

CHAPTER IV

SUBSTANCE ABUSE PERSONNEL STANDARDS AND POLICIES

Section 1. Effective Date and Grandfathering.

(a) **Effective Date.** All personnel providing substance abuse services who are hired by a program after the effective date of these Standards shall be either substance abuse professionals or shall be substance abuse counselors, substance abuse assistants, or substance abuse technicians working under the direct, documented supervision of a substance abuse professional.

(b) **Grandfathering.** All personnel providing substance abuse services in substance abuse programs certified by the Division prior to the effective date of these Standards shall be eligible to continue providing those services, whether in their current place of employment or in any other substance abuse program certified under these Standards.

Section 2. Substance Abuse Personnel.

(a) In order to qualify as a executive director of a substance abuse program, the person shall be employed on a fulltime basis by the governing body of the program and shall be:

(i) A substance abuse professional who has had a minimum of three (3) years of experience providing substance abuse treatment services and who has had a minimum of two (2) years of experience in substance abuse management or administration.

(ii) Assigned administration of the program as a primary responsibility, commensurate with the scope and size of the program. It is recommended to include, but not be limited to, management of fiscal, clinical, personnel, and program operations, liaison between staff and governing body, and liaison between the program and the community.

(iii) Allowed to meet either the qualifications for a substance abuse executive director or the qualifications for a mental health executive director if the person is an executive director of a combined mental health and substance abuse program.

(b) A substance abuse professional is:

(i) A psychiatrist, a psychologist, or a human relations therapist or counselor who has had one year of documented, supervised experience providing substance abuse treatment services as part of or after the awarding of the qualifying degree.

(ii) Allowed to supervise other substance abuse staff.

(c) A substance abuse counselor is:

(i) A human relations therapist or counselor who does not have the documented, super-

vised experience and training required of a substance abuse professional in (b)(i); or

(ii) A person who has achieved a bachelor's degree in a human relations discipline and who has had two (2) years of supervised experience in providing substance abuse treatment services after the awarding of the qualifying degree; or

(iii) A person who has achieved an associate's degree in a specific chemical dependency program from a recognized college or university and who has a minimum of two (2) years of supervised experience providing substance abuse treatment services after the awarding of the qualifying degree;

(iv) Allowed to function as a primary therapist for a program's clients under documented, scheduled supervision.

(d) A substance abuse assistant is:

(i) A person who meets the educational requirements of (c)(ii) or (c)(iii) but who has not had the supervised experience; or

(ii) A person who has achieved a minimum of an associate's degree or thirty (30) semester hours of recognized and documented training in a human relations discipline related to substance abuse and who has had a minimum of three (3) years of supervised experience providing substance abuse services.

(iii) Allowed to work as primary therapist for a limited number of clients while receiving individual, documented supervision of these cases from a substance abuse professional who maintains responsibility for the clients' treatment if the program elects to prepare the assistant as a substance abuse counselor.

(iv) Not allowed to be a primary therapist or solo group leader except as provided for in (d)(iii) and shall work under the documented, scheduled supervision of a substance abuse professional.

(e) A substance abuse technician is:

(i) A person who has a GED, a high school degree, or a higher degree in an other than human relations discipline.

(ii) Allowed to work as an aide to a substance abuse professional or a substance abuse counselor who is directly delivering the substance abuse treatment services to clients.

(f) A prevention specialist is:

(i) A substance abuse professional or counselor; or

(ii) A person who has achieved a bachelors' degree and who has had a minimum of two (2) years of experience in providing substance abuse prevention services or similar services; or

(iii) A person who has achieved as associates' degree and who has had a minimum of

three (3) years of experience providing substance abuse prevention services or similar services.

(g) A prevention technician is a person who does not meet the qualifications of a prevention specialist. The person shall be supervised at all times by a prevention specialist or substance abuse professional or counselor.