

c/o Aging Division, Community Living Section Wyoming Department of Health 6101 Yellowstone Road, Suite 186A Cheyenne, WY 82002 (307) 777-7986

http://www.health.wyo.gov/aging/wssb/wssb.html

POLICY NOTICE

Reference: Determinants of an Eligible Meal Site (sometimes referred to as a

Satellite Meal Site)

Policy Number: WSSB-051810-03 (Revised 9/16/2011)

Effective Date: October 1, 2011 (SFY11)

This policy provides guidance to all Wyoming Senior Services Board (WSSB) members and WSSB contractors regarding the determinants of an eligible meal site.

Policy:

• Eligible Meal Sites, sometimes referred to as Satellite Meal Sites, are locations serving five meals per week and administered by a senior center. The site totals per center may be one of the determinants used to determine and to finalize WSSB's annual funding formula. Sites will be determined and counted annually. The approved site count for each individual senior center will be determined through the work of the Wyoming Aging Division's, Community Living Section Nutrition Program Manager and its Deputy Director. The funding formula is used to determine grant funding amounts for the WSSB Formula Grant's and the Wage Supplement Grant 1's annual funding formula.

Approved by:

Signature on File	March 1, 2013
Mary Jo Maxfield-Cox, Chair	Date:
Signature on File	March 1, 2013
Ky Dixon Vice Chair	Date:

Reviewed:	Date: