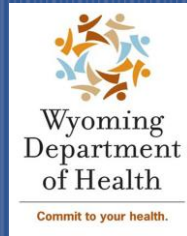


Wyoming Substance Use Disorder Certification Program

Wyoming Department of Health
Behavioral Health Division

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Certification Program Newsletter

Information/Guidance/Online Technical Tips

Happy New Year from the Substance Use Disorder Certification Program with the Behavioral Health Division of the Wyoming Department of Health! The purpose of this quarterly newsletter will be to share

pertinent information, guidance, and online technical tips to assist providers in the required state substance use disorder treatment certification process.

Sub-contracting?

Programs Sub-contracting with a Treatment Provider

Programs that sub-contract with providers for services must assure that the contractors are in compliance with the rules and thus, the program takes full responsibility for the sub-contractor under the program's certification. Additionally, programs located outside of Wyoming may be certified, at the discretion of the Division, if

they meet the applicable provision of Wyoming Rules and Regulations, per Wyoming Standards, Chapter 2, Section 3 (b).



Why is State Certification Required?



As required by the current Wyoming Rules and Regulations for Substance Abuse Standards, Chapter 2, Section 3 (a), "No program, provider, or facility may receive state funds for substance abuse prevention, early intervention recovery support services, or treatment services unless certified under these rules. Additionally, no substance abuse treatment program may receive court referred or ordered clients unless it is certified under these rules."

Information Management for Providers (IMPROV)

<http://www.health.wyo.gov/mhsa/index.html>

The Information Management for Providers (IMPROV) system is the online site for providers to either apply for new certification or to apply for renewal certification. Please visit this site regularly for the most current certification information and guidance.

IMPROV Tips Renewal Application Tips

- Approximately two months prior to renewal, please make sure you have started your online renewal process within IMPROV. *Please use Google Chrome or Firefox.*
- When you enter IMPROV to renew (bottom portion of the screen), you will need a new Provider Validation Number (PVN) to access your existing information. Should you encounter a screen asking for a

username and password, you have entered an old, inactive version of the system. Please delete the old link or shortcut.

- Each time you renew you will be provided a new PVN. You should receive this via email. If you do not, please contact Pat Bacon for assistance.
- At the end of the online renewal process you should encounter an “electronic signature” and “submit” screen. If you do not, your application is not complete. Please contact Pat Bacon for assistance.

*Please feel free to contact Pat Bacon with any concerns or questions you may have regarding Wyoming certification.
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Substance Use Disorder Treatment Providers
Programs Certified by the State of Wyoming