STATE OF WYOMING

DEPARTMENT OF ADMINISTRATION AND INFORMATION
Procurement Section

Matthew H. Mead
Governor

Christopher Boswell
Director

TO: All Proposers Responding to RFP NOS. 0076-V; 0077-V and 0078-V

FROM: Administration and Information, General Services Division
Procurement Section

DATE: September 21, 2011

SUBJECT: Addendum No. One

Please find attached the questions submitted and answers issued by the Wyoming Department of Health, Behavioral Health Division.

Thank you for your continued interested in providing services to the State of Wyoming.

RFP No. 0076-V

1. 3.C. of RFP No. 0076-V, on p. 12, states "Please describe the organizational capacity to act as the single fiscal agent for community-based prevention services including personnel, fiscal accountability, ability to manage contracts, and the ability to facilitate this project within the scope the agency, facilities, and equipment." This language seems like it pertains to RFP No. 0078-V rather than RFP No. 0076-V. Is there alternative language that should be substituted?

   Please replace the language, "to act as the single fiscal agent for community-based prevention services" with "to provide services requested in this proposal."

   We still need to know the capacity of the proposer as far as personnel, fiscal accountability, etc.

2. 4.A. of RP No. 0076-V, on p. 13, mentions "alcohol, prescription drugs, illegal drugs, and other potentially harmful substances…." Is there a specific list of other potentially harmful substances that should be covered? Should mental health, while not a substance, be considered?

   No, there is not a specific list of potentially harmful substances; however, the selected proposer will work the Division to identify any, if any other substances should be included in the cost analysis study.

   Yes, mental health should be included in the cost-analysis when and where appropriate, especially as the costs of co-morbid disorders are concerned.

3. 3.B. of RFP No. 0076-V, on page 12, Experience Please provide clarification on the request for 3 references from organizations we have served in a similar capacity – do you require a letter or is a name and number sufficient?

   Names and numbers are sufficient for references.

RFP NO. 0077-V

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   Please replace the language, "to act as the single fiscal agent for community-based prevention services" with "to provide services requested in this proposal."

   We still need to know the capacity of the proposer as far as personnel, fiscal accountability, etc.

2. 3.B. of RFP No. 0077-V, on page 12, Experience. "Provide a minimum of three (3) references from organizations you have served in a similar capacity." Do you require a letter or are names and numbers sufficient?

   Names and numbers are sufficient for references.

RFP NO. 0078-V

1. 3.B. of RFP No. 0078-V, on page 12, Experience. "Provide a minimum of three (3) references from organizations you have served in a similar capacity." Do you require a letter or are names and numbers sufficient?

   Names and numbers are sufficient for references.