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Thomas O. Forslund, Director

Governor Matthew H. Mead

September 19, 2016

Ref. #: JA-2016-041

Dear Child Caring Facility Administrator,

This letter is to notify you of the upcoming 2016-2017 Immunization Assessment. Wyoming Statute § 14-4-116 grants authority to the Wyoming Department of Health to conduct an annual audit of immunization status of any child enrolled in a child caring facility in accordance with the rules and regulations prescribed for the control and management of communicable diseases.

Wyoming Statute 14-4-116(c) states, "The operator of the child caring facility shall be responsible for an audit of the immunization status of any child attending the child caring facility in a similar manner to W.S. 21-4-309." Wyoming Statute § 21-4-309(b) states, "The school administrator shall be responsible for an audit of the immunization status of any child enrolled in the school in accordance with rules and regulations prescribed by the department of health."

The Wyoming Rules and Regulations for School Immunizations, Chapter 1, Section 9 states:

A report of the immunization status and conditional enrollment of pupils in every School and Child Caring Facility shall be sent once a year to the Wyoming Department of Health by the School Administrator and Child Caring Facility Administrator. Forms and method of submission shall be provided by the Wyoming Department of Health. Data shall be submitted to the Wyoming Department of Health no later than November 1 of each year.

The Immunization Assessment can be accessed from the Schools and Child Caring Facilities webpage located at www.immunizewyoming.com. The assessment will be **open October 1, 2016 through November 1, 2016** in the format of an online survey. A printable version of the assessment is available to assist in the gathering of data prior to the completion of the survey. *Please do not submit a paper version of the assessment as it will not be accepted.*

Questions regarding this survey or the immunization rules may be directed to Jude Alden, Immunization Unit Manager, at 307-777-6001 or jude.alden@wyo.gov.

Sincerely,

A handwritten signature in blue ink that reads "Jude Alden".

Jude Alden, MBA, CPM
Immunization Unit Manager
Wyoming Department of Health

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WEB Page: www.immunizewyoming.com

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