

CHAPTER VII

GENERAL SERVICE STANDARDS

Section 1. General.

(a) Mental health and substance abuse programs shall have a written service plan which delineates the manner in which all services are provided.

(i) The service plan shall describe how services will be made available to outlying communities.

(ii) The service plan shall describe how the program determined the needs for services in the service area.

(b) Mental health and substance abuse services shall be available on a regularly scheduled basis and accessible to persons residing or located in the area as described in the program's biennial service plan(s).

(c) There shall be public notification of the availability of mental health and substance abuse services.

(d) The program shall have written policies and procedures that facilitate the referral of clients among a program's components and that promote consultation between the program and other service providers in the community.

(e) The program shall develop and implement a sliding fee scale, based on guidelines developed by the Division, that assures that no person shall be denied services based solely on ability to pay.

(f) No person shall be denied services based solely on ability to pay even the minimum charge on the Division's fee scale guidelines.

Section 2. Medication Management.

(a) Each program that employs personnel for the purpose of prescribing or dispensing medications shall ensure that such personnel are so licensed under state statute and shall establish and enforce written policies and procedures to govern the storage, prescription, dispensing, and administration of medication.

(b) Medication prescribed by a physician associated with the program shall be appropriately integrated with the treatment plan for the client.

(c) A program that stores, prescribes, dispenses, or administers medication shall have policies and procedures that shall be in compliance with all applicable state and federal statutes.