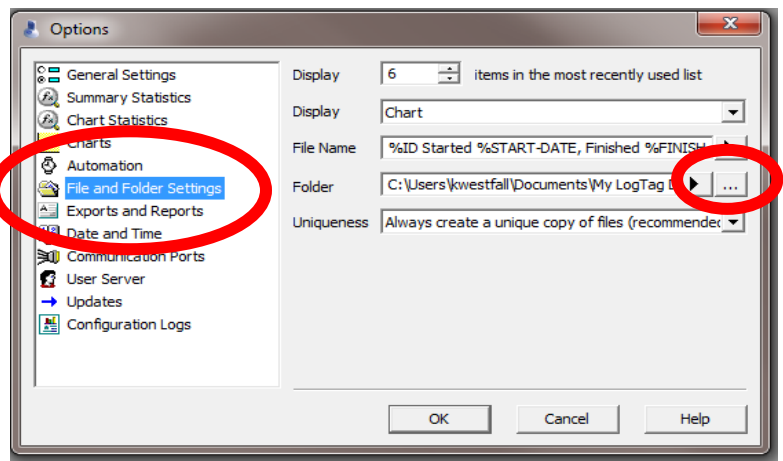
Note: When data is downloaded from the LogTag® device, the files are automatically saved to the computer’s “My Documents” or “Documents” folder in a subfolder named “My LogTag® Data.”

This folder is automatically created during the software installation process.

10. To change the save location complete steps a-b below, otherwise continue to step 11 to save the files to the default location and not make any changes.
 - a) In “File and Folder Settings”, Click the “...” box and choose the folder you wish to save the data logger files to and then click “OK.”

b) *Note: if your facility has a server or shared files that multiple users can access, it is recommended that a “LogTag Data” folder be created in a shared location and set the software to save the files to this location so that multiple users can access the data files.*

11. Once you have completed steps 1-10, click “OK.”



The LogTag® Analyzer software is now configured and ready for use.

Be sure to check out the other LogTag® Resources available at www.immunizewyoming.com!
 Contact Kristy Westfall, Compliance Specialist with questions at:
 307-777-6519 or Kristy.westfall1@wyo.gov.