

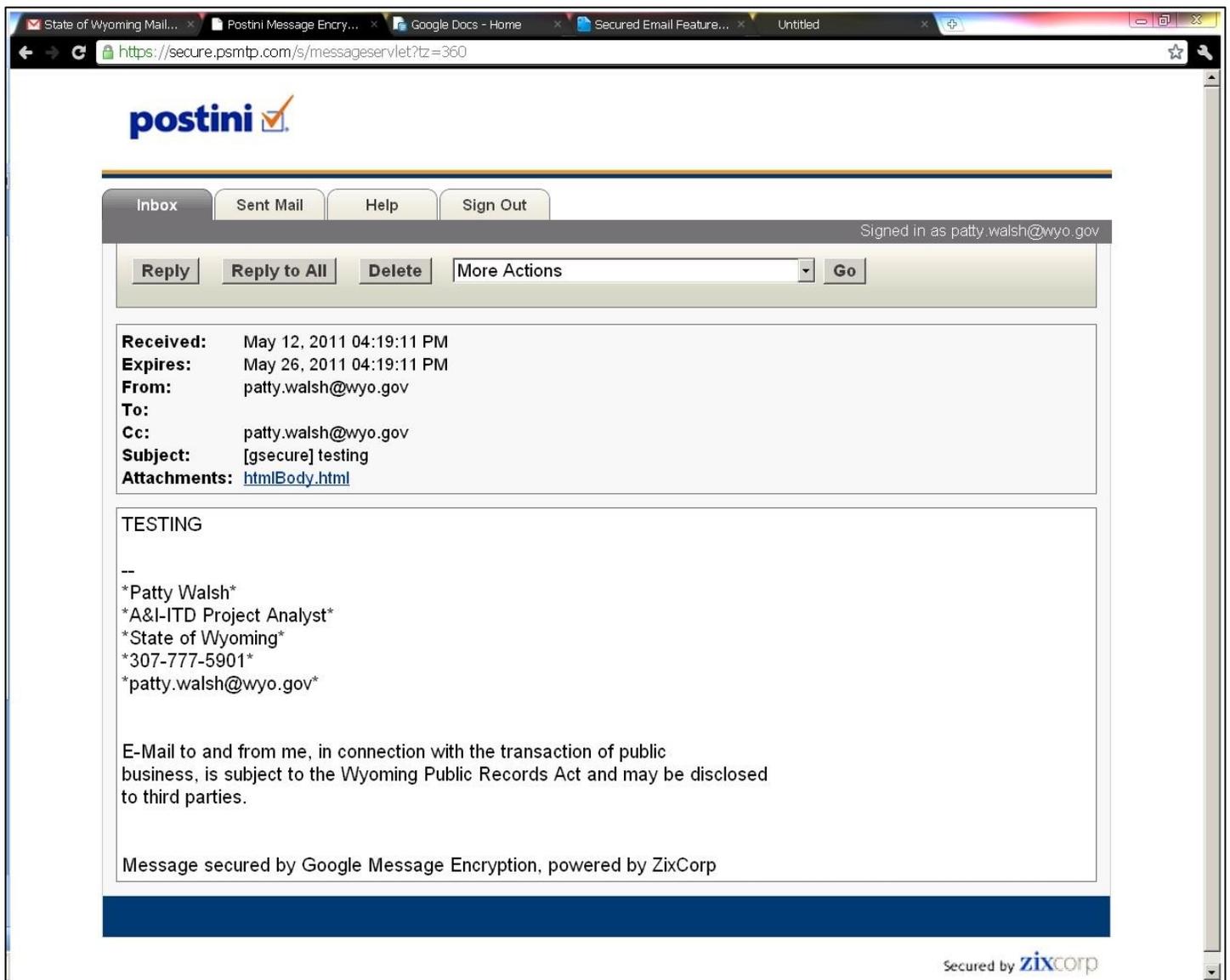
ENCRYPTED MESSAGES

The Immunization Unit will use “Message Encryption” when electronically sending Protected Health Information (PHI) such as Official Immunization Records and exemption determinations.

The recipient of these documents will receive an email indicating that they have a secure email waiting and they are provided a link to click, which takes them to the secure email within the postini portal.

If you are expecting information via email from the Immunization Unit be sure to regularly check your spam folder as the [gsecure] message may go into your SPAM folder.

Below is an example of a secure message within the postini message encryption portal:



The screenshot shows a web browser window displaying the Postini Message Encryption portal. The browser's address bar shows the URL <https://secure.psmtp.com/s/messageservlet?tz=360>. The page features the Postini logo at the top left and a navigation bar with buttons for "Inbox", "Sent Mail", "Help", and "Sign Out". The user is signed in as "patty.walsh@wyo.gov". Below the navigation bar, there are action buttons: "Reply", "Reply to All", "Delete", "More Actions", and "Go". The email content is displayed in a white box with a grey border. The header information includes: "Received: May 12, 2011 04:19:11 PM", "Expires: May 26, 2011 04:19:11 PM", "From: patty.walsh@wyo.gov", "To: patty.walsh@wyo.gov", "Cc: patty.walsh@wyo.gov", "Subject: [gsecure] testing", and "Attachments: [htmlBody.html](#)". The body of the email contains the text "TESTING", followed by a separator "--" and a signature block: "*Patty Walsh*", "*A&I-ITD Project Analyst*", "*State of Wyoming*", "*307-777-5901*", and "*patty.walsh@wyo.gov*". Below the signature is a disclaimer: "E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties." At the bottom of the email content, it states "Message secured by Google Message Encryption, powered by ZixCorp". The footer of the page includes the text "Secured by [zixcorp](#)".

The following information will be in the email:

You have a Postini Message Encryption message from [<sender>@wyo.gov](#).

To view the secure message, click [here](#).

Then click on the ‘click here’ link to register to receive secure messages:

postini ✓

Register below for Postini Message Encryption to receive secure messages.

Email Address:

Password:

Re-enter Password:

Password Reminder Phrase:
Choose a word or phrase that will help you remember your password.

For support, click [here](#).

Password Rules

Passwords must be at least 6 characters in length, and meet 2 of the following conditions:

- Contain both alphabetic and numeric characters
- Contain both uppercase and lowercase characters
- Contain at least one special character, such as: ~!@#%&

The “For support, click here” link will send you to frequently asked questions which provides additional guidance for required computer settings and much more.