WyIR Access Level Form

When an authorized user terminates employment or changes duties, and access to the WyIR is no longer necessary, the WyIR Primary Contact agrees to notify the WyIR Project Coordinator by submitting a WyIR Remove User Form within 24 hours of the employee's last day of employment.

Name of Provider/Organization: _____ PIN: _____

Signature of WyIR Provider Primary Contact: _____Date: _____

Please provide the information in the table below for anyone in your practice who will need access to the WyIR.

WyIR Access Levels				
1. **View or Read-Only Access:** Allows patient record look up, creation and printing of reports. Users with this access level can not add or change any information.				
2. **Client or Read/Write Access:** Allows users the ability to add vaccination information, add patients to the WyIR, and edit patients.				
3. **Site Coordinator Access:** Allows the permissions listed under Client Read/Write, plus the ability to add/edit lot numbers, add/edit Physician/Vaccinators, run Reminder/Recalls, and run reports within the Management Reports Module.				
4. **WyIR Provider Primary Contact:** Allows the highest level of access and permissions allowable. These include the permissions listed under the Site Coordinator Access Level, plus the ability to manage Reminder/Recalls, design reports within the Management Reports Module, and schedule reports to be sent to their email account.				
5. **School Nurse Access:** Allows student immunization record look up and printing of Official Record of Immunization Report.				
6. **WyIR Interface – DTT Import:** Allows a provider/organization to configure a "flat file" to be uploaded to the WyIR on a manual basis, thereby eliminating potential duplicate data entry. The file configuration will need to be coordinated with the WyIR Project Coordinator.				
7. **HL7 Interface-WyIR:** Allows a WyIR Provider/Organization to establish a HL7 a uni or bi directional interface from their Electronic Medical Record (EMR) system directly to the WyIR.				
8. **HL7 Interface-THR:** Allows a WyIR Provider/Organization to establish a HL7 a uni or bi directional interface from their Electronic Medical Record (EMR) system to the WyIR through the Total Health Record (THR) Hub.				
First Name	**Last Name**	**Credentials (select)**	**Unique User Email**	**Type of Access (select)***
		OTHER		1
		OTHER		1
		OTHER		1
		OTHER		1
		OTHER		1